

Village of Scottsville
Board of Trustees Meeting
Tuesday, October 11, 2022 6:30 pm
Wheatland Municipal Building
Meeting Minutes

Call to Order Mayor Maggie Ridge called the October 11, 2022 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Wayne LaVair, Trustee
AJ Peck, Trustee
Nikki Whitmarsh, Trustee

Also Present: John Mancuso, Attorney
Katie Garner, Treasurer
Anne Hartman, Village Clerk
Todd Schwasman, DPW Foreman
Jay Coates, Fire Commissioner

Approval of Minutes

Village Board Meeting Minutes

Tuesday, September 13, 2022

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to approve the minutes of the *Tuesday, September 13, 2022* Village Board Meeting as submitted.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Fire District Subdivision SEQRA

John Mancuso explained the Village of Scottsville will take on lead agency for the subdivision of the land at the fire hall, sale and rezoning of property. This resolution is a SEQRA negative declaration statement.

**SEQRA RESOLUTION OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF SCOTTSVILLE REGARDING THE WHEATLAND-
SCOTTSVILLE JOINT FIRE DISTRICT SUBDIVISION**

WHEREAS, the Wheatland-Scottsville Joint Fire District (the “Fire District”) proposes to subdivide and purchase a portion of real property owned by the Village of Scottsville (the “Village”) located at 385 Scottsville Munford Road in the Village (the “Property”) containing an existing fire station, and the Board of Trustees proposes to rezone the subdivided Property to be sold to the Fire District (the “Proposed Action”); and

WHEREAS, in accordance with the New York State Environmental Quality Review Act, Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto at 6 NYCRR Part 617, as amended (collectively referred to as “SEQRA”), the Village must satisfy the applicable requirements set forth in SEQRA, as necessary, prior to making a final determination whether to undertake the Proposed Action; and

WHEREAS, on August 9, 2022, the Village Board of Trustees adopted a resolution declaring its intent to act as Lead Agency and undertake a coordinated review in connection with the SEQRA process; and

WHEREAS, the Village Board of Trustees has completed its review of Parts 2 and 3 of the Short Environmental Assessment Form (“EAF”); and

WHEREAS, the Village Board of Trustees has given consideration to the criteria for determining significance as set forth in 6 NYCRR § 617.7(c) and the information contained in Parts 1, 2 and 3 of the Short EAF.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES AS FOLLOWS:

The Proposed Action is classified as an Unlisted Action as it does not exceed any existing thresholds of the Type I list as established through 6 NYCRR § 617, and each of the Whereas Clauses in this Resolution is incorporated by reference as specific findings of this Resolution and shall have the same effect as the other findings herein.

The Village Board of Trustees has considered the significance of the potential environmental impacts of the Proposed Action by: (i) carefully reviewing and examining the responses to the Short EAF, and completing the analyses for Parts 2 and 3 of the Short EAF, together with examining other information and documents concerning the Proposed Action, to identify the relevant areas of environmental concern with respect to potential impacts to land, geological features, stormwater and groundwater, wetlands, flooding, air, historic, archaeological and other recognized and/or protected resources, plants and animals, including threatened or endangered species, noise, odor, or light, human health, critical environmental areas, open space and recreation, aesthetic resources, transportation, agriculture, community character and cumulative impacts, if any, and other potential impacts as required by applicable regulation; (ii) considering the criteria set forth in 6 NYCRR § 617.7(c); and (iii) thoroughly analyzing the identified areas of relevant environmental concern.

Based upon a review by the Village Board of Trustees of the Short EAF and supporting information and documents concerning the Proposed Action, the Board of Trustees hereby finds that the Proposed Action will result in no potential significant adverse environmental impacts requiring the preparation of an environmental impact statement for the Proposed Action. The Board of Trustees issues a Negative Declaration for the action pursuant to 6 NYCRR § 617.7. The reasoning supporting the Village Board of Trustees’ determination of significance for the Proposed Action is more fully set forth in the Part 3 of the Short EAF, which the Board of Trustees approves, adopts, and incorporates by reference.

The Village Board of Trustees accepts the findings contained in Parts 2 and 3 of the Full EAF, and directs the Village Mayor to sign and date Part 3 of the Full EAF.

The requirements of SEQRA have been satisfied and this Resolution shall take effect immediately.

The adoption of the foregoing Resolution was moved by Deputy Mayor Andy Fraser, seconded by Trustee AJ Peck, and duly put to vote, which resulted as follows:

	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Absent</i>
Mayor Maggie Ridge	[X]	[]	[]	[]
Trustee Andy Fraser	[X]	[]	[]	[]
Trustee AJ Peck	[X]	[]	[]	[]
Trustee Wayne LaVair	[X]	[]	[]	[]
Trustee Nikki Whitmarsh	[X]	[]	[]	[]

The Resolutions were thereupon duly adopted.

John Mancuso explained the Planning Board will review the subdivision, once that is approved it will come return to the Village Board for rezoning and confirmation of the sale of the parcel.

Executive session

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to enter into executive session at 6:38 pm to discuss three particular employee and financial matters.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Motion made by Trustee Nikki Whitmarsh and seconded by Mayor Maggie Ridge to adjourn executive session and return to regular session at 6:55pm.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

DPW Superintendent posting

Motion made by Trustee Nikki Whitmarsh and seconded by Trustee AJ Peck to consider internally posting the job of Department of Public Works Superintendent.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Public Before the Board

No Public

Department Reports

Building Inspector/Code Enforcement Officer – Doug Barber

39 Main Street - Bears Playgrounds is working with the lawyers and Village Planning and Zoning Board to move forward with their purchase.

CooperVision- Steel framing has been installed for the Warehouse expansion. Project is moving along nicely with all necessary inspections completed. Sprinkler system in the new portion has been tested and is up and running. Temporary CofO will be issued to the garage portion so equipment can be moved into that portion for staging.

CooperVision is possibly looking to add another addition next year when this warehouse addition is complete. This addition will be for office space. Will keep everyone posted and plans will have to be sent to the Planning and Zoning board for approval if they decide to add on.

Briarwood Apts rehab upgrades to the apartments are moving along. Certificate of Occupancies have been issued to all buildings and are currently occupied. Site work has been progressing. Look for that project to be completed before winter.

15 Rochester Street, asbestos abatement has been completed.

Permit for a Shed on Rochester Street sent to the Historical Board for their Certificate of Appropriateness

Few permits have been opened in the past month for smaller projects throughout the Village and multiple permits have been completed and closed out.

Annual Fire inspections are ongoing, and many businesses have had none to minimal violations.

DPW – Ken Bohn & Todd Schwasman

Missed garbage pick-up fee

Light upgrade – 9 LED lights at the shop and 3 at Johnson Park, will make it much brighter and safer.

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to expend \$4,253.05 of ARPA money for the upgrade of existing exterior lighting at Johnson Park and the DPW garage the work being completed by Outdoor Lighting Perspectives of Rochester.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Johnson Park and DPW Garage Doors – Rochester Colonial supplied a quote to replace the highway garage gas house door (\$3,986.00), two rest room doors at Johnson Park (\$9,468.00) and two pavilion doors at Johnson Park (\$11, 982) a total of \$25,436. More quotes will be coming in. ARPA funds to be used for this expense.

Recycling Changes

In an effort to streamline recycling, we would like to pick up the recycling on Tuesday for just the Tuesday garbage day. We will work out a schedule and means to communicate to residents.

Mayor Ridge wants to work with Trustee LaVair and DPW to start the sewer improvements. We have the study completed by Kenyon, we start with the \$40,000 for the areas in most disrepair. There may be areas of the Village that would qualify for the Community Development Block Grant. It is worth looking into.

Treasurer – Katie Garner

Pay Bills:

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to approve payables as listed on the AP Check Register Report through October 13, 2022 and prepaid bills with General Payables totaling \$56,131.75.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Treasurers Report:

Expenses:

<u>Overspent Lines</u>	<u>Why?</u>
A.7140.4 - Parks Contractual	931.70 <i>Mulch/J.Park Cleaning Fees</i>

Updates:

Received EPG initial funding in the amount of \$15,000.00 for Sanitary Sewer study.

Working on CHIPS submission for roadwork done in

August

I volunteered my family again this year to host a trunk for the village;
if anyone would like to donate a bag of candy on behalf of the village for us to hand out it would be appreciated.
Please drop off at the village office no later than close of business (1pm) this Friday, October 14th.
ARPA money will be used for employee raises until the next budget.

Budget Amendments:

Motion to amend budget in an amount not to exceed \$6,711.95 for use of ARPA funds for expenses as listed on the October 11, 2022 Treasurers Report.

ARPA Expenses		Check #	Anticipated Costs	Paid to date
7/5/2022	Johnson Park Playground Mulch	25259		252.00
8/8/2022	Johnson Park Playground Mulch	25279		3,639.95
8/29/2022	GWA Chamber Trail Town Initiative Johnson Park Cleaning	25307	1,500.00	1,500.00
	8/8/2022	25284		590.00
	9/12/2022	25320		730.00
				\$ 6,711.95

Motion made by Mayor Maggie Ridge and seconded by Trustee AJ Peck to approve the budget amendments as listed above from the October 2022 Treasurers Report in the amount of \$6,711.95

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Clerk – Anne Hartman

Taxes This is the last month for late payments to the Village

Newsletter sent out

1989 fire truck A title was never applied, the truck was purchased from Avon Ford (Now a Bob Johnson group) they have no records of vehicles that far back, will ask them for a letter stating that and with the motion to purchase maybe we can get somewhere.

Trustee Updates:

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals
Bears Playground will be discussed at the next Planning Board meeting.

Trustee AJ Peck – Procurement and ARPA

Radar signs have arrived we will put Apple tags in to track in case of theft, NYSDOT permit has been returned,

Trustee Wayne LaVair – DPW

Nothing more to report

Trustee Nikki Whitmarsh – Social Media and Communications**Mayor's Reports - Maggie Ridge**

Halloween Door decorating contest has officially begun! Village residents are invited to participate by emailing a photo of their creations no *later* than October 17, along with their address and contact information to:

villageclerk@scottsvilleny.org

Talks and Walks, Hikes and Bikes!

Two great events to showcase the natural and man-made beauty of Scottsville. Both events are the result of passionate people who are proud of our past with clear visions for our future:

Thursday October 20 6:30 PM at Scottsville Free Library:

The Wheatland Historical Association will host Caitlin Meives, Director of Preservation for the Landmark Society. Her topic will be the importance of having a Historic District and what the Landmark Society can offer homeowners.

Sunday October 23 at Johnson Park Pavilion:

The Friends of the Genesee Valley Greenway will host its annual meeting with an afternoon of free events including:

Hike or bike on the newly resurfaced Greenway, including the opportunity to visit the Genesee Valley Canal's only cut stone lock. A guided tour of the Rochester Street Historic District will be hosted by Village Historic Preservation Commission Chair and resident, Jim Yarrington. The rest of the program will include a celebration of the 30 years on the Greenway, a dish-to-pass dinner followed by a brief business meeting. For more information and times for each event, visit: www.FOGVG.org

Nominations being accepted

It is that time of year when the **Wheatland Community Hall of Fame Salute to Excellence Committee** is collecting nominations for deserving candidates for both the Hall of Fame and Volunteers of Distinction recognitions.

The Committee would appreciate nomination input from the **Village of Scottsville** for consideration as we pull together this year's selections. The following link provides access to the Wheatland Community Hall of Fame web page that identifies previous honorees, there are also links to the nomination forms.

<https://www.wheatlandchamber.org/copy-of-community-hall-of-fame>

Speed radar signs – now at the FedEx building on Jefferson Rd. DPW will pick them up and scope out locations to place them. Still waiting for permit application approval.

Met with the Fire District to move forward on their mandatory referendum. The ballfield property is not for sale and the Village is not interested in a lease. More discussion needed to work out the needs and wants of both parties.

Met with the Historical Preservation Commission. Doug Barber and I will attend their next meeting to clarify roles and responsibilities of each party.

Kevin Marks, Steve Cullum, John Mancuso and I toured Bear’s Playground facility, Lima and 39 Main St, Scottsville to get an idea of their manufacturing process in preparation for their meeting and public hearing with the Planning/Zoning Board on Thursday, October 24. Mancuso sent a letter summarizing requirements needed from Bears to proceed with the use variance and site plan review. Changes to the outside of 39 Main St are very minimal.

Old Business

Clothing Allowance Policy – language unclear if it is a fiscal year allowance or employee anniversary date. Request reimbursement if employee leaves after purchasing. Board decided not worth pursuing.

Vacation Policy – will look at the County vacation policy, will consider accrual

New Business

Crosswalk signs – Trail Town Initiative is seeking permission to put Pedestrian Crossing signs along 383 and 386. These signs would be purchased with the grant.

Offer to purchase land - if Village wants to sell the County does an auction. Board agrees the Village does not want to sell property. It is not posted, will need to be surveyed before posting.

Adjournment

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 8:10 pm.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk