

Village of Scottsville
Board of Trustees Meeting
Tuesday, August 9, 2022 6:30 pm
Wheatland Municipal Building
Meeting Minutes

Call to Order Mayor Maggie Ridge called the August 9, 2022 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Wayne LaVair, Trustee (aarived at 6:35pm)
AJ Peck, Trustee
Nikki Whitmarsh, Trustee

Absent: Andy Fraser, Deputy Mayor

Also Present: John Manucuso, Attorney
Katie Garner, Treasurer
Anne Hartman, Village Clerk
0 resident

Approval of Minutes

Village Board Meeting Minutes

Tuesday, July 12, 2022

Motion made by Trustee AJ Peck and seconded by Trustee Nikki Whitmarsh to approve the minutes of the *Tuesday, July 12, 2022* Village Board Meeting as submitted.

Vote: *Carried (3-0-2 ABSENT)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	ABSENT
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	ABSENT		

Public Before the Board – no public

GUIDELINES FOR PUBLIC COMMENT:

The public may speak only during the Public Comment period of the meeting (limited to a total of thirty (30) minutes) and during any public hearing public comment section, or at such other time as a majority of the Board allows.

Speakers must step to the front of the room.

Speakers must give their name, address and organization, if any.

Speakers must be recognized by the presiding officer.

Speakers must limit their remarks to three minutes on a given topic.

Speakers may not yield any remaining time they may have to another speaker.

Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.

All remarks must be addressed to the Board as a body and not to any member thereof.

Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications.

Attorney John Mancuso

This action will streamline the process and allocate the duties of the Village and Fire District of subdivision, rezoning and sale of property, once this is done the Planning Board will just approve the subdivision.

SEQRA RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF SCOTTSVILLE REGARDING THE WHEATLAND-SCOTTSVILLE JOINT FIRE DISTRICT SUBDIVISION

WHEREAS, the Wheatland-Scottsville Joint Fire District (the “Fire District”) proposes to subdivide and purchase a portion of real property owned by the Village of Scottsville (the “Village”) located at 385 Scottsville Munford Road in the Village (the “Property”) containing an existing fire station (the “Proposed Action”); and

WHEREAS, the Fire District has prepared Part 1 of the Short Environmental Assessment Form pursuant to Article 8 of the Environmental Conservation Law and 6 N.Y.C.R.R. Part 617 (collectively referred to as “SEQRA”); and

WHEREAS, the Board of Trustees of the Village of Scottsville (the “Board of Trustees”) has determined that the Proposed Action is an Unlisted Action under SEQRA; and

WHEREAS, the Board of Trustees desires to act as Lead Agency and undertake a coordinated review in connection with the SEQRA process; and

WHEREAS, SEQRA requires that an entity that is willing to fulfill the role of Lead Agency notify the applicable governmental agencies and other interested parties of its intent to act as Lead Agency and to solicit their comments and objections, if any.

NOW, THEREFORE, BE IT RESOLVED, as follows:

The Village Clerk is authorized and directed to notify applicable governmental agencies and other interested parties of the Board of Trustees’ intent to act as Lead Agency in connection with the SEQRA review required for the Proposed Action, and such notice shall invite applicable agencies and others to comment in accordance with SEQRA regulations in this regard; and.

Pursuant to applicable SEQRA procedure, in the event that no other involved agency objects during the requisite 30-day time period, the Board of Trustees shall act as Lead Agency.

The adoption of the SEQRA resolution as prepared by the Village attorney was moved by Trustee AJ Peck, seconded by Trustee Nikki Whitmarsh, and duly put to vote, which resulted as follows:

	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Absent</i>
Mayor Maggie Ridge]	[X]	[]	[]	[]
Trustee Andy Fraser]	[]	[]	[]	[X]
Trustee AJ Peck]	[X]	[]	[]	[]
Trustee Wayne LaVair]	[X]	[]	[]	[]
Trustee Nikki Whitmarsh]	[X]	[]	[]	[]

The Resolutions were thereupon duly adopted.

Department Reports

Building Inspector/Code Enforcement Officer

15 Rochester Street

Emergency enclosures are working on shoring up the structure. As of yesterday morning, the north wall was braced up and boarded up. The reason for the fence on the south is the extent of damage and the materials have to be tested for asbestos and other chemicals that were used back when it was built since everything was disturbed. Rob, the owner of emergency enclosure, will be back to support and board up the rest of the house when the testing report comes back to him. It is not going to stay open like it is. The house has been posted and can only be occupied for removal of belongings.

As for the repair of the home, that will be up to the insurance company and a structural engineer.

DPW – Ken Bohn & Todd Schwasman

Trustee LaVair spoke to the DPW about equipment repair and replacement, the sidewalk tractor needs repair in time for snow removal.

Treasurer – Katie Garner

Pay Bills:

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to approve payables as listed on the AP Check Register Report through August 9, 2022 and prepaid bills with General Payables totaling \$65,593.90.

Vote: *Carried (4-0-1 ABSENT)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	ABSENT
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Municipal Solutions

Motion made by Trustee Wayne LaVair and seconded by Trustee Nikki Whitmarsh to authorize Mayor Maggie Ridge to sign the Municipal Solutions contract renewal to the Village to assist with Continuing Disclosure filings and regulations.

Vote: *Carried (4-0-1 ABSENT)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	ABSENT
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Clerk – Anne Hartman

Facebook: what content do we want to share? Should we share community events? More discussion at later date.

Deputy Clerk position open

Trustee Updates:

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Absent

Trustee AJ Peck – Procurement and ARPA

Received one quote for speed monitor signs waiting on two more

Meeting with a playground representative to get a plan and prices, will coordinate with the school so we have different components-

Trustee Wayne LaVair – DPW

Update on the asphalt sidewalk on North Rd, the agreement with the County stated that sidewalk would be replaced in kind

Trustee Nikki Whitmarsh – Social Media and Communications
Facebook discussion will continue

Mayor's Reports - Maggie Ridge

- Submitted the grant application for the County ARPA money for improvements to Johnson Park including converting septic to sewer, more mobility accessible accommodations, new playground, better site design, a reflection/memorial garden, and an outdoor performance venue.
- Met with Linda Dobson, Andy Fraser, Josh Davis, and Chuck Hazelton to discuss ways to discourage vandalism/parking in Canawaugus Park and George Bridge. Follow up meeting with Josh, Linda, and Kristine Uribe to discuss options, and responsibilities across the municipalities. Met with Todd to discuss putting a split rail fence on the grass area near the sidewalk and move some boulders into the access under the bridge. He's going to get pricing and project can be completed by the DPW.
- John Mancuso and I met with the Fire District Commissioners, the Fire Company, and Ray DiRaddo to discuss next steps needed to take for their mandatory referendum.
- Met with Forestry Board – they are concerned about the care of the trees in Canawaugus Park. Todd, Emily, and Peter dug out the weeds and put mulch circles around all the trees. They also put gator bags around the trees that were planted last fall. Brandon put forth an idea of creating a "tree nursery" where we could grow our own trees.
- Met with Ryan at CooperVision to ask about additional sponsorship opportunities. He said CooperVision doesn't help fund any capital type improvements, but they do seek out opportunities to sponsor events. (Summer Concerts in the Park?)
- Spoke with Kevin Allen about the car show on Aug 13. Would like the Village to provide some extra garbage totes for the day.
- Met with Andy Walsh from Parkitects. I'll get quotes from him if we get the grant. His firm will include a site map – a \$12,000 value.
- Going to the mayor's bi-monthly meeting on the 18th and will ask about speed safety signs. The sheriff posted a decoy car and will put us on the rotation for their sign. Manpower is an issue for them as well.

Old Business

CDL Training Policy – Will make some changes to the proposed policy and finalize in September.

New Business

Fire Marshall – we need to make a plan for back up coverage.

Monroe County Hazard Mitigation

Motion made by Trustee Wayne LaVair and seconded by Trustee AJ Peck to allow Mayor Maggie Ridge to represent the Village of Scottsville at the Monroe County Hazard Mitigation Committee.

Vote: *Carried (4-0-1 ABSENT)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	ABSENT
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Rochester Street safety from resident Dan Murray: have “rumble strips” pressed into the roadway at two points during the decline on Rochester Street. Or install a steel girder “shoulder” on the side of the road where that bend is.

Mileage Allowance:

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to village officers and employees who use their personal automobiles while performing their official village duties;

NOW THEREFORE BE IT RESOLVED:

That the Board of Trustees will approve reimbursement to such officers and employees at the rate of **62.5 cents per mile.**

That this resolution is effective immediately.

Motion made by Mayor Maggie Ridge and seconded by Trustee AJ Peck.

Vote: Carried (4-0-1 ABSENT)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	ABSENT
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Executive session

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to enter into executive session at _____ pm to discuss employee matters of two employees and a legal matter.

Vote: Carried (4-0-1 ABSENT)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	ABSENT
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Motion made by Mayor Maggie Ridge and seconded by Trustee AJ Peck to adjourn executive session and return to regular session at 9:06pm.

Vote: Carried (4-0-1 ABSENT)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	ABSENT
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Adjournment

Motion made by Mayor Maggie Ridge and seconded by Trustee AJ Peck to adjourn the Village Board meeting at 9:10 pm.

Vote: Carried (4-0-1 ABSENT)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	ABSENT
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk

