

Board of Trustees: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Wayne LaVair, Trustee
Paul Meabon, Trustee
AJ Peck, Trustee

Agenda

1. **Call to Order** Mayor Maggie Ridge called the February 9, 2023 Village of Scottsville Board of Trustees to order at pm.

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of Minutes**

Village Board Meeting Minutes

Tuesday, January 10, 2023

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, January 10, 2023* Village Board Meeting as submitted.

Vote: *Carried (-)*

Mayor Maggie Ridge

Trustee AJ Peck

Trustee Wayne LaVair

Deputy Mayor Andy Fraser

Trustee Paul Meabon

5. **Public Before the Board**

Jim Yarrington, Chair Historic Preservation Commission

Kevin Marks, Trail Town

6. **Public Hearing**

Mayor Ridge opened the public hearing by reading the notice from the Sentinel at _____ pm.

**Legal Notice
Notice of Public Hearing
Village of Scottsville**

PLEASE TAKE NOTICE that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, February 14, 2023 at 7:00 pm to consider Property Tax Cap Local Law #1-2023 to Override the Tax Cap Levy Limit established in the General Municipal Law 3c for the 2023-2024 Fiscal Budget.

The Proposed Local Law can be reviewed at the Village of Scottsville Office, in the Wheatland Municipal Building, 22 Main Street, Scottsville, NY during regular business hours.

Public Comment opened at _____ pm.

Public Comment:

Public Comment closed and Board Comment opened at pm.
Board Comment:

Public Hearing closed at pm.

Motion made by Trustee and seconded by Trustee to adopt the Property Tax Cap Local Law #1-2023 to Override the Tax Cap Levy Limit established in the General Municipal Law 3c for the 2023-2024 Fiscal Budget.

Vote: Carried (-)

Mayor Maggie Ridge
 Trustee AJ Peck
 Trustee Wayne LaVair

Deputy Mayor Andy Fraser
 Trustee Paul Meabon

7. Department Reports

a) Building Inspector/Code Enforcement Officer

Building Department

- BP #22-011 CooperVision warehouse addition is completed Certificate of Occupancy issued on 1/27/23
- BP # 23-004 Issued for Gerber Homes to build a new residential home located next to 17 Maple Ave. Construction to start within the next month or so. Lot has been an approved building lot.
- Need the Board to issue a number for the new build on Maple, thinking 19 Maple makes the most sense.
- Need Board approval for an application received for a chicken permit located at 20 Chili Ave. Meets all requirements per code.
- CooperVision is working on finalizing plans for another expansion project to be submitted to the Planning Board this spring.

Fire Marshal:

- Permit# 23-002 issued for fire restoration located at 34 Scottsville West Henrietta Rd
- Small fire located at 8 Church Street during the afternoon of 1/23/23. Minor smoke and electrical damage to the home. Residents able to move back once electrical service has been repaired and turned back on.
- Monroe County Fire Dispatch has been having issues with contacting me when needed by FD. After numerous attempts to make sure they have the correct number it finally has been resolved.

Code Enforcement:

- Heany Industries, working with Mayor Ridge and the Village attorney to resolve all the noise complaints.
- Spoke to the gas station at 69 Rochester about plowing snow and blocking the sidewalk during snow events.

Special Permit - Chickens

Motion made by Trustee and seconded by Trustee to grant a special permit for the 20 Chili Ave to harbor chickens in accordance with Chapter 54-26 of the Village Code.

Vote: Carried (-)

Mayor Maggie Ridge
 Trustee AJ Peck
 Trustee Wayne LaVair

Deputy Mayor Andy Fraser
 Trustee Paul Meabon

b) DPW – Todd Schwasman

Updates

c) Treasurer – Jennifer Talbot

Pay Bills:

Motion made by Trustee _____ and seconded by Trustee _____ to approve payables as listed on the AP Check Register Report through February 14, 2023 and prepaid bills with General Payables totaling \$ _____.

Vote: Carried (-)

Mayor Maggie Ridge

Trustee AJ Peck

Trustee Wayne LaVair

Deputy Mayor Andy Fraser

Trustee Paul Meabon

Treasurers Report:Budget Transfers:

Motion made by Trustee _____ and seconded by Trustee _____ to approve the budget transfers as listed above from the February 2023 Treasurers Report.

Vote: Carried (-)

Mayor Maggie Ridge

Trustee AJ Peck

Trustee Wayne LaVair

Deputy Mayor Andy Fraser

Trustee Paul Meabon

d) **Clerk – Anne Hartman**

8. **Trustee Updates:**

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Trustee AJ Peck – Procurement and ARPA

Trustee Wayne LaVair – DPW

Trustee Paul Meabon –

9. **Mayor's Reports - Maggie Ridge**

10. **Old Business**

Garbage

Sanitary Sewer

11. **New Business**

Motion made by Trustee _____ and seconded by Trustee _____ to designate Tax Parcel No. 200.05-3-1.2 as 19 Maple Avenue in the Village of Scottsville, Monroe County, New York.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee AJ Peck
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee Paul Meabon

American Legion concert series

Arbor Day Proclamation

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
Whereas, Arbor Day is now observed throughout the nation and the world, and
Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and
Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and
Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and
Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.
Now, Therefore, I, Maggie Ridge, Mayor of the **Village of Scottsville**, do hereby proclaim **Saturday, May 6, 2023** as in the **Village of Scottsville**, and I urge all citizens to **celebrate Arbor Day** and to support efforts to protect our trees and woodlands, and
Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Motion made by Trustee _____ and seconded by Trustee _____ to approve the proclamation of Arbor Day.
Vote: Carried (-)
Mayor Maggie Ridge Deputy Mayor Andy Fraser
Trustee AJ Peck Trustee Paul Meabon
Trustee Wayne LaVair

12. **Executive session**

Motion made by Trustee _____ and seconded by Trustee _____ to enter into executive session at _____ pm to discuss a particular employee matter.
Vote: Carried (-)
Mayor Maggie Ridge Deputy Mayor Andy Fraser
Trustee AJ Peck Trustee Paul Meabon
Trustee Wayne LaVair

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn executive session and return to regular session at _____ pm.
Vote: Carried (-)
Mayor Maggie Ridge Deputy Mayor Andy Fraser
Trustee AJ Peck Trustee Paul Meabon
Trustee Wayne LaVair

13. **Adjournment**

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn the Village Board meeting at _____ pm.
Vote: Carried (-)

Mayor Maggie Ridge
Trustee AJ Peck
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee Paul Meabon

Call to Order Mayor Maggie Ridge called the January 10, 2023 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Wayne LaVair, Trustee
Paul Meabon, Trustee
AJ Peck, Trustee

Also Present: Lauren Baron, Attorney
Todd Schwasman, DPW Superintendent
Anne Hartman, Village Clerk
0 Residents

Welcome Trustee Paul Meabon

Approval of Minutes

Village Board Meeting Minutes
Tuesday, December 13, 2022

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to approve the minutes of the *Tuesday, December 13, 2022 Village Board Meeting* as submitted.

Vote: *Carried (4-0-1Abstention)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Paul Meabon	ABSTAIN
Trustee Wayne LaVair	AYE		

Public Before the Board

No Public

Department Reports

Building Inspector/Code Enforcement Officer – Doug Barber

- 32 Main Street has a special use permit application going before the PB to add an additional apartment in the future.
- CooperVision warehouse construction nearing completion.
- New single family home plans being submitted for review, located at the approved building lot on Maple Street. Will have further information later this month.
- Fire restoration to begin at 34 Scottsville West Henrietta Rd.
- Following up on open 2022 permits and closing them out to give list to Town assessor.
- Annual Fire Marshal inspections starting on public assemblies for 2023. No major violations found during last year's inspections of businesses.
- Working with Heany Industries and the Village Attorney to reduce the noise complaints during off business hours.

DPW – Todd Schwasman - DPW Superintendent**Last Month:**

- Tree for TJ conner on the corner of Edson and Oatka.
- Hand dug ditched and cleaned out culvers from Canal street to East Genesee.
- Serviced the 4400 with a new inspection.
- Removed the decorations and flags on Main Street and put up the snowflakes.
- Repaired fuel tank on the sidewalk tractor.
- Christmas Tree pickup is underway.
- Clean up from wind storm damage.
- Hauled out a 40-yard dumpster to Metallico.

Upcoming Month:

- Continue tree trimming around the village.
- Clean up the ditch in Johnson Park.
- Sewer Flusher will be going in for repairs.
- Quotes for Johnson Park doors.

Treasurer – Katie Garner**Pay Bills:**

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to approve payables on the AP Check Register Report through January 10, 2023 and prepaid bills with General Payables totaling \$26,234.71.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Paul Meabon	AYE
Trustee Wayne LaVair	AYE		

Treasurers Report:**Expenses:**

<u>Overspent Lines</u>		<u>Why?</u>
A.1325.2 Treasurer Equipment	69.53	KVS annual software maintenance
A.1450.4 Elections Contractual	127.11	Monroe County will reimburse
A.5110.2 Streets Equipment	2,399.02	Repairs to the John Deere tractor

Budget Transfers:

<u>Account Code</u>	<u>Description</u>	<u>To</u>	<u>From</u>	<u>Why?</u>
A.1325.4	Treasurer Contractual		\$70.00	
A.1325.2	Treasurer Equipment	\$70.00		KVS maintenance
A.5110.2	Streets Equipment	\$2,400.00		tractor repairs
A.5110.4	Streets Contractual		\$2,400.00	
A.2750.0	AIM aid		\$11,000.00	OSC coding change for AIM aid
A.3001.0	Street aid per capita	\$11,000.00		

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to approve the budget transfers as listed above from the January 2023 Treasurers Report.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Paul Meabon	AYE
Trustee Wayne LaVair	AYE		

Updates

Jen closed out the Fire subfund in KVS. Note: there is still an unpaid receivable of \$1,368 that the Fire District owes the Village. Currently they are refusing to pay.

GASB 84 was effective for the Village last year. This pronouncement redefined the Trust and Agency Fund. As the Village has no Custodial funds, this fund was essentially eliminated and that activity will flow through General Fund. Jen created the new accounts per NYS OSC and eliminated Trust and Agency Fund.

We received our CHIPS and Pave NY aid money for \$51,039.95

<u>New ARPA Expenses</u>	<u>Check #</u>	<u>Paid to Date</u>
<u>Account</u>		
11/8/2022 Traffic Systems Inc. A.5110.2		5,040.00
7/5/2022 Johnson Park Playground Mulch A.7140.4	25259	252.00
8/8/2022 Johnson Park Playground Mulch A.7140.4	25279	3,639.95
Johnson Park Cleaning 08/08/2022	25284	590.00
A.7140.4 9/12/2022		25320
730.00	A.7140.4	
	TOTAL	\$ 11,751.95

Set Public Hearing

2023-2042 Tax Cap Override:

Motion made by Trustee Wayne LaVair and seconded by Mayor Maggie Ridge to set a Public Hearing for Tuesday, February 14, 2023, at 7:00 pm to consider Local Law 1-2023 to override the tax cap for the 2023-2024 budget year.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Paul Meabon	AYE
Trustee Wayne LaVair	AYE		

Schedule Budget Workshops

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to schedule budget workshops on Tuesday February 21, March 7 & 28 and Monday April 3, 2023 at 6:30 pm at the Wheatland Municipal Building.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Paul Meabon	AYE
Trustee Wayne LaVair	AYE		

NYCLASS Municipal Cooperation Resolution

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

WHEREAS the Village of Scottsville wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019;

WHEREAS the Village of Scottsville wishes to satisfy the safety and liquidity needs of their funds; Now, therefore, it is hereby resolved as follows:

That Maggie Ridge, Mayor of Scottsville is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019.

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Paul Meabon	AYE
Trustee Wayne LaVair	AYE		

Clerk – Anne Hartman

Recycling Calendars sent out

Working with Jen to cover for Katie

FMCSA annual query done for CDL drivers

Trustee Reports:

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Nothing new with grants

Trustee AJ Peck – Procurement and ARPA

Gathering quotes for playground equipment at Johnson Park

Talking to residents about bringing back Summer Fest and Parade of Lights

Mayor meeting with Lisa Wasson, President of Chamber, about a summer concert series at the Legion, establishing a committee to plan.

Trustee Wayne LaVair – DPW

Nothing to add

Trustee Paul Meabon

Mayor's Reports - Maggie Ridge

- Met with Dave Willard (MRB), Todd and Kenny to discuss the capital Sanitary Sewer Project. Dave is going to get pricing for pipe bursting vs lining on heavily

trafficked areas. He's also going to survey the 12 acres of land the Village owns in the town, for potential sale or posting.

- Met with Ram Shrivastava (Larsen Engineers) and Todd to discuss options to maximize our Solar Field. As a result of the newly passed Environmental Bond Issue (CLCPA) and the recently passed Inflation Reduction Act (IRA) some unique opportunities have arisen for owners of Solar Fields (as opposed to leasing the land and allowing an outside entity to build and maintain the panels) He's going to provide some numbers for maintaining the field, so we can get an idea of what we're producing, as well as some more information regarding combining the two pieces of legislation. It's worth looking at.
- Had a year-end meeting with everyone to thank them all for their support and helping me get through this first year. I also gave a presentation about the importance of investing in the Deferred Comp program, as well as some general information about investing. Everyone brought some food and Kenny provided some delicious steaks. Promoted Todd to Superintendent, beginning January 1 with a five-month probationary period (to coincide with 2023-2024 budget).
- Met with Gary Hults from The American Legion. They are applying for grant for some capital improvements including re-paving the parking lot and/or a new roof for the gazebo. I read the grant parameters, and both would qualify. They need quotes for the parking lot, but because the price of asphalt not being available until Feb or March.
- We also discussed potentially using the Gazebo for a "Summer Concert Series" and he is going to give me some dates. See below:
- Several residents in the Village are very interested in bringing back some sort of outdoor music that used to happen in the Village. I'm meeting with Lisa Wasson (President of Chamber) next week to discuss this, as well as bringing back the Parade of Lights. From conversations with other mayors, their summer concerts are handled by a committee. I have a couple of potential volunteers, but if there are any other people you think that would be/could be helpful, let me know.
- A board member resigned before last month's meeting and due to the timing of the next election, we had very little time to appoint a new board member. Paul Meabon agreed to the position and was sworn in on the last possible day.

Old Business

Clothing Allowance

Vacation Policy

More work needed on a new vacation policy.

Genesee Valley Initiative Invoice

Previously, the Village approved 2 payments of \$1,500. Board takes issue that we are not getting accountability of the use of money. Board agreed to honor this invoice and decline any in the future.

Radar sign results

New Business

Johnson Park use for sport teams

The Village will send an invoice for the extra cleaning needed at the park.

Sewer Commission

Highway Superintendent, Code Enforcement, Treasurer and a Trustee

Trustee Peck will join the Commission.

Adjournment

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to adjourn the Village Board meeting at 7:50 pm.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Paul Meabon	AYE
Trustee Wayne LaVair	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk

Local Law No. 1 of the year 2023

Village of Scottsville, County of Monroe

A local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c

Be it enacted by the Board of Trustees of the Village of Scottsville as follows:

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Scottsville to adopt a budget for the fiscal year commencing 2023 – 2024 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Scottsville, County of Monroe, is hereby authorized to adopt a budget for the fiscal year commencing 2023 – 2024 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date

This local law shall take effect immediately upon filing with the Secretary of State.