

Village of Scottsville Planning Board Meeting
 Thursday November 10, 2022 at 7:00 pm
 Wheatland Municipal Building
 22 Main Street
 Agenda

1. **Call to Order:** Chairman Steve Cullum called the Thursday, November 10, 2022 Village of Scottsville Planning Board meeting to order at _____ pm.
2. **Pledge of Allegiance**
3. **Roll Call:**
4. **Approval of Minutes:**
Motion: made by _____ and seconded by _____ to approve the minutes of the Thursday, October 13, 2022 Planning Board Meeting as submitted.
Vote: Carries (-)
 Steve Cullum _____ Patti Brandes
 Kevin Marks _____ David Domina
 Mark Smith _____

**LEGAL NOTICE
 VILLAGE OF SCOTTSVILLE**

At _____ pm Chairman Cullum reopened the October to consider granting a special use permit for 39 Main Street, Scottsville, NY contingent on the receipt of a complete application including a site plan and SEQRA Review.

Discussuion:

Public Hearing closed at _____ pm.

Motion: made by _____ and seconded by _____ to grant a special use permit for 39 Main Street, Scottsville, NY
Vote: Carries (-)
 Steve Cullum _____ Patti Brandes
 Kevin Marks _____ David Domina
 Mark Smith _____

**Village of Scottsville
 NOTICE OF PUBLIC HEARING**

Public Hearing for subdivision of property as outline in chapter 145 of the code of the Village of Scottsville

At _____ pm Chairman Cullum reopened the September 8, 2022 public hearing regarding an application for subdivision approval regarding property located at 385 Scottsville-Mumford Road by the Wheatland-Scottsville Joint Fire District and owned by the Village of Scottsville. Subdivision review to be done in accordance with the requirements of Chapter 145 of the Code of the Village of Scottsville.

Discussion:

Public Hearing Closed at _____ pm.

RESOLUTION

APPLICATION by Wheatland-Scottsville Joint Fire District (the “Fire District”) for the subdivision of an 8.843-acre portion of real property owned by the Village of Scottsville (the “Village”) located at 385 Scottsville Mumford Road in the Village (Tax Parcel No. 199.16-1-1.11) containing an existing fire station.

WHEREAS, the Village of Scottsville Planning Board (the “Planning Board”) has examined an application by the First District requesting subdivision approval with respect to an 8.843-acre portion of real property owned by the Village located at 385 Scottsville Mumford Road in the Village (Tax Parcel No. 199.16-1-1.11); and

WHEREAS, the Planning Board has examined the application, maps, and other materials filed with the application, and all comments and reports from Village professional staff, the public, and other interested and involved agencies associated with the application; and

WHEREAS, on September 8, 2022 and continued on October 13, 2022 and November 10, 2022, the Planning Board held a public hearing on the application, and notice was posted as required by law; and

WHEREAS, the Village Board of Trustees has previously undertaken a coordinated review and issued a Negative Declaration with respect to the proposed action pursuant to the New York State Environmental Quality Review Act.

NOW, THEREFORE, BE IT RESOLVED, that the Planning Board grants preliminary subdivision approval to the Fire District to subdivide an 8.843-acre portion of real property owned by the Village located at 385 Scottsville Mumford Road in the Village (Tax Parcel No. 199.16-1-1.11) as shown on the plat of Lot 1 titled “WHEATLAND-SCOTTSVILLE JOINT FIRE DISTRICT SUBDIVISION” prepared by Schultz Associates Engineers & Land Surveyors, P.C. dated November 6, 2021 and revised October 11, 2022 (Project No. 21.125); and

BE IT FURTHER RESOLVED, that the following conditions are hereby imposed upon preliminary subdivision approval:

The Fire District shall comply with all comments of the Monroe County Planning Department.

The Fire District shall comply will all comments of the Village’s engineer dated September 1, 2022.

The approval is subject to final approval by the Village’s engineer.

The Fire District shall comply with all applicable local, state, and federal laws.

The Village Board of Trustees shall approve the form and location of the proposed sanitary sewer easement;

The Village Board of Trustees shall approve the form and location of the proposed access and utility easement;

The Village Board of Trustees shall approve the form and location of a proposed easement for parking over a portion of the existing parking lot located on Lot 1 as depicted on the subdivision map, which easement shall be for the benefit of the Village associated with its retention and use of the Village’s remaining lands.

Motion: made by _____ and seconded by _____ to adjourn the meeting at _____ pm.

Vote: Carries (-)

Steve Cullum
Kevin Marks
Mark Smith

Patti Brandes
David Domina

Fire Marshall Report:

Building Inspector:

- Temporary Certificate of Occupancy issued to the warehouse addition located at CooperVision. Currently being used for temporary storage while the interior portion is completed.
- Certificate of Appropriateness issued by the HB for a shed located at 32 Rochester Street.

Fire Marshal:

- 34 Scottsville West Henrietta Rd- Tenants in part of the home displaced by a bedroom Fire. Apt 1 has been posted for no occupancy. Can only be occupied for removal of belongings and cleanup from 9am- 5pm only. Owner of home working with insurance company.

Code:

- Look for 67 Rochester Street to begin cleaning up the property, new tenants moving in possibly soon. They are aware what needs to be cleaned.

5. **New Business**

6. **Old Business**

7. **Adjournment:**

Motion: made by

and seconded by

to adjourn the meeting at

pm.

Vote: Carries (-)

Steve Cullum

Kevin Marks

Mark Smith

Patti Brandes

David Domina

Village of Scottsville
Planning Board Meeting
Thursday, October 13, 2022 – 7:00pm
UNAPPROVED Meeting Minutes

Call to Order: Chairman Steve Cullum called the Thursday, October 13, 2022 Village of Scottsville Planning Board meeting to order at 7:46 pm.

Pledge of Allegiance

Roll Call:

Kevin Marks
Steve Cullum
David Domina
Mark Smith

Absent: Patti Brandes

Also Present: John Mancuso, Attorney
Anne Hartman, Clerk
Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Bears Playground

Approval of Minutes:

Motion: made by Kevin Marks and seconded by Mark Smith to approve the minutes of the Thursday, September 8, 2022 Planning Board Meeting as submitted.

VOTE: carries: (4-0)

Kevin Marks	AYE	Steve Cullum	AYE
Patti Brandes	ABSENT	David Domina	AYE
Mark Smith	AYE		

Public before the Board

GUIDELINES FOR PUBLIC COMMENT:

- The public may speak only during the Public Comment period of the meeting (limited to a total of thirty (30) minutes) and during any public hearing public comment section, or at such other time as a majority of the Board allows.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to three minutes on a given topic.
- Speakers may not yield any remaining time they may have to another speaker.
- Board members may, with the permission of the chairman, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks must be addressed to the Board as a body and not to any member thereof.
- Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications.

Public Hearing 39 Main St.

Chairman Cullum opened the public hearing by reading the notice from the Sentinel at 7:48 pm.

**LEGAL NOTICE
VILLAGE OF SCOTTSVILLE**

PLEASE TAKE NOTICE, a public hearing of the Village of Scottsville Planning Board has been scheduled on Thursday, October 13 at 7:00 pm at the Wheatland Municipal Building, 22 Main Street, Scottsville, NY to consider granting a special use permit for 39 Main Street, Scottsville, NY contingent on the receipt of a complete application including a site plan and SEQRA Review.

Public comment opened at 7:49 pm

Public Comment:

No public

Public Comment left open and Board Comment opened at 7:49 pm

Attorney Mancuso clarified that the Planning Board is looking at the design characteristics, for example material detail, painting, door modification, addition of the dust collector, etc. Bears provided pictures; sign will need a permit from Code Enforcement Officer.

Board Comment:

Motion: made by Mark Smith and seconded by Kevin Marks to leave the public hearing open until the November 10, 2022 meeting.

VOTE: carries: (4-0)

Kevin Marks	AYE	Steve Cullum	AYE
Patti Brandes	ABSENT	David Domina	AYE
Mark Smith	AYE		

Public Hearing tabled at 7:52pm

BI/Code report

39 Main Street - Bears Playgrounds is working with the Layers and Village Planning and Zoning Board to move forward with their purchase.

CooperVision- Steel framing has been installed for the Wearhouse expansion. Project is moving along nicely with all necessary inspections completed. Sprinkler system in the new portion has been tested and is up and running. Temporary CofO will be issued to the garage portion so equipment can be moved into that portion for staging.

CooperVision is possibly looking to add another addition next year when this Wearhouse addition is complete. This addition will be for office space. Will keep everyone posted and plans will have to be sent to the Planning and Zoning board for approval if they decide to add on.

Briarwood Apts rehab upgrades to the apartments are moving along. Certificate of Occupancies have been issued to all buildings and are currently occupied. Site work has been progressing. Look for that project to be completed before winter.

15 Rochester Street, asbestos abatement has been completed.

Permit for a Shed on Rochester Street sent to the Historical Board for their Certificate of Appropriateness. Historic Board still working on a Certificate of Appropriateness.

Few permits have been opened in the past month for smaller projects throughout the village and multiple permits have been completed and closed out.

Annual Fire inspections are ongoing and many businesses have had none to minimal violations.

6. **Old Business**

7. **Adjournment:**

Motion: made by Mark Smith and seconded by David Domina to adjourn the meeting at 7:59pm.

VOTE: carries: (4-0)

Kevin Marks	AYE	Steve Cullum	AYE
Patti Brandes	ABSENT	David Domina	AYE
Mark Smith	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk