

**Call to Order**

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Eileen Hansen, Mayor  
Kathie Carl, Deputy Mayor  
Christie Offen, Trustee  
Todd Shero, Trustee  
Leslie Wagar, Trustee

Also Present: Dan Magill, Attorney  
Anne Hartman, Clerk  
Darryl Cady, American Legion  
Approximately 12 residents

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, April 10, 2018*

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to approve the minutes of the *Tuesday, April 10, 2018* Village Board Meeting as submitted.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

*Sunday, April 22, 2018*

**Motion** made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to approve the minutes of the *Sunday, April 22, 2018* Emergency Village Board Meeting with additions.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Public Before the Board**

Darryl Cady, American Legion – Gave the history and an extensive list of services to the community, asking the Village to continue to supply garbage pickup, that expense is a hardship for the Legion

Mayor Hansen explained that we are looking at totter fees across the board, we will have more information at the June meeting

Barbara Spence, 223 Briarwood Lane – discuss drainage issue in her neighborhood, Trustee Shero will follow through with Kenny, an easement is needed

**Reports - Attorney Dan Magill**

Tree Ordinance – will send the draft to the Board for review, at June meeting schedule a Public Information Meeting

Scott Crescent Easement – finalizing the document and ready for signature

9 Oakwood Update – waiting for the Judge to sign the temporary restraining order, a Public Hearing will be scheduled for Appeal #2

## Department Reports

### DPW – Ken Bohn

#### Report

- Flushed sewers; North Rd & Chili Ave
- Repaired back up alarm on two trucks
- Replaced speed limit sign on Scottsville Mumford Rd.
- Ground stumps at Fingland, Luke and The Diner
- Cut and removed five trees at Johnson Park; the trees were full of poison ivy and now so are the guys.
- Removed one tree out of the Mill Race on Scott Crescent
- Town of Wheatland hauled 30 loads of brush with their 10 wheelers. We hauled 10 loads after that.
- Cleaned catch basins on Hanford Ave. all basins were full
- Cleaned WWTP driveway with Bobcat and picked up sticks and downed trees, we are ready to mow. There are some trees that need to be removed from Canawaugus Park
- Hauled ball field sand and delivered inside field
- 15 stakeouts done
- Repaired sidewalk in front of the Diner
- LT Transfer tipping fee has gone up \$1 per ton. Current cost \$48 per ton, 28-30 tons a week
- 223 Briarwood Lane – under the storm sewer budget

#### Surplus Equipment

Back Blade

Sprayer

290-gal fuel tank

Lincoln Welder AC

Air compressor

Bench Grinder

X Marks Laser Z

**Motion** made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to declare the above listed equipment as surplus and authorize the sale of said equipment.

#### **Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

#### Scott Crescent Focus Group

Andy Fraser, Jamie Krolak and Kenny Bohn to start

No work can be done until the DEC issues permits

Advises against wing dams, they require maintenance

The County offered dirt; it should be tested for containments

Trustee Offen will contact Dave Willard to get an update and invite him to the June meeting

#### Volleyball

Spread the sand we already purchased

Cleaning fees need to be charged

### **Building Inspector/Code Enforcement Officer – Charlie Floeser**

See attached report

Heany – Deputy Mayor Carl will contact Heany about a fence that has fallen down.

**Treasurer – Katie Moffe Garner**

**Trustee Bill Review Schedule**

Schedule needs to be set for the Board members to review the bills before the meeting. Trustee Offen will continue to review bills monthly. The schedule will add the other Trustees.

**Pay Bills:**

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to approve payables on the APGL Distribution Report and Voucher Detail Report through April 11, 2018, with General Payables totaling \$31,738.51.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Pre-Pay Bills:**

**Motion** made by Trustee Christie Offen and seconded by Deputy Mayor Kathie Carl to Pre-Pay Invoices up to May 7, 2018 totaling \$8,811.53.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Discussion:** Trustee Offen commented on a DPW phone labeled Admin that gets very little use. Does not get used; either close it out or assign to someone else.

Clerk suggested scale back on Village issued phones. Reimburse employees for work related use of personal phones.

**Fire Truck Reserve Fund**

**Motion** made by Trustee Christie Offen and seconded by Deputy Mayor Kathie Carl to transfer the monies already deposited, from the sale of the 1990 Pierce tanker to the Fire Truck Reserve Fund in an amount not to exceed \$12,000.00

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**CNB Signers**

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to approve the removal of Paul Gee and Maggie Ridge and add Katie Moffe Garner, Eileen Hansen and Kathie Carl as signers on the Canandaigua National Bank accounts.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Refunding Johnson Park Deposit**

The deposit refund procedure needs to be revamped. More to come at the June meeting.

**Computer**

CNB and OSC strongly recommend a designated computer for banking. Dave Garner offered to donate a laptop, The PinPoint Group will set it up.

**Clerk – Anne Hartman**

Park Permits

Girl Scout Troop 60557	Friday, May 11, 2018
Laura Hogan	Saturday, May 12, 2018
Rachael Cousins	Sunday, July 15, 2018
Carly Gallagher	Sunday, September 2, 2018
Tom Nersinger	Saturday, September 8, 2018
Kathy Bohn	Sunday, October 7, 2018

**Motion** made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to approve the above Johnson Park Permits as listed.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Rockefeller Institute of Government

July 15-19

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to send the Clerk to the Rockefeller Institute of Government.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

2018-2019 Tax Bills

Being sent out by ABS mid-May

Carry Over Vacation

**Motion** made Trustee Todd Shero by and seconded by Deputy Mayor Kathie Carl to allow Anne Hartman to carry over 40 vacation hours to the 2018-2019 with the intent to use.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Office Hours

Match hours with the Town. Monday 7:30 am -8:00 pm, Tuesday – Thursday 7:30 am – 4:00 pm and Friday 7:30 am – 1:00 pm. No motion needed to change office hours, Board agreed on as listed, but changing Friday 9:30 – 3:00 pm. Starting June 1 and evaluating after 6 months.

**Trustee Reports:**

**Deputy Mayor Kathie Carl**

Liaison to: Village Office

**Trustee Christie Offen**

Liaison to: Community Organizations  
 Planning Board/Zoning Board of Appeals  
 Forestry Board – Community adopt a flower box

## Climate Smart Community Grant

**Trustee Todd Shero**

Liaison to: DPW  
Parks

**Trustee Leslie Wagar**

Liaison to: Dog Park – getting more information from Henrietta  
Public Relations – website  
CCA – gather information on Good Energy

**Mayor's Reports - Eileen Hansen**

Liaison to: Fire Department  
Code Enforcement Officer  
Memorial Day Parade – gather at TJ Connor at 9 am

**Old Business****Continue Discussions**

Recycling Totes – check the position on the grant list

Fire Department Parking Lot – Kenny and Jeff will work out patching the driveway

**New Business****Fire Department Officer Appointments**

Assistant Chief Brian Ely  
Assistant Chief Robert Valerio  
Captain Mike Connelie  
Captain David Merritt  
Captain Casey Fitzpatrick  
Fire Lieutenant Mike Koch  
Fire Lieutenant Nick Wheatly  
Fire Lieutenant Kyle Wilson  
Fire Police Captain Don Brown

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to approve the above Fire Department Officer appointments expiring May 31, 2019.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Grant Writer**

Fire Department uses Grantmasters  
O'Donnell and Associates – recommended by a couple other villages

**Executive session**

**Motion** made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to enter into executive session at 8:05 pm to discuss contractual and litigation matters.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Motion** made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to adjourn executive session and return to regular session at 8:41 pm.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to terminate the contract with Daniel Magill, Esq. effective May 31, 2018.

**Roll Call Vote:** *Carried (3-2)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	NAYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	NAYE		

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to authorize the Mayor to sign a contract with Matthew Nafus, Esq. as Village Attorney June 1, 2018 – May 31, 2019 not to exceed an amount of \$1,800.00 per month.

Board Discussion: Trustee Offen would like to consider other attorneys and put out a RFP. Look for municipal experience.

Mayor Hansen wants someone close by; he will work for us.

Trustee Shero we are limited on time, our current attorney ends May 31.

Trustee Offen stated the extra money in the budget for legal is for a cushion for extra litigation.

Deputy Mayor Carl would like to see attorney contracts overlap to give the new time to get up to speed.

**Roll Call Vote:** *Carried (3-2)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	NAYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	NAYE		

### **Adjournment**

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to adjourn the Village Board meeting at 8:48 pm.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,



Anne Hartman  
Village Clerk