

Village of Scottsville
Board of Trustees Meeting
Tuesday, December 10, 2019
Meeting Minutes

Call to Order Mayor Eileen Hansen called the December 10, 2019 Village of Scottsville Board of Trustees to order at 6:42 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Eileen Hansen, Mayor
Kathie Carl, Deputy Mayor
Christie Offen, Trustee
Todd Shero Trustee
Leslie Wagar, Trustee

Also Present: Thomas Rzepka, Attorney
Anne Hartman, Village Clerk
Katie Garner, Treasurer
1 resident

Approval of Minutes

Village Board Meeting Minutes

Tuesday, November 12, 2019

Motion made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to approve the minutes of the *Tuesday, November 12, 2019* Village Board Meeting as submitted.

Vote: *Carried (4-0-1 Abstention)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSTAIN		

Tuesday, November 19, 2019

Motion made by Trustee Christie Offen and seconded by Deputy Mayor Kathie Carl to approve the minutes of the *Tuesday, November 19, 2019* Treasurer Meeting as submitted.

Vote: *Carried (4-0-1 Abstention)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	ABSTAIN
Trustee Todd Shero	AYE		

Tuesday, November 26, 2019 – Forestry Board Resolution

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to approve the minutes of the *Tuesday, November 26, 2019* Village Board Meeting as submitted. Trustee Offen ask that for future meetings we try to schedule when everyone is available. Mayor Hansen responded we do try, but this was a time sensitive matter to meet the Tree Planting Grant deadline.

Vote: *Carried (3-0-2 Abstentions)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	ABSTAIN
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSTAIN		

Public Before the Board

No public

Fire Equipment Reserve Public Hearing

Mayor Hansen opened the public hearing by reading the notice from the Sentinel at 7:15 pm.

**LEGAL NOTICE
VILLAGE OF SCOTTSVILLE
PUBLIC HEARING**

NOTICE is hereby given that the Village of Scottsville proposes to appropriate up to \$13,000.00 from the Fire Equipment Reserve Fund for the purchase of computers for the new CAD system required by Monroe County. Any resolution adopted thereafter will be subject to permissive referendum as permitted by law.

THEREFORE, pursuant to statute, the Board of Trustees will hold a public hearing on December 10, 2019 at 7:15 pm at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to hear all persons interested in the matter. The specific details can be obtained in the Village Office during regular business hours.

By Order of the Board

Public Comment opened at 7:21 pm.

Public Comment:

No public

Public Comment closed and Board Comment opened at 7:21 pm.

Board Comment:

No Board comments

Public Hearing closed at 7:22 pm.

Motion made by Trustee Todd Shero and seconded by Trustee Christie Offen to appropriate up to \$13,000.00 from the Fire Equipment Reserve Fund for the purchase of computers for the new CAD system required by Monroe County. Any resolution adopted thereafter will be subject to permissive referendum as permitted by law.

Roll Call Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Reports - Attorney Thomas Rzepka

Preparing for the meeting with Solar Liberty – hoping to get compensation for loss of energy when panels were down, possibly in the form of the Operations & Maintenance agreement
Briarwood drainage – the Village filed an easement in 1989 to put in the new drainage when the builder’s drain failed. The Village felt some responsibility since a permit was issued and the system failed. DPW looking into cost effective solutions – 4-6” drainage pipe and drainage boxes in each yard. Residents will need to maintain and keep the drains clear. Under the easement the Village has the obligation to maintain.

Grenadiers stop signs – engineer study necessary.

Planning Board/Zoning Board of Appeals – resolution needed to progress, Mayor Hansen will meet with the Chairs, compensation needs to be decided.

Department Reports

DPW – Ken Bohn

- Leaf Removal (120+ loads)
 - Leaf truck maintenance (Durastar)
 - Leaf machine maintenance (Green ODB)
- Snow Removal
 - Equipped primary plow blade and wing
 - Maintenance and installation of primary salter
 - Prepared 1-ton for snow removal (plow/salter)
 - Installed plow on Kubota
 - Sidewalks/shoveling/salting
- High-volume stake-outs
- Installed/updated multiple street signs
- Installed new brakes and calipers on 1-ton
- Installed new brakes on F-150
- New tires on F-250
- Wind damage brush pick-up

Updates

NYSDOT Bridge Height Study on Chili Ave.

Deputy Mayor Carl observed three semis in one week not able to clear the bridge had to back up to Diana. Not safe for semis to be going through residential. DOT responded and they will look into doing a study.

Treasurer – Katie Garner

Prepaid Bills:

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to approve the prepaid bills through December 3, 2019, with totaling \$749.56.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Pay Bills:

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to approve payables on the AP Check Register Report through December 10, 2019, with General Payables totaling \$76,466.64.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Treasurers Report:

Received Q3 2019 Sales Tax from Monroe County \$139,906.31; \$6,350.93 more than last year's Q3

Received notice from River Road Transfer Station/Casella that refuse tipping fees will be increasing from \$52.00/Ton to \$60.00/Ton effective 01/01/2020

Expenses:

8140.1 Overspent Lines
Storm Sewer Salaries

Why?
Catch Basin Grant?

A.8140.4 *Storm Sewer Contractual* *EPG Grant?*

National Grid LED Conversion Resolution

Whereas, the Village of Scottsville, a municipal corporation in the State of New York, wishes to participate in the National Grid streetlight LED conversion program, and

Whereas, by participating in this program, the Village seeks to raise awareness for energy efficiency and greenhouse gas reductions (GHG), and

Whereas, the Village of Scottsville will receive significant utility savings, and

Whereas, by completing this task, the Village of Scottsville will have completed one more step in obtaining the status of a Clean Energy Community allowing the possibilities to receive grants in the future, and

Therefore, be it resolved that the Village of Scottsville will participate in the National Grid streetlight LED conversion program with a net book value of \$21,230.35 which includes \$8,935.00 incentive.

Resolution made by Trustee Leslie Wagar and seconded by Trustee Christie Offen.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

National Grid LED Conversion Pre-payment

Motion made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to approve the funding of the upfront net book pre-payment not to exceed \$21,230.35 to take advantage of streetlight LED Conversion Program.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

CHIPS money can be used for the LED conversion and a few late sidewalk invoices – due February 10, 2020

Medical Benefit Policy:

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to approve the Medical Benefit Policy as submitted.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Building Inspector/Code Enforcement Officer

Building Permits-

4- new permits issued

Sign Permit on Rochester ST

Shed Permit on North Rd

Office demo and remodel at Coopervision

Fence permit on Scott Crescent

12- 2019 permits finalized and closed out. Certificate of occupancy or Certificate of Compliance issued.

Currently working on going through open 2018 Building permits to see if renewal fees are due or if the projects are finished and fell through the cracks.

Fire Marshal-

Spoke with Fire Chief and for future building changes or additions in the village I will send him an email so that the members are aware of any changes in Occupancy.

Working through getting all the necessary Fire Inspections done for the year throughout the Village.

New Tenant at 10 Main Street (Foot Reflexology)

Code Enforcement-

Multiple Complaints

Parking issues at 50 Main Street

Landlord problems on Main Street

Drainage issues onto other property

Noise Complaint on Grove Street (Mostly a Sheriff issue not a Village)

Lighting issue on Chili Ave

All Code enforcement Complaints are being dealt with per appropriate Code.

Trustee Reports:

Deputy Mayor Kathie Carl - Finance

Reviewing the Fire Department budget

Trustee Christie Offen - Grants

No new grants

3 FF finished FF1 - Anthony Rosado, DJ Reynolds and Georgia Bushen, (Georgia received the Professionalism Award)

DPW very helpful for the Parade of Lights

Trustee Todd Shero - Equipment

Will meet with the DPW before budget meetings

Trustee Leslie Wagar - Communications

Chamber is interested in the Community Calendar, it will be on there website

Mayor's Reports - Eileen Hansen

Solar Liberty meeting this week to discuss the shortcomings of the panels & the Operations & Maintenance

Meeting with the Town and NYS Parks and Rec to use WWTP at Canawaugus Park as field office Liaison to the MCSO – Deputy Justin Smith, monthly meetings for updates and concerns – speeding, crosswalks, posting regulations at Canawaugus Park (similar to Johnson Park), passing school buses, report to MCSO

Old Business

No old business

New Business

Treasurer Meeting rescheduled – lack of a quorum

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to move the Treasurer meeting to Noon on December 17, 2019.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Think about dates for budget meetings.

Adjournment

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Christie Offen to adjourn the Village Board meeting at 7:56 pm.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk