

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, September 10, 2019  
Meeting Minutes

**Call to Order** Deputy Mayor Kathie Carl called the September 10, 2019 Village of Scottsville Board of Trustees to order at 6:43 pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Kathie Carl, Deputy Mayor  
Christie Offen, Trustee  
Todd Shero, Trustee  
Leslie Wagar, Trustee (arrived at 7:30 pm)

Also Present: Thomas Rzepka, Attorney  
Anne Hartman, Village Clerk  
Katie Garner, Treasurer  
Kenny Bohn, DPW Foreman  
Todd Schwasman, DPW Foreman  
3 Residents

Absent: Eileen Hansen, Mayor

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, August 13, 2019*

**Motion** made by Trustee Todd Shero and seconded by Trustee Christie Offen to approve the minutes of the *Tuesday, August 13, 2019* Village Board Meeting as submitted.

**Vote:** *Carried (3-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	ABSENT
Trustee Todd Shero	AYE		

**Public Before the Board**

Phyllis Wickerham, Community Representative – Senator Gallivan’s office – introduced herself

**Attorney Report - Thomas Rzepka**

**Department Reports**

**Building Inspector/Code Enforcement Officer – Doug Barber**

Comes in 2-3 days a week.  
Residents like him, no complaints  
Getting the work done

**DPW – Ken Bohn & Todd Schwasman**

Canawaugus Park  
Extended cleanup  
Tree removal  
Prepared park for potential Governor visit  
Repaired/restored catch basins in multiple locations  
Wyvil, Main Street, Browns Road  
Blacktopped/patched streets/potholes

Edson, Sanhurst, Browns, Wyvil  
 Fire Hall  
 Blacktopped/patched roads, parking lot, and hydrant  
 Painted yellow bollards  
 Painted downspouts  
 Cleaned gutters  
 Installed new posts/gates at shop  
 Planted trees on Second and Beckwith  
 Trimmed roadsides and sidewalks (still in progress)  
 High-volume stake-outs  
 Met w/ Terry Tree to determine future tree takedowns  
 Hauled metal  
 Mowed/String-trimmed parks  
 Installed/updated multiple street signs

**Signage on the triangle**

Discussion: Most signs placed in the triangle are from non-profit fundraisers  
 Board in agreement, no signs should be allowed,  
 This decision will affect signs throughout the Village ROWs  
 More discussion needed

**Lawn Maintenance of Zombie Properties**

Discussion: The Village mowing vacant properties could cause several problems.  
 In the past, Village has not been compensated for mowing  
 Possible damage to equipment  
 DPW should only mow the right of way

**Executive session**

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to enter into executive session at 7:20 pm to discuss a personnel matter.

**Vote:** *Carried (3-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	ABSENT
Trustee Todd Shero	AYE		

*Trustee Wagar come in at 7:30 pm*

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to adjourn executive session and return to regular session at 7:58 pm.

**Vote:** *Carried (4-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**DPW Part-time Laborer**

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to hire a temporary part-time DPW laborer, Henry Taggart not to exceed 24 hours a week at \$13.10 an hour beginning Monday, September 16, 2019.

**Vote:** *Carried (4-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, August 20, 2019 – moved to later in the meeting to allow for a quorum.*

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to approve the minutes of the *Tuesday, August 20, 2019* Treasurer Meeting as submitted.

**Vote:** *Carried (3-0-1 Abstention)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	ABSTAIN
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

### **Treasurer – Katie Garner**

#### Prepaid Bills:

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to approve the prepaid bills through September 9, 2019, with totaling \$13,543.59.

**Vote:** *Carried (4-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

#### Pay Bills:

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to approve payables on the AP Check List Report through September 10, 2019, with General Payables totaling \$29,021.05.

**Vote:** *Carried (4-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

### **Clerk – Anne Hartman**

Census 2020 working with Genesee/Finger Lakes Regional Planning Council

Park Permits

Laura Hogan

Saturday, July 16, 2020

### **Trustee Reports:**

#### **Deputy Mayor Kathie Carl**

Liaison to: Finance – reviewing fire district info

#### **Trustee Christie Offen**

Liaison to: Grants – Today Andy Hillman, Davey Tree, called, they started the inventory and discovered many more trees than originally expected. Working with DEC to change the scope of the grant to allow for additional trees. Does not see a problem with this request, just need to complete the process.

#### **Trustee Todd Shero**

Liaison to: Equipment – No report

#### **Trustee Leslie Wagar**

Liaison to: Communications – Nothing new to report

### **Mayor's Reports - Eileen Hansen** - absent

Liaison to: Departments

### **Old Business**

No old business

**New Business**

No new business

**Adjournment**

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to adjourn the Village Board meeting at 8:17 pm.

**Vote:** *Carried (4-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,



Anne Hartman  
Village Clerk