

Village of Scottsville
 Board of Trustees Meeting
 Tuesday, July 16, 2019
 Meeting Minutes

Call to Order Mayor Hansen called the Village of Scottsville Board of Trustees to order at 6:00 pm.

Pledge of Allegiance to the Flag

Roll Call Present: Eileen Hansen, Mayor
 Kathie Carl, Deputy Mayor
 Christie Offen, Trustee
 Todd Shero, Trustee
 Leslie Wagar, Trustee

Also Present: Katie Garner, Treasurer

Treasurer – Katie Garner

Pay Bills:

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Christie Offen to approve payables on the AP Check List Report through July 16, 2019, with General Payables totaling \$7,078.26

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Treasurers Report:

Motion made by Trustee _____ and seconded by Trustee _____ to approve the

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

General Fund Transfers

Whereas, the General Fund has a surplus of unassigned funds available; and
Whereas, the Board has the authority to transfer funds upon a resolution; and
Whereas, the Board would like to use a portion of the surplus unassigned fund balance towards funding the Solar PV Project; and
Whereas, this is accomplished through an interfund transfer;

A.9950.9	Interfund Transfers	1,000,000	
A1325.4	Treasurer Contractual included Karen Kimbler	12,953.00	based on PY budget which for 5.8K and more work from Jen
			T.
A1410.1	Clerk Salaries Clerk from Nov-Apr	12,269.00	Village was without a Deputy
A1420.4	Law Contractual counsel	5,526.00	No legal action beyond bond
A1640.2	Village Equipment this year	1,500.00	DPW did not purchase equipment

A1910.4	Unallocated Insurance annually * note	4,507.00	Insurance has been decreasing decreased in 19-20 budget
A1990.4	Contingent Code budget EVERY year	6,750.00	We have historically used this
A3620.1	Code Enforcement Salaries portion of the year	10,466.00	We were without a CEO for a
A.3620.4	Code Enforcement Contractual was empty	3,677.00	No contractual spent while position
A.5182.4	Lighting Contractual reflect estimated	4,661.00	reduced the budget in this code to energy credits * note that the 19-20 budget was further reduced
A5410.1	Sidewalk Salaries	5,263.00	No sidewalk projects done this year
A5410.4	Sidewalk Contractual	4,564.00	No sidewalk projects done this year
A7140.1	Parks Salary workers out on disability	4,442.00	There were numerous DPW – less salaries coded to Parks.
A.7140.4	Parks Contractual We bought	6,516.00	This code is historically overspent. security cameras, LED lamps, and nets last year
A8140.1	Storm Sewer Salaries that was not done.	7,908.00	Budgeted for Scott Crescent work
A.8140.4	Storm Sewer Contractual that was not done.	4,815.00	Budgeted for Scott Crescent work
A.8160.11	Recycling Salaries every other week	<u>4,183.00</u>	Village is only picking up recycling due to new toters.
		100,000.00	

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to approve the budget transfers as listed above from the July 2019 Treasurers Report.

Solar Array BAN – \$236,000 minus the \$100,000 from this transfer, the balance borrowed from the Sewer Fund and work out a payment schedule.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

After a review of the 2018-2019 year end fund balances, the Board resolves to transfer \$52,000 of the 2018-2019 unappropriated general fund balance A909; and \$30,000 of the 2018-2019 unappropriated sewer fund balance G909 into the following reserves as to May 31, 2019.

General Fund

A230-B/ER	VB Emergency Repair Reserve	2,000.00
A230-EQ	General Equipment Reserve	50,000.00

Sewer Fund

G230-SS Sanitary Sewer Reserve 30,000.00

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to approve the budget transfers as listed above from the July 2019 Treasurers Report.

These transfers are the total amount of the surplus.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

DPW – Pavloader

Board Discussion

Cost – \$139,148.00 minus the \$35,000 trade-in, balance for financing 104,148 at 4.15% interest

Municipal Lease Purchase Agreement No. 382-2339402-001

At a duly called meeting of the governing body of Lessee (as defined in the Municipal Lease Purchase agreement) held on the 16th day of July, 2019 the following resolution was introduced and adopted.

WHEREAS, the governing body of the Lessee has determined that a true and very real need exists for the acquisition of the Equipment described in the Municipal Lease Purchase Agreement presented in this meeting; and

WHEREAS, the governing body of Lessee has taken the necessary steps, including any legal bidding requirements, under applicable law to arrange for the acquisition of such Equipment.

BE IT RESOLVED, by the governing body of Lessee that the terms of said Municipal Lease Purchase Agreement are in the best interest of Lessee for the acquisition of such Equipment, and the governing body of Lessee designates and confirms that the persons indicated below are authorized to execute and deliver the Municipal Lease Purchase Agreement and any related documents necessary to the consummation of the transactions contemplated by the Municipal Lease Purchase Agreement.

FURTHER BE IT RESOLVED, that pursuant to Section 265(b) 3 (D) of the Internal Revenue Code, as amended, the governing body of the Lessee hereby designates this Municipal Lease Purchase Agreement as comprising a portion of the \$10 million in aggregate issues designated as “qualified tax-exempt obligations” eligible for the exception to the general rule of the Code which provides for a total disallowance of a deduction for interest expense allocable to the carrying of tax exempt obligations. The governing body of the Lessee further certifies that it does not reasonably contemplate issuing more than \$10,000,000.00 of “qualified tax-exempt obligations,” as defined in the Code, during the current fiscal year.

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Christie Offen.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Fire Department Lighting Grant

To convert the lighting in the common area of the fire house to LED. Annual savings of 1094.46, estimated cost 5673.74 70 (Village)-30(National Grid) grant with estimated cost to Village 3902.13.

Monies could come from the Fire Building Repair Reserve

The Fire Department should be getting credit from the solar array.

Additional big expenses – office furniture and AC repairs

Meeting with National Grid Aug 6 to ask questions about our bills and credit and grant clarification.

Grant requires installation by December 31, 2019

To date we have a NG credit \$1770.41 – what can be done with the credit?

Take in account the Monroe County consortium

Discussion to continue at the August Board meeting

Solar Liberty Operations & Maintenance

Solar panels are down again. Still under warranty.

The Operation & Maintenance Agreement should not be signed until the system is working properly. Agreement includes remote monitoring.

The inverters should be resetting themselves to keep the system online. That is not happening, all four inverters should be replaced.

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to authorize the mayor to sign the Operation & Maintenance Agreement with Solar Liberty pending clarification of the terms of the contract and the repair of the system to full functionality not to exceed \$825.00.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

August Meeting

Social Media Archive - \$199 a month

PFML – Employee Handbook

Adjournment

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to adjourn the Village Board meeting at 7:07 pm.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk