

Call to Order Mayor Hansen called the Village of Scottsville Board of Trustees to order at 6:53 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Eileen Hansen, Mayor
Kathie Carl, Deputy Mayor
Christie Offen, Trustee
Todd Shero, Trustee
Leslie Wagar, Trustee

Also Present: Thomas Rzepka, Attorney
Katie Garner, Treasurer
Anne Hartman, Clerk
Todd Schwasman, DPW
1 Resident

Approval of Minutes

Village Board Meeting Minutes

Tuesday, May 14, 2019

Motion made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to approve the minutes of the *Tuesday, May 14, 2019* Village Board Meeting.

Vote: *Carried (3-0-2 Abstentions)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	ABSTAIN	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSTAIN		

Public Before the Board

No public

Fire Department

New Member

Motion made by Trustee Todd Shero and seconded by Trustee Christie Offen to approve Donald Reynolds as a new member to the Scottsville Fire Department.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Reports - Attorney Thomas Rzepka

No Parking Local Law – Location: at the triangle – Changing the wording to No “Stopping”, stopping encompasses

parking, standing and stopping.

First step – pass this law

Second – needs enforcement

Third – raise the fine – currently at \$25

Reviewed the Procurement Policy for the Forestry Board grant – the arborist falls under “professional services”

Department Reports

Building Inspector/Code Enforcement Officer

Still actively searching for someone.

DPW – Ken Bohn

- Earth/Arbor Day
 - Staged trees
 - Dug holes
 - Prepared skids in Cold Storage
 - Electronic recycling (12+ skids)
 - Planted trees (10+)
- Planted additional trees
 - Beckwith
 - Johnson Park
 - Canawaugus Park
- Mowing parks/roadsides/shop
- String trimming parks/roadsides/shop
- Tilled volleyball courts @ Johnson Park
- Hauled brush pile
- Hauled sticker-pickups pile
- Hauled metal pile
- Removed plow and salter from primary truck
- Cleaned up fallen tree on Browns Avenue
- Maintenance on 7400, mowers, and pickup trucks
- Brush and bag pickup
- Cleaned up shop lot/building side
- Memorial Day
 - Mulched trees and memorial bed at Johnson Park
 - Flower boxes on Main Street
 - Hung banners on Main Street – extra banners can go on the utility poles
- New Loader
 - Costly maintenance on our current loader

Updates

Fence in the Johnson Park parking lot needs to be replaced, we will do sections at a time to stagger the cost.

One Step lawn service will come out and spray the weeds around the fence to eliminate lawncare.

Recycling – although it is tight, we are able to get it done every other week. Once the new truck comes it will be better, trying to keep it at every other week

Declare Surplus Equipment

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to declare xMark 2008 mower surplus and sell it at auction, proceeds to be placed in Equipment Reserve.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Motion made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to declare the backhoe attachment surplus and sell it at auction, proceeds to be placed in Equipment Reserve.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Discussion of Payloader

Trade in value of \$35,000 will be the first year payment, three annual payments of approximately \$33,000 each.

Motion made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to authorize the Mayor to sign the municipal lease agreement with Liftech for the purchase of JCB 4CX-14 Super payloader in an amount not to exceed \$103,848.00.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Treasurer – Katie Garner

Pay Bills:

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Christie Offen to approve payables on the APGL Distribution Report and Voucher Detail Report through June 11, 2019, with General Payables totaling \$88,955.22.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Prepaid Bills:

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to approve the prepaid bills through June 4, 2019, with totaling \$12,609.68.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Treasurers Meeting:

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to schedule Treasurer's Meeting at 6:00 pm on June 18, July 16, August 20, September 17, 2019.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Updates

Finalize tax warrant and sent confirmation to MC

Sent tax bill files to agencies

Imported 2019-20 tax bills into KVS

Received Monroe County Sales Tax \$120,658.93

\$33,543 budget surplus

Received UNYMWC Loss Refund additional \$10,711

Authorized Fire Chiefs' Verizon phone lines & will reflect credit refund on next bill
 Reactivated phone line at Johnson Park for security system
 Setup account for DPW with Northern Nurseries to get stone for Chili Ave. retaining wall
 Will present ap check rec/expense revenue reports at next week's Treasurer's meeting

Clerk – Anne Hartman

2019 Taxes – tax bills have been sent and bills coming in

Deputy Clerk – new Deputy Clerk is working out fine

Health Insurance

Investigating another broker.

Park Permits

Melissa Galajda, Girl Scouts	Wednesday, June 19, 2019
Mildred Evans	Sunday, June 30, 2019
Eliza Castleberry	Sunday, July 7, 2019
Wheatland Rec	August 19-22, 2019

Trustee Reports:

Deputy Mayor Kathie Carl

Liaison to: Finance

Trustee Christie Offen

Liaison to: Grants will meet with Brandon Taggart to discuss grant opportunities

Trustee Todd Shero

Liaison to: Equipment

Trustee Leslie Wagar

Liaison to: Communications
 Dog Park – met with Chief Brown about possible locations at the Fire Department

Mayor's Reports - Eileen Hansen

Liaison to: Departments
 Working with the DEC on the Community Assistance Visit
 Meeting with Christine Uribe to discuss issues on the Greenway
 Capt. DeLella will meet with residents on Tuesday, June 25 7-8:30 pm to discuss issues in Scottsville

Old Business

Solar Liberty – Ram Schrivastava, Larsen Engineer will be out to discuss maintenance on solar panels

New Business

Procurement Policy

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to approve the Procurement Policy as amended.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Employee Handbook

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to approve the Employee Handbook as amended.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

July meeting policy review

Credit Card
Cash Receipts

Public Hearing – Local Law 2-2019 – No Parking

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to schedule a public hearing on July 9, 2019 at 7:15 pm to adopt Local Law 2-2019 amending Section 162-9 Article III Stopping, Standing and Parking.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Canawaugus Park – Santa Float

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to rescind the motion made on April 9, 2019 to approve the use of Canawaugus Park for the Santa Float on Saturday, June 22, 2019 with a rain date of June 23, 2019 pending the receipt of the proper insurance certificate with the Village of Scottsville listed as an additional insured.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Todd Shero to approve the use of Canawaugus Park for the Santa Float on Saturday, August 10, 2019 with a rain date of August 11, 2019.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Liquor License

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to rescind the motion made on April 9, 2019 to allow the Mayor to issue a letter to the New York State Liquor Authority to allow N&C Pizza to serve wine and beer at Canawaugus Park from 9:00 am – 6:00 pm on June 22, 2019 (June 23, 2019 rain date), at the Santa Float pending receipt of liability insurance.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Todd Shero to allow the Mayor to issue a letter to the New York State Liquor Authority to allow N&C Pizza to serve wine

and beer at Canawaugus Park from 9:00 am – 6:00 pm on August 10, 2019 (August 11, 2019 rain date), at the Santa Float.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Adjournment

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to adjourn the Village Board meeting at 8:48 pm.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk