

Village of Scottsville
Planning Board Meeting Agenda
Thursday, August 11, 2022 – 7:00pm
Meeting Minutes

Call to Order: Chairman Steve Cullum called the Thursday, August 11, 2022 Village of Scottsville Planning Board meeting to order at 7:03pm.

Pledge of Allegiance

Roll Call:

Present: Steve Cullum, Chair
Kevin Marks
Patti Brandes
David Domina
Mark Smith

Also present: John Mancuso, Attorney
Anne Hartman, Village Clerk
Andy Fraser, Deputy Mayor
Maggie Ridge, Mayor
Bob Hatch, Schultz Associates
Jay Coates, Fire Commissioner, WSJFD

Approval of Minutes:

Motion: made by Mark Smith and seconded by Kevin Marks to approve the minutes of the Thursday, June 9, 2022 Planning Board Meeting as submitted.

Vote: Carries (5-0)

Steve Cullum	AYE	Patti Brandes	AYE
Kevin Marks	AYE	David Domina	AYE
Mark Smith	AYE		

New Business

385 Scottsville Mumford Rd (subdivision)

Jay Coates gave a brief history of the Fire Department. The Fire District cannot go out for a BOND to assume the debt for the fire hall without the subdivision.

Bob Hatch, Schultz Associates Engineers and Surveyors: Village owns a 43-acre parcel, the WSJFD is proposing to carve out 8.2 acres that the fire hall, pavilion and parking lot sits on. There are easements needed, a utility (sewer) and accessibility easement off Scottsville Mumford Road. The Village and the Fire District would both have access to that two-lane road and the existing cell tower. The parcel is not zoned and the ballfield is still undecided.

Discussion:

Mr. Cullum asked about the not zoned area.

Mr. Mancuso answered because it is Village owned land it is not zoned. The Board needs to consider how to proceed with zoning after the subdivision is approved. Potential zoning options are Commercial or residential. The Planning Boards responsibility to be sure that the easements and setbacks are all in place, so all parties have what they need to move forward with the subdivision.

Mr. Cullum stated his concern is creating a flag lot that would not conform to the code.

Mr. Mancuso raised the question of accessibility to the 3.11-acre plot (ballfield). Access from Scottsville Mumford Road or Bowerman Road. After discussion it was determined that it is accessible by both roads.

Mr. Coates added when the fire hall was built the Village talked about designating the road to the DPW garage as an official road, he is not aware if the Village filed the paperwork. If it is an actual road CHIPS money can be used to maintain.

Mr. Mancuso pointed out that all current parking will be on Fire District property. Will set a public hearing for the September meeting. In the meantime, the Village has some decisions to make on the remaining property.

Set Public Hearing for subdivision of 385 Scottsville Mumford Road

Motion made by Steve Cullum seconded by David Domina to schedule a public hearing of the Village of Scottsville Planning Board on September 8, 2022 at 7:00 p.m. at Village Hall, 22 Main Street, Scottsville, New York, regarding an application for subdivision approval regarding property located at 385 Scottsville-Mumford Road by the Wheatland-Scottsville Joint Fire District and owned by the Village of Scottsville. Subdivision review to be done in accordance with the requirements of Chapter 145 of the Code of the Village of Scottsville.

Vote: Carries (5-0)

Steve Cullum	AYE	Patti Brandes	AYE
Kevin Marks	AYE	David Domina	AYE
Mark Smith	AYE		

Mr. Mancuso asked Mr. Hatch to write a letter to the Village addressing the intent including access, monuments and landmarks. Mr. Hatch will file the application to Monroe County.

SEQR

Mr. Mancuso recapped the SEQRA process. The sale and subdivision of the property requires 4 or 5 approvals by the FD and Village. The most efficient manor to accomplish would be to do one SEQRA with the Village as lead agency. The Planning Board will only need to decide the subdivision. The letter asks the Planning Board to consent to the Village being lead agency.

Motion: made by Kevin Marks and seconded by Mark Smith to authorize the Chair of the Planning Board to sign the letter of consent to the Board of Trustees to be lead agency.

Vote: Carries (5-0)

Steve Cullum	AYE	Patti Brandes	AYE
Kevin Marks	AYE	David Domina	AYE
Mark Smith	AYE		

BI/Code Report

15 Rochester St is waiting on the testing for lead and asbestos by NYS.

Old Business

Trail Town update

Adjournment:

Motion: made by David Domina and seconded by Mark Smith to adjourn the meeting at 7:35 pm.

Vote: *Carries (5-0)*

Steve Cullum	AYE	Patti Brandes	AYE
Kevin Marks	AYE	David Domina	AYE
Mark Smith	AYE		