

Call to Order Mayor Maggie Ridge called the July 12, 2022 Village of Scottsville Board of Trustees to order at 6:30pm.

Pledge of Allegiance to the Flag

Mayoral Appointment of Andrew J. Peck

Roll Call

Present: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Wayne LaVair, Trustee
AJ Peck, Trustee
Nikki Whitmarsh, Trustee

Also Present: Lauren Baron, Attorney
Katie Garner, Treasurer
Anne Hartman, Village Clerk
Dave Willard, MRB
0 resident

Approval of Minutes

Village Board Meeting Minutes
Tuesday, June 14, 2022

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to approve the minutes of the *Tuesday, June 14, 2022* Village Board Meeting as submitted.

Vote: *Carried (4-0-1Abstention)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	ABSTAIN	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

MRB, Dave Willard

Village of Scottsville Sewer project report completed. The current cost of the project is \$1.4 million. Monroe County has \$144 million ARPA money to dole out to local municipalities.

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to authorize the mayor to sign the proposal for professional services for grant writing services for Monroe County RFP ARPA request – Bring Monroe Back with the MRB Group subject by attorney approval in an amount not to exceed \$4,00.00.

Discussion: Mayor Ridge states that we have this complete study ready to submit as is. Only require endorsement letters.

Deputy Mayor Fraser states that when he reads the guidelines of the grant, he does not believe the sewer project qualifies. He would like to see improvements to Johnson Park.

Vote: *Denied (2-3)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	NAY
Trustee AJ Peck	NAY	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	NAY		

Village of Scottsville
Monroe County's ARPA Request Program

RESOLUTION NO. 2022 – 054: SUPPORT FOR SUBMISSION OF AN APPLICATION TO THE MONROE COUNTY RFP ARPA REQUEST – BRING MONROE BACK PROGRAM

WHEREAS, the Village of Scottsville Village Board (hereinafter referred to as Village Board) intends for the Village to submit an application through the Monroe County's ARPA Request Program for funding to support the Village's sanitary sewer project; and **WHEREAS**, the rehabilitation of the sanitary sewers will greatly improve the system, ultimately delivering better services and protect water resources for the future; and **WHEREAS**, The Village Board intends to classify the above-referenced action to be a Type II Action under the New York State Environmental Quality Review (SEQR) regulations, wherein Type II actions are not subject to further environmental review; and **NOW THEREFORE BE IT RESOLVED**, that the Village of Scottsville recognizes and fully supports the submission of the 2022 Bring Monroe Back application submission for the sanitary sewer project improvements; and **BE IT FURTHER RESOLVED**, that the Village Board identifies the Village Mayor as the authorized representative for the project, able to execute necessary documents relative to and as required for this application and grant; and **BE IT FINALLY RESOLVED**, that the Village Clerk is hereby directed to provide a copy of this resolution to the Village Mayor and grant writer.

NO ACTION NEEDED

Motion made by _____ and seconded by Trustee _____ to approve the above resolution in support for submission of an application to the Monroe County RFP ARPA request – Bring Monroe Back program.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee AJ Peck
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee Nikki Whitmarsh

Public Before the Board

GUIDELINES FOR PUBLIC COMMENT:

The public may speak only during the Public Comment period of the meeting (limited to a total of thirty (30) minutes) and during any public hearing public comment section, or at such other time as a majority of the Board allows.

Speakers must step to the front of the room.

Speakers must give their name, address and organization, if any.

Speakers must be recognized by the presiding officer.

Speakers must limit their remarks to three minutes on a given topic.

Speakers may not yield any remaining time they may have to another speaker.

Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.

All remarks must be addressed to the Board as a body and not to any member thereof.

Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications.

No public

Department Reports

Building Inspector/Code Enforcement Officer

Building Dept:

CooperVision Addition- Moving along at a fast pace now demolition and movement of machines on the inside portion of the renovation has been completed. Rough plumbing for new machines and sinks is complete. Foundation has been poured for the new addition and block has been started. Chiller has been moved to the new location on the outside southwest corner of the property. Been working with the GC via phone or onsite and the project is going smooth.

Briarwood place apartments- Two of the buildings have been completed with their renovations and certificate of occupancy has been issued. Parking lot and driveway will be replaced in phases starting in August look for temporary entrance closures while this is being done. FD will be notified when this happens.

Closed out a second-floor addition on Wyvil that was started and not closed out by the previous BI.

Two shed permits have been issued for Scott Cres Residences

Fence permits have been a hot commodity around the village.

Repair shop on Rochester Street at North Rd seems to have closed. Will be working with and tracking down owner to get rid of some of the left-over cars and Junk.

Code:

Hanford and Main trying to contact owner to cut the bushes at the corner blocking the view of traffic.

Handful of residents received notices about long grass or unregistered cars.

Heany noise issue from a few months ago has seemed to stop. Talked to the Manager on site and he thinks it was a bad bearing in a fan that has been replaced.

Noise/Neighbor complaint on Browns Ave that resulted in an altercation and PD to respond is being handled by the MCSO and the Building owner.

Fire Marshal:

Would like to remind residents that during this dry time please make sure all recreational fires are contained and put out completely when done.

Fire inspections have been going well with very minimal violations found through the village.

No request for PB or ZB at this time.

I will be out of town on a Family Vacation from 7/16-7/24. I will have my phone in case of emergencies but will not be able to respond in person.

DPW – Ken Bohn & Todd Schwasman

Rear drainage project at 219 Briarwood in the Village easement

Catch basin repair at 34 Chili Ave.

Catch basin repair at 2 Sanhurst and 8 West Grenadier

Replaced collapsed driveway culvert at 47 E. Grenadier

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to hire Emily Clarke as seasonal laborer for the DPW at \$14.00 an hour.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Treasurer – Katie GarnerPay Bills:

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to approve payables as listed on the AP Check Register Report through July 12, 2022 and prepaid bills with General Payables totaling \$35,054.02.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Treasurers Report:**General Fund Reserve Transfers:**

After a review of the 2021-22 year end fund balances, the Board resolves to transfer \$ of the 2021-2022 unassigned general fund balance A909; into the following reserves as of May 31, 2022;

General Fund			
A230-EQ		General Equipment Reserve	\$50,000
A230-RP		Park	\$10,000
A-230-SS		Sanitary Sewer Reserve	\$40,000
A-230-SL/P		Village Street Project Reserve	\$100,000

Budget Transfers:

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to approve the budget transfers as listed above from the July 2022 Treasurers Report in the amount of \$200,000.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Budget Amendment:

Motion made by Mayor Maggie Ridge and seconded by Trustee Nikki Whitmarsh to amend the 2022-2023 budget to increase the Refuse Contractual A8160.4 in an amount of \$10,000 using unassigned General Fund Balance from 2021-2022 year end.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Suggested Year End Budget Transfers:

Account Code	Descriptions	To	From
A.1440.4	Engineering Contractual	\$	5,388.36
A.1620.4	Municipal Building Contractual		5,388.36

\$ 5,388.36 \$ 5,388.36

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to approve the year end budget transfers as listed above from the July 2022 Treasurers Report in the amount of \$5,388.36.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Suggested Year End Budget Amendment:

ARPA Expenses	Planned Expenses	Paid to date
Phone System Cloud Conversion	\$ 1,080.00	1,080.00
Johnson Park Flooring	\$ 12,440.00	12,440.00
Johnson Park Furnishings		
Chairs	1,269.12	1,269.12
Tables	1,342.70	1,342.70
Racks	575.71	575.71
	\$ 16,707.53	\$ 16,707.53

\$ 15,627.53	Parks A.7140.4
\$ 1,080.00	Village Office A.1620.4

Motion made by Mayor Maggie Ridge and seconded by Trustee Nikki Whitmarsh to amend the budget in an amount not to exceed \$16,707.53 for use of ARPA funds for expenses as listed on the July 12, 2022 Treasurer's report for the fiscal year ending May 31, 2022.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Clerk – Anne Hartman

Park Application

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Nikki Whitmarsh to amend the Johnson Park Permit and adopt the Johnson Park Usage Permit as drafted by the attorney.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Tax payments about 43 delinquent taxes, the last day to pay to the Village is October 31, then they will be surrendered to the County.

Employee Health Benefits Renewal on September 1

NYCOM

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to approve the expense to send two people to the NYCOM Fall Training in Saratoga Springs September 12-16, 2022.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Trustee Updates:

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Planning Board meeting on Thursday

Will work with the Mayor on Bring Monroe Back grant to develop and improve Johnson Park.

Trustee AJ Peck – Procurement and ARPA

Will look into playground equipment and speed safety monitoring devices

Trustee Wayne LaVair – DPW

Working on a prioritized list of repairs and replacement of vehicles and equipment

Trustee Nikki Whitmarsh – Social Media and Communications

Will look at the website to find ideas to make it more user friendly

Mayor's Reports - Maggie Ridge

Went to CooperVision groundbreaking – spoke with Ryan Debarros – he asked if I could look into a bus route to Scottsville. Made a few calls to RTS and it is possible, but not now. They have an “on-demand” system that will put people to suburban hubs (Marketplace Mall for example) and get on a smaller bus to the destination. They are short drivers and vehicles.

CooperVision received a PILOT Agreement (payment in lieu of taxes) from COMIDA that impacts the Village, Town and WCCSD.

Met with Marci McCall regarding the Mid-Week Farmers Market. Very helpful conversation with some good insights. She will forward all her notes so we can discuss the viability of starting that back up again.

Attended the Mayors’ bi-monthly dinner in East Rochester. Was very informative – Howard Maffucci did a presentation regarding Monroe County finances. I made some very good connections there and reached out to other mayors with questions.

Walked with Wendy Marks (Forestry Board) through Canawaugus Park and identified trees that need some TLC. DPW will take care of that.

Meeting with the Fire Commissioners next week (July 19) to put the final touches on the Mandatory Referendum.

Old Business

Extra Garbage Tote – The Village will leave the extra fee as it is without grandfathering residents who may have purchased totes long ago.

Letchworth Gateway Villages Initiative invoice – Received an invoice in the amount of \$5,000 to be shared with the Town and Chamber. We do not see the benefit to the Village, only 2 businesses are highlighted, money may be better spent in our own parks.

ARPA Spending – We will hold a workshop dedicated to this at a later date.

New Business

Grant Writer – Mayor Maggie interviewed 2 grant writing firms. There is a lot of money available. Deputy Mayor Fraser likes the idea of hiring a writer on an as needed basis. He knows of individuals and another local firm. He will pass that information to the Mayor.

CDL Training Policy – Federal guidelines now require CDL applicants to attend a 40 hour approved training. No longer can the training be done in house. In looking at 3 different courses we found that Monroe @ BOCES offers the cheapest and most appropriate for the Village. A policy needs to be adopted if the Village wants to pay for the course and retain the employee.

Noise Ordinance – a complaint came in about a very loud and very late party, complainant asked that the Village make the quiet hours earlier. Currently 11pm-7am. At this time the Board chooses to leave it as is.

Standard Work Resolution

MOTION: made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to approve the following resolution:

BE IT RESOLVED, that the Village of Scottsville (40389 location code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on a seven (7) hour work day and their record of activities: Trustee LaVair filled out a working time calendar for April, May and June 2022 to be used in determining his retirement days credited each quarter. The average came out to .81 days per quarter.

Vote: Carried (4-0-1 Abstention)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	ABSTAIN		

Adjournment

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 9:02 pm.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk