

Village of Scottsville
Board of Trustees Meeting
Tuesday, June 14, 2022 6:30 pm
Wheatland Municipal Building
Meeting Minutes

Call to Order Mayor Maggie Ridge called the June 14, 2022 Village of Scottsville Board of Trustees to order at 6:30pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Kathie Carl, Trustee
Andy Fraser, Trustee
Wayne LaVair, Trustee
Nikki Whitmarsh, Trustee

Also Present: John Mancuso, Attorney
Katie Garner, Treasurer
Anne Hartman, Village Clerk
Dave Willard, MRB
0 resident

Approval of Minutes

Village Board Meeting Minutes

Tuesday, April 12, 2022

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to approve the minutes of the *Tuesday, April 12, 2022* Village Board Meeting as submitted.

Vote: *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	ABSTAIN		

Tuesday, May 10, 2022

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Kathie Carl to approve the minutes of the *Tuesday, May 10, 2022* Village Board Meeting as submitted.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Kathie Carl	ABSTAIN	Trustee Nikki Whitmarsh	ABSTAIN
Trustee Wayne LaVair	AYE		

MRB – Dave Willard

Sewer Report – Kenyon surveyed the sanitary sewer lines, total cost of repairs (at this time) \$1.38 million dollars. The report ranks areas in the Village as the condition and the need to repair. Clean water revolving fund deadline to file is this Friday, everything is ready to submit. Funding announced in August. It is a 20% matching grant, the Village should apply for the whole 1.38 million.

Scott Crescent – Although the Village cannot do anything to remedy the drainage in the backyards, drainage at the street can be done to mitigate some of the problem.

Public Before the Board

No public

GUIDELINES FOR PUBLIC COMMENT:

The public may speak only during the Public Comment period of the meeting (limited to a total of thirty (30) minutes) and during any public hearing public comment section, or at such other time as a majority of the Board allows.

Speakers must step to the front of the room.

Speakers must give their name, address and organization, if any.

Speakers must be recognized by the presiding officer.

Speakers must limit their remarks to three minutes on a given topic.

Speakers may not yield any remaining time they may have to another speaker.

Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.

All remarks must be addressed to the Board as a body and not to any member thereof.

Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications.

Department Reports

Building Inspector/Code Enforcement Officer

Building Inspector:

- six new permits issued for sheds, decks and fences
- Closed out and issued Certificate of Compliance letters for 10 open permits.
- CooperVision expansion project is moving along as planned. Currently they are working on the inside portion of demolition.
- Briarwood Place Apartments building renovations are underway; four units are fully complete.

Planning Board:

- Subdivision of the Everts Parcel 2 Genesee Street
Attorney Mancuso added the current code states that any boundary adjustments must go before the PB/ZBA, Scottsville does not have large parcels to be split, a minor code amendment can be made to forego the public hearing to make these instances go smoothly.

Fire Marshal:

- Public assembly inspections are underway

Code Enforcement:

- Working with a few residents regarding trash and overgrown grass complaints.

DPW – Ken Bohn & Todd Schwasman

- Crack seal has been completed in the Cavalier and Grenadier neighborhoods.
- Browns Grove received an oil and stone treatment. Hoping to get the final treatment added to finish the roads this month.
- 100 yards of certified playground mulch has been delivered, prepping the area and filling almost done.
- 3 emergency sewer plugs in our troubled areas.
- Line-of-sight tree trimming done for safety.

- Newly permitted CDL driver in the process of training for road test.
- Trustee LaVair met with the DPW to put together an inventory of equipment and replacement schedule

CDL Training Policy – CDL training can no longer be done in house, the applicant must attend a certified driving school. If the Village is going to pay the tuition for drivers, a policy needs to be put in place in regard to time of service and reimbursement should an employee leave after receiving a Village paid CDL

Treasurer – Katie Garner

Pay Bills:

Motion made by Trustee Kathie Carl and seconded by Mayor Maggie Ridge to approve payables on the AP Check Register Report through June 14, 2022 and prepaid bills with General Payables totaling \$148,543.65.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Expenses:

	<u>Overspent Lines</u>		<u>Why?</u>
A.1210.4	Mayor Contractual	1,000.29	Underbudgeted
A.1410.1	Village Clerk Salaries	1,890.40	Underbudgeted
A.1440.4	Engineer Contractual	2,963.50	MRB
		71.9	Underbudgeted
A.3620.1	Code Enforcement Salaries	5	Underbudgeted
A.5110.1	Street Maintenance Salaries	6,578.16	Underbudgeted
A.7140.4	Parks Contractual	14,196.83	ARPA
			Underbudgeted
A.8160.4	Refuse Contractual	1,893.95	Underbudgeted

Updates:

Closing out year

Received payment from town for sewer billing

Received Q1 Monroe County Sales Tax

\$146,960.10

Received annual Aim Aid from state

Suggested Budget Transfers:

<u>Account Code</u>	<u>Descriptions</u>	<u>To</u>	<u>From</u>
		\$	
A.1210.4	Mayor Contractual	1,000.29	
A.1010.4	Board of Trustees Contractual		449.96
A.1325.4	Treasurer Contractual		

			550.33
		\$	
A.1410.11	Village Clerk Salaries	1,890.40	
A.1410.4	Village Clerk Contractual		1,890.40
A.1440.4	Engineer Contractual	2,963.50	
A.1420.4	Law Contractual		2,963.50
A.3620.1	Code Enforcement Salaries	71.95	
A.1990.4	Contingent Account		30.49
A.1640.1	Village Garage Salaries		41.46
A.5110.1	Street Maint Salaries	6,578.16	
A.8160.11	Recycling Salaries		6,578.16
A.8160.4	Refuse Contractual	1,893.95	
A.8160.41	Recycling Contractual		1,893.95
		\$ 14,398.25	\$ 14,398.25

Budget Transfers:

Motion made by Trustee Kathie Carl and seconded by Mayor Maggie Ridge to approve the budget transfers as listed above from the June 2022 Treasurers Report in the amount of \$14,398.25.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

ARPA Expenses	Planned Expenses	Paid to date
	\$	
Phone System Cloud Conversion	1,080.00	1,080.00
	\$	
Johnson Park Flooring	12,440.00	12,440.00
Johnson Park Furnishings		
Chairs	1,269.12	1,269.12
Tables	1,342.70	1,342.70
Racks	575.71	575.71
	\$	\$
	16,707.53	16,707.53

\$	
15,627.53	Parks A.7140.4
\$	
1,080.00	Village Office A.1620.4

Deputy Mayor Fraser asked about the ARPA money.

K. Garner responded that we received \$96,000, it has been filed as revenue loss, second payment of \$96,000 will come this summer.

Clerk – Anne Hartman

- Taxes being collected
- Food Collection for Buffalo completed, Phyllis Wickerham from Senator Gallivan’s office came to pick up a trunk load of items.
- Extra garbage tote payments slowly catching up. We see some pushback.
- Johnson Park application for weekend rentals and sport team uses revisions being made. We will continue this discussion.
- Civil Service MAX complete

Trustee Updates:

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Looking into sanitary sewer grants

Trustee Kathie Carl – Procurement and ARPA

No update

Trustee Wayne LaVair – DPW

Already been discussed

Trustee Nikki Whitmarsh – Social Media and Communications

No update

Mavor’s Update- Maggie Ridge

Forestry Board – trees in Canawaugus Park need attention, applying for another grant, need Board approval to submit. Will put together a letter to residents for care of trees are planted on property. Make the triangle a park, memorial trees dying, replace with engraved bricks in park.

Historic Preservation Commission sent out a letter to residents explain the importance of the Historic District. An application for a Certificate of Appropriateness needs to be created.

Met with Captain Fey and Deputy Chambry, for the people hanging out at George Bridge we can only call 911, asked for the speeding monitor.

Met with CHS to review the quarterly report. Mentioned an ambulance district.

Old Business

No old business

New Business

Juneteenth

Motion made by Trustee Wayne LaVair and seconded by Mayor Maggie Ridge to add Juneteenth to the list of scheduled paid holidays.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Resignation of Trustee Kathie Carl – Mayor Ridge announced the resignation of Trustee Carl and thanked her for her time and talents.

Adjournment

Motion made by Trustee Kathie Carl and seconded by Trustee Nikki Whitmarsh to adjourn the Village Board meeting at 8:12 pm.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Wayne LaVair	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk