

Village of Scottsville
Board of Trustees Meeting
Tuesday, May 10, 2022 6:30 pm
Wheatland Municipal Building
Meeting Minutes

Call to Order Mayor Maggie Ridge called the May 10, 2022 Village of Scottsville Board of Trustees to order at pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Kathie Carl, Trustee
Andy Fraser, Trustee
Wayne LaVair, Trustee
Nikki Whitmarsh, Trustee

Also Present: John Mancuso, Attorney
Katie Garner, Treasurer
Anne Hartman, Village Clerk
1 resident

Approval of Minutes

Village Board Meeting Minutes – *no quorum available for vote*
Tuesday, April 12, 2022

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, April 12, 2022* Village Board Meeting as submitted.

Vote: *Carried (-)*
Mayor Maggie Ridge
Trustee Kathie Carl
Trustee Wayne LaVair
Deputy Mayor Andy Fraser
Trustee Nikki Whitmarsh

Public Before the Board

GUIDELINES FOR PUBLIC COMMENT:

The public may speak only during the Public Comment period of the meeting (limited to a total of thirty (30) minutes) and during any public hearing public comment section, or at such other time as a majority of the Board allows.

Speakers must step to the front of the room.

Speakers must give their name, address and organization, if any.

Speakers must be recognized by the presiding officer.

Speakers must limit their remarks to three minutes on a given topic.

Speakers may not yield any remaining time they may have to another speaker.

Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.

All remarks must be addressed to the Board as a body and not to any member thereof.

Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications.

Kevin Marks, 10 Beckwith Ave, Historic Preservation Committee is putting together an information letter to residents

Reports - Attorney John Mancuso

Welcome to our new attorney
Working on a contract for recreational use of Johnson Park – sport teams

Unemployment and seasonal help

Department Reports

Building Inspector/Code Enforcement Officer

DPW – Ken Bohn & Todd Schwasman

Sanitary sewer camera inspection was completed by Kenyon Pipeline. Approximately 6,000 feet were cleaned and inspected. Waiting on a report from MRB

This month we will be having a company come in and crack seal the Grenadier and Cavalier neighborhoods in preparation for micro paving later in the year.

Mowing parks, bags and brush are in full swing.

Flags and military banners will be installed in the upcoming weeks in preparation for Memorial Day. We will also be placing out flowerpots along Main St.

Installed new benches in the baseball dugouts at Johnson Park

Treasurer – Katie Garner

Pay Bills:

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to approve payables on the AP Check Register Report through May 10, 2022 and prepaid bills with General Payables totaling \$29,634.30.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Kathie Carl	ABSENT	Trustee Nikki Whitmarsh	ABSENT
Trustee Wayne LaVair	AYE		

Expenses:

	<u>Overspent Lines</u>		<u>Why?</u>
A.7140.4	Parks Contractual	13,965.71	ARPA Funds for JP Flooring/Furnishings Election Expenses - Reimbursed by
A.1450.4	Elections Contractual	210.25	MC
A.1210.4	Mayor Contractual	56.79	WC Payment to Town

Updates:

Submitted 2022-23 Budget/ levy info to MC and county approved

All required reports for bills have been generated I have imported Tax bills into KVS

I have imported 2022-23 budget into KVS for upcoming fiscal year

Submitted ARPA expense reports to Treasury 04/25/22

included revenue recovery as we only had one chance to do so

I will still need to report to treasury what government services funds are used for once spent

Approve Payment for PB/ZB Members for 2021-22 Fiscal Year

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to approve voucher payment for Planning Board and Zoning Board of Appeal members for 2021-2022 Fiscal Year totaling \$2,120.00 as listed on the check register.

Vote: Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Kathie Carl	ABSENT	Trustee Nikki Whitmarsh	ABSENT
Trustee Wayne LaVair	AYE		

Budget Transfers:

<u>Account Code</u>	<u>Descriptions</u>	<u>To</u>	<u>From</u>
		\$	
A.1210.4	Mayor Contractual	56.79	
A.1920.4	Municipal Association Dues		56.79

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to approve the budget transfers as listed above from the May 2022 Treasurers Report in an amount of \$56.79.

Vote: Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Kathie Carl	ABSENT	Trustee Nikki Whitmarsh	ABSENT
Trustee Wayne LaVair	AYE		

We have signed up for Positive Pay from CNB is added security to prevent check fraud

Clerk – Anne Hartman

Tax bills being printed

Newsletter was sent out

DMV/Firetrucks the problem is the 1989 truck, we have no paperwork on it, a title was never obtained and there is no Certificate of Origin on file. Still working with the DMV.

Trustee Updates:

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Trustee Kathie Carl – Procurement and ARPA

Trustee Wayne LaVair – DPW – meeting with the DPW on Friday to discuss needs, inventory and replacement

Trustee Nikki Whitmarsh – Social Media and Communications

Mayor's Reports - Maggie Ridge – Finance, Historic Preservation Committee and Forestry Board

Arbor Day was well attended, lots of Scouts helped

NYCOM Conference was very informative, networking with other mayors, attended a seminar on cannabis, at this point a lot is still TBD

Old Business

Scott Crescent – meeting with Dave Willard, MRB, will send a letter to the residents with possible options and explain why each one is not feasible, will have a meeting if necessary

Extra Garbage Totes – working to determine the number of extra garbage totes out there (businesses and multi-dwelling units) an invoice will be sent out and payment collected for all extra totes

New Business

Sewer Commission – found the agreement that states who is on the Commission (Village Trustee, Town Councilmember, Town/Village Assessor, Village Code Enforcement Officer, Town Code Enforcement Officer, DPW Superintendent) A meeting needs to take place before billing the Town by Feb. 1 and payment received by May 1. The Town has agreed to pay the 2022 bill before the meeting and make adjustments as needed.

Memorial Day parade – encourage the Board to march in the parade on Memorial Day. Children included.

Kenny Bohn	40 hours vacation
Anne Hartman	40 hours vacation

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to allow the employees to carryover up to 40 hours of unused vacation time to the 2022-2023 fiscal year, carryover hours must be used by September 1, 2022.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Kathie Carl	ABSENT	Trustee Nikki Whitmarsh	ABSENT
Trustee Wayne LaVair	AYE		

Adjournment

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to adjourn the Village Board meeting at 7:21pm.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Kathie Carl	ABSENT	Trustee Nikki Whitmarsh	ABSENT
Trustee Wayne LaVair	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk