

**Call to Order** Mayor Eileen Hansen called the September 8, 2020 Village of Scottsville Board of Trustees to order at 6:30 pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Eileen Hansen, Mayor  
Kathie Carl, Deputy Mayor  
Christie Offen, Trustee  
Todd Shero, Trustee  
Leslie Wagar, Trustee

Also Present: Thomas Rzepka, Attorney  
Anne Hartman, Village Clerk  
Katie Garner, Treasurer, attend remotely  
Doug Barber, Code Enforcement, attend remotely

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, August 11, 2020*

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to approve the minutes of the *Tuesday, August 11, 2020 Village Board Meeting* as submitted.

**Vote:** (Carried 5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to approve the minutes of the *Tuesday, August 11, 2020 Fire Commissioner Meeting* as submitted.

**Vote:** (Carried 5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Public Before the Board**

No Public

**Reports - Attorney Thomas Rzepka**

Attorney Rzepka asked about the last steps of the fire district process, Clerk received directions from Ray DiRaddo, the paperwork has been filed by certified mail to the County Clerk, Mr. DiRaddo filed with the State Comptroller. Because the special legislation did not go through, the Village will continue to fund the fire district until May 31, 2021 with monies collected from taxes. Without the special election, the fire district will need to put out to vote for approval to get a bond to pay back the Village debt.

Planning Board and Zoning Board of Appeals are leaning towards keeping both Boards separate and lower the member number to five for each board. This will take a local law. Planning Board meets on Sept. 10 to discuss further and will give a recommendation to the Village Board, ultimately, it is the decision of the Village Board. Attorney Rzepka will contact Monroe County to get the County opinion. Additional cost will be from eCode to codify the changes. Village Board is leaning toward combing both boards since they already consist of the same people.

**DPW – Ken Bohn & Todd Schwasman**

- o Sidewalk

- Poured Concrete
- Blacktopped Driveways
- Spread Topsoil and Seeded
- Residents on the street happy with the work
- Mowing/String-trimming (all locations)
- High-volume brush and bag pickup
- Stump grinding
- Transmission repair on plow truck – need to take a look at the budget whether to replace or repair, DPW would prefer a new one-ton,
- Root cut storm sewer @ Heany’s
  - Waiting for invoice
- Drainage on Briarwood to start soon – letter sent to residents outlining the work to be done and the responsibility of the resident to keep it clear in the future
- Working on a multi-year plan to be ready for the budget, include the salt shed roof

Garbage Sticker report – Conversation from last month was whether to reduce the fee or abolish all together. Keep the \$1 sticker for extra bags, and lower to \$10 for the items too big for one man to lift into the truck, Freon items (refrigerators, air conditioners, dehumidifiers) are set at \$35 and CRTV at \$25. The new truck will save money because we pay by the ton not the individual item. Need to discourage outside items being brought into the village by non-residents. Boxes need to be broken down and recycling totes need to be closed because we pay per pound to dispose, if the tote is open rain and snow gets in the tote adding to the weight. All bulk items will be picked up on garbage bag. Add to the newsletter

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to adjust the garbage sticker prices to \$1 for a garbage bag and \$10 for everything else and leave at the current prices for refrigerators and air conditioners which is \$35 and the \$10 needs to be within reason and also the garbage bags that are a dollar need to be household garbage only.

**Vote:** (Carried( 5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Department Reports**

**Building Inspector/Code Enforcement Officer**

**Permits Issued**

Surpassed the number of building permits issued in 2019.  
 39 in 2019  
 42 in 2020

CooperVision Phase 4, front entrance complete, landscaping will be done after the completion of North Rd. Phase 5 has started

**Permits Finalized**

**Fire Marshal**

No fire violations

**Code Enforcement**

Received no complaints about the motorcycle club – is it a club or ministry?

**Developments/Projects**

Working with the DPW on the Briarwood drainage project

**New Items**

**Ongoing Items/Concerns**

Parking on Main St. continues to be a concern, issued a warning and then a parking ticket to a car that was parked on Main St. for a week.

Sons of Jerusalem discussion – Have not found any permits for other clubs in the village, if we issue a permit for them then we need to catch up the other clubs. Board decision how we go forward with this. Sons of Jerusalem are a legit church, that opens all the churches up to the same procedures, now we are messing with the separation of church and state. Have not received any complaints in the office. More research will be done to determine exactly how they fall into the code. We will refer to their charter.

**Treasurer – Katie Garner**

Pay Bills:

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to approve payables on the AP Check Register Report through September 8, 2020 and September prepaid bills, with General Payables totaling \$38,097.74.

**Vote:** (Carried 5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Clerk – Anne Hartman**

Tax Payments – unpaid a little higher normal due to COVID

NYCOM Virtual Training School – September 22-24

Retention and Disposition Schedule for New York Local Government Records

Resolved, by the Board of Trustees of the Village of Scottsville the *Retention and Disposition Schedule for New York Local Government Records*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed herein.

FURTHER RESOLVED, that in accordance with Article 57-A:

Only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records* after they have met the minimum retention periods described therein;

Only those records will be disposed of that do have sufficient administrative, fiscal, legal or historical value to merit retention beyond established legal minimum periods.

**Motion** made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to approve the above *Retention and Disposition Schedule for New York Local Government Records*.

**Vote:** (Carried 5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Trustee Reports:**

**Deputy Mayor Kathie Carl - Finance** – working on the fire district

**Trustee Christie Offen - Grants** – Forestry Board will hold Arbor Day on October 10

**Trustee Todd Shero - Equipment** – nothing to report

**Trustee Leslie Wagar – Communications** – met with Terry Reich to go over the sewer units, this is a job that Terry has been doing since his time as Building Inspector for the Village.

**Mayor’s Reports - Eileen Hansen**

Black Lives Matter sign in the Village was vandalized, it was reported to the MCSO by the resident and the Mayor  
With upcoming political season we will put a blurb in the newsletter about code regulations in regard to signs.

**Old Business**

No old business

**New Business**

*Arbor Day 2020*

*Whereas*, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

*Whereas*, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

*Whereas*, Arbor Day is now observed throughout the nation and the world, and

*Whereas*, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

*Whereas*, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

*Whereas*, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

*Whereas*, trees, wherever they are planted, are a source of joy and spiritual renewal.

*Now, Therefore, I,* **Eileen Hansen**, Mayor of the **Village of Scottsville**, do hereby proclaim **Saturday, October 10, 2020** as



in the **Village of Scottsville**, and I urge all citizens to **celebrate Arbor Day** and to support efforts to protect our trees and woodlands, and

*Further*, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to authorize the Mayor to sign the Arbor Day Proclamation.

**Vote:** *(Carried 5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Thank you Trustee Shero for your time and commitment to the Village. It has been a pleasure to work with you.

**Adjournment**

**Motion** made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to adjourn the Village Board meeting at 8:07 pm.

**Vote:** *(Carried 5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,



Anne Hartman  
Village Clerk