

Call to Order Mayor Eileen Hansen called the September 14, 2021 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Eileen Hansen, Mayor
Leslie Wagar, Deputy Mayor
Kathie Carl, Trustee
Andy Fraser, Trustee
Nikki Whitmarsh, Trustee

Also Present: Katie Garner, Treasurer
Tom Rzepka, Attorney
Todd Schwasman, DPW Foreman
Anne Hartman, Village Clerk
Approx. 4 residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, August 10, 2021

Motion made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to approve the minutes of the *Tuesday, August 10, 2021* Village Board Meeting as submitted.

Vote: *Carried (4-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	ABSENT
Trustee Andy Fraser	AYE		

Public Before the Board

GUIDELINES FOR PUBLIC COMMENT:

The public may speak only during the Public Comment period of the meeting (limited to a total of thirty (30) minutes) and during any public hearing public comment section, or at such other time as a majority of the Board allows.

Speakers must step to the front of the room.

Speakers must give their name, address and organization, if any.

Speakers must be recognized by the presiding officer.

Speakers must limit their remarks to three minutes on a given topic.

Speakers may not yield any remaining time they may have to another speaker.

Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.

All remarks must be addressed to the Board as a body and not to any member thereof.

Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications.

Forestry Board Grant

A RESOLUTION authorizing Mayor Eileen Hansen to sign of the 2021 New York State Urban Forestry Council Tree City USA Reward Grant and the subsequent appropriation of \$1,000.00 from the Village of Scottsville, New York grant funds for the purchase of trees.

Motion made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to authorize the above Urban Forestry Council resolution.

Vote: *Carried (4-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	ABSENT
Trustee Andy Fraser	AYE		

Historic Code

Upon review of Chapters 99 and 170, 170 does incorporate all essential matter from 99. Rochester Street Historic Advisory Board will review it at their next meeting and report to the Village Board in October.

Reports - Attorney Thomas Rzepka

Working with Ray DiRaddo, Town Attorney, on the Trail Town Initiative, if the Village sees value in the funds given, may bring business and awareness to the Village

Governor Hochul reinstated the remote meetings law until January 15, 2022 with the same guidelines as before, recorded and transcribed.

Department Reports

Building Inspector/Code Enforcement Officer

Permits Issued

- North Rd (Fence)
- Scott Crescent (Generator)
- Diana Drive (Roof Mounted Solar)
- Oatka Place (Exterior renovation)
- Main Street (Roof Replacement)
- Briarwood Lane (Generator)
- Grove Street (Generator)
- Rochester Street (Deck permit currently sent to Historical Board for Review. Building Department is ok with all plans and is up to code.)
- Chicken permit for 29 E. Cavalier needs review by Village Board. Does not meet the .5 acres the village code currently requires.
- Possible new tenant looking to buy 35 Main Street for a downstairs offices and upstairs BNB. They are working on getting me the paperwork so it can be reviewed by the planning and zoning board.

Permits Finalized

- Multiple permits have been closed or in the final process of being closed.

Fire Marshal

- Apartment fire located at 40 Briarwood Place. Working with Building Maintenance and SWR engineering on a rebuilding plan. Plans for the rebuild will be coming soon for my review.

Code Enforcement

- Certified letter has been sent to 230 Briarwood Lane saying that our contractor will mow the lawn for a minimum fee of \$200 if her lawn goes about the NYS code of 10 inches. If not cut, I will be having Conte Lawn care out to mow.
- One current chicken permit in the village has a rooster on property and they are currently in the process of re-locating the chicken.
- Letters have been sent out to two locations for unregistered vehicles and they all have been moved.

Upcoming

Chicken permit at 29 East Cavalier; does not meet the land acreage requirements per the village code. Property is less than .5 acre.

Motion made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to grant a special permit to allow the residents at 29 East Cavalier Rd., Scottsville, NY to house six (6) chickens as stated in Village Code §54-26 Domesticated Chickens.

Vote: *Denied (0-4)*

Mayor Eileen Hansen	NAY	Deputy Mayor Leslie Wagar	NAY
Trustee Kathie Carl	NAY	Trustee Nikki Whitmarsh	ABSENT
Trustee Andy Fraser	NAY		

DPW – Ken Bohn & Todd Schwasman

- Catch basin repairs and storm sewer pipe repairs
- Mowing/string-trimming
- Both leaf machines are serviced and ready for the season
- Johnson Park floor the be completed the week of Oct. 18, pricing folding tables and chairs with a storage rack,
- Crosswalk striping to be completed this month – using school equipment
- Blacktop repairs throughout the village streets this month
- Main St. and Beckwith Ave will be striped this weekend
- 3 of the 4 cameras at JP need to be replace, received quote, Trustee Fraser will send the County contract for cameras

Updates

Treasurer – Katie Garner

Pay Bills:

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to approve payables on the AP Check Register Report through September 14, 2021 and prepaid bills with General Payables totaling \$30,912.83.

Vote: *Carried (4-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	ABSENT
Trustee Andy Fraser	AYE		

Workers Comp reimbursement

Retiree Copays

Under 65 get an HSA payment, that is worth more than the \$200 copay reimbursement
Look at the policy; it may need clarification

Extra Garbage Tote – one tote per tax bill

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to allow one garbage tote per tax parcel, any additional tote will be charged \$80 annually starting November 1 with a prorated amount of \$46.66.

Vote: *Carried (4-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	ABSENT
Trustee Andy Fraser	AYE		

Updates

Received additional ARPA funds 399.53: look into the use of ARPA money for LED conversion on Main St. – the Village owns those poles

Received Q2 Sales Tax \$151,305.59 which is above budgeted quarterly target.

Q2 2020 was \$105, 915.70

Clerk – Anne Hartman

Delinquent Taxes – 22

Rochester St. Crosswalk Petition

Phone system Cloud Conversion

Pay \$1,080 upfront for the labor to set up the cloud PBX, migrate your current PBX to it, update all the phones, and anything else necessary to get you moved over, and you’ll immediately begin paying \$149/month for the service. Pay nothing extra upfront but continue to pay \$180/month for three years, then it will drop to \$149/month at that point. A phone blast module can be added to the system.

Trustee Reports:

Deputy Mayor Leslie Wagar – Communications

No report

Trustee Andy Fraser – Grants

Monroe County has a flood insurance program that could help the residents on Scott Crescent, Village signs up and residents with flood insurance gets a discount

Trustee Nikki Whitmarsh – Planning Board/Zoning Board of Appeals

Absent

Trustee Kathie Carl - Finance

No report, budget approaching

Mayor’s Reports - Eileen Hansen

Talked to the Wheatland Seniors about communicating Village news, send out newsletter
UCC in the planning stage of an outdoor stage venue
Cannabis legislation – NYCOM has a webinar the Board is encouraged to view
Regulating sale and onsite consumption locations, we will have a schedule a public hearing in December to opt out, gives time for a permissive referendum to be held at the March election

Old Business

No old business

New Business

Appoint David Domina to the Planning Board and Zoning Board of Appeals

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to appoint David Domina to the Planning Board and Zoning Board of Appeals to fill a vacant seat.

Vote: Carried (4-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	ABSENT
Trustee Andy Fraser	AYE		

Standard Work Resolution

MOTION: made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to approve the following resolution:

BE IT RESOLVED, that the Village of Scottsville (40389 location code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on a seven (7) hour work day and their record of activities:

Trustee Fraser filled out a working time calendar for June, July and August 2021 to be used in determining his retirement days credited each quarter. The average came out to .84 days per quarter.

Vote: *Carried (3-0-Abstention)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	ABSENT
Trustee Andy Fraser	ABSTAIN		

Adjournment

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to adjourn the Village Board meeting at 8:18 pm.

Vote: *Carried (4-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	ABSENT
Trustee Andy Fraser	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk