

Village of Scottsville
Board of Trustees Meeting

Tuesday, April 13, 2021 6:30 pm

Due to COVID-19, the meeting is held remotely.

To enter, dial 585-532-5318 and enter 865 458 451#

Board of Trustees: Eileen Hansen, Mayor
Leslie Wagar, Deputy Mayor
Kathie Carl, Trustee
Andy Fraser, Trustee
Nikki Whitmarsh, Trustee

Agenda

1. **Call to Order** Mayor Eileen Hansen called the April 13, 2021 Village of Scottsville Board of Trustees to order at pm.

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of Minutes**

Village Board Meeting Minutes

Tuesday, March 9, 2021

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, March 9, 2021* Village Board Meeting as submitted.

Vote: Carried (-)

Mayor Eileen Hansen
Trustee Kathie Carl
Trustee Andy Fraser

Deputy Mayor Leslie Wagar
Trustee Nikki Whitmarsh

Tuesday, March 16, 2021

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, March 16, 2021* Budget Meeting as submitted.

Vote: Carried (-)

Mayor Eileen Hansen
Trustee Kathie Carl
Trustee Andy Fraser

Deputy Mayor Leslie Wagar
Trustee Nikki Whitmarsh

Tuesday, March 30, 2021

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, March 30, 2021* Budget Meeting as submitted.

Vote: Carried (-)

Mayor Eileen Hansen
Trustee Kathie Carl
Trustee Andy Fraser

Deputy Mayor Leslie Wagar
Trustee Nikki Whitmarsh

5. **Public Before the Board**

Nick Pearl

6. **Reports - Attorney Thomas Rzepka**

7. Department Reports

a) Building Inspector/Code Enforcement Officer

To follow up on last month's meeting regarding issues on Main Street. After speaking with Mayor Hansen we agreed and will be sending letters out to all tenants living on Main Street to remind them that there is a 2hr max on parking and no overnight parking is allowed. We will be going up Main Street and making sure a clear path of at least 36" is being kept clear for foot traffic and also is required by ADA. A letter to Sons of Jerusalem has been sent advising them that they cannot reserve parking spots and must obey the two-hour parking limit. Warning tags will be placed on cars or bikes that have been parked overnight and after the second offence tickets will be issued.

Like I have stated in the past I am only in the office part time and If I see it, I will enforce the parking. If someone sees and ongoing issue with the same vehicles please let my office know, when and where this is happening.

Building Department:

-Closed out eight open permits and issued either a Certificate of Compliance or Certificate of Occupancy's for all.
 -Building permits are starting to ramp up with the nicer weather coming, phone has been ringing no stop with residents inquiring about building permit questions.

New Permits Issued:

- 21-004 Basement Renovation
- 21-005 Pool Deck
- 21-006 Solar Energy Addition to existing panels on the roof
- 21-007 Pool Deck
- 21-008 Deck along with tear down of the existing deck
- 21-003 Inground Pool

Fire Marshal:

- One call out by FD regarding a flooded vacant home. Contacted the owner and they have taken care of the issue.
- Annual Public Assemblies have started for 2021 along with other required inspections by Code.
- Reminder NYS Burn Ban is now in effect until May 16th, also no burning of trash or rubbish is allowed in the Village

Code Enforcement:

- With the nice weather upon us and people getting outside, numerous neighbor and concerned resident complaints have been coming in regarding property maintenance. All verified complaints have either been addressed or Notice of Violations have been sent to the problem addresses.

Thanks, and as always please feel free to contact me with any questions. --Doug

b) DPW – Ken Bohn & Todd Schwasman

Discussion

Johnson Park Rental and bathrooms for SAA and volleyball

c) Treasurer – Katie Garner

Pay Bills:

Motion made by Trustee _____ and seconded by Trustee _____ to approve payables on the AP Check Register Report through April 13, 2021 and prepaid bills with General Payables totaling \$29,834.80.

Vote: Carried (-)
Mayor Eileen Hansen Deputy Mayor Leslie Wagar
Trustee Kathie Carl Trustee Nikki Whitmarsh
Trustee Andy Fraser

Treasurers Report:

Budget items
Sewer Units
Received \$14,070.00 for sale of old garbage truck
Received \$3,300.00 for remainder of Forestry Board Grant
Received payment from town for annual sewer district

Expenses:

Overspent Lines Why?
SF.3410.4 Fire Contractual (300.14)
A.8140.1 Storm Sewers Salaries (2,728.68)
A.8140.4 Storm Sewers Contractual (1,024.46)

Budget Transfers:

Account Code	Descriptions	To	From	Why?
SF.3410.4	Fire Contractual	300.14		
SF.1620.41	Fire Facility		300.14	

**Hopefully agreement is signed and accounts can be transferred*

Motion made by Trustee _____ and seconded by Trustee _____ to approve the budget transfers as listed above from the April 2021 Treasurers Report in an amount of \$300.14.

Vote: Carried (-)
Mayor Eileen Hansen Deputy Mayor Leslie Wagar
Trustee Kathie Carl Trustee Nikki Whitmarsh
Trustee Andy Fraser

d) **Clerk – Anne Hartman**

E-One title application sent in
Fire vehicles titles signed over to the FD

8. **Trustee Reports:**

Deputy Mayor Leslie Wagar – Communications

Trustee Andy Fraser – DPW and Forestry Board

Trustee Nikki Whitmarsh – Planning Board/Zoning Board of Appeals

Trustee Kathie Carl - Finance

9. **Mayor’s Reports - Eileen Hansen**

10. **Old Business**

Local Law 4-2021 – No Parking on Beckwith Ave

Motion made by Trustee Andy Fraser and seconded by Deputy Mayor Leslie Wagar to set a Public Hearing for Tuesday, May 11, 2021, at 7:00 pm to consider Local Law 4-2021 to **NO PARKING ON BECKWITH AVE**

Motion made by Trustee _____ and seconded by Trustee _____ to approve the Public Employer Health Emergency Plan for the Village of Scottsville.

Vote: Carried (-)

Mayor Eileen Hansen
Trustee Kathie Carl
Trustee Andy Fraser
Deputy Mayor Leslie Wagar
Trustee Nikki Whitmarsh

11. **New Business**

Resolution from Ram

17 Maple St vacant lot will need an address assigned to it

Forestry Board Appointment

Motion made by Trustee _____ and seconded by Trustee _____ to appoint Wendy Marks as a full sitting member of the Forestry Board.

Vote: Carried (-)

Mayor Eileen Hansen
Trustee Kathie Carl
Trustee Andy Fraser
Deputy Mayor Leslie Wagar
Trustee Nikki Whitmarsh

12. **Adjournment**

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn the Village Board meeting at pm.

Vote: Carried (-)

Mayor Eileen Hansen
Trustee Kathie Carl
Trustee Andy Fraser
Deputy Mayor Leslie Wagar
Trustee Nikki Whitmarsh