

Village of Scottsville

Board of Trustees Meeting

Tuesday, April 13, 2021 6:30 pm

Due to COVID-19, the meeting is held remotely.

To enter, dial 585-532-5318 and enter 865 458 451#

Meeting Minutes

Call to Order Mayor Eileen Hansen called the April 13, 2021 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Eileen Hansen, Mayor
Leslie Wagar, Deputy Mayor
Kathie Carl, Trustee
Andy Fraser, Trustee
Nikki Whitmarsh, Trustee

Also Present: Thomas Rzepka, Attorney
Anne Hartman, Village Clerk

Approval of Minutes

Village Board Meeting Minutes

Tuesday, March 9, 2021

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to approve the minutes of the *Tuesday, March 9, 2021* Village Board Meeting as submitted.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Tuesday, March 16, 2021

Motion made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to approve the minutes of the *Tuesday, March 16, 2021* Budget Meeting as submitted.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Tuesday, March 30, 2021

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Nikki Whitmarsh to approve the minutes of the *Tuesday, March 30, 2021* Budget Meeting as submitted.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Monday, April 5, 2021

Motion made by Trustee Nikki Whitmarsh and seconded by Deputy Mayor Leslie Wagar to approve the minutes of the *Monday, April 5, 2021 Organizational Meeting* as submitted.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Public Before the Board

Nick Pearl

Public Hearing

Mayor Hansen opened the public hearing by reading the notice from the Sentinel at pm.

Legal Notice Notice of Public Hearing Village of Scottsville

PLEASE TAKE NOTICE that the Village of Scottsville Board of Trustees will hold a Public Hearing on Tuesday, April 13, 2021 at 6:45 pm to consider approval of the proposed 2021-2022 Budget. Due to Executive Orders 202.1 and 202.15, the meeting will be held remotely.

The meeting can be accessed by dialing in from a phone at [585-532-5318](tel:585-532-5318) when prompted add the Conference ID: 865 458 451#

A copy of the Tentative Budget is available on the Village website www.scottsvilleny.org.

Public Comment opened at 6:46 pm.

Public Comment:

No public in attendance and no correspondence received in the Clerk's office on the proposed budget.

Public Comment closed and Board Comment opened at 6:47pm.

Board Comment:

Public Hearing closed at 6:48 pm.

Motion made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to approve the proposed 2021-2022 Budget.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Reports - Attorney Thomas Rzepka

Finalized all fire district agreements

Department Reports

Building Inspector/Code Enforcement Officer

To follow up on last month's meeting regarding issues on Main Street. After speaking with Mayor Hansen we agreed and will be sending letters out to all tenants living on Main Street to remind them that there is a 2hr max on parking and no overnight parking is allowed. We will be going up Main Street and making sure a clear path of at least 36" is being kept clear for foot traffic and also is required by ADA. A letter to Sons of Jerusalem has been sent advising them

that they cannot reserve parking spots and must obey the two-hour parking limit. Warning tags will be placed on cars or bikes that have been parked overnight and after the second offence tickets will be issued.

Like I have stated in the past I am only in the office part time and If I see it, I will enforce the parking. If someone sees an ongoing issue with the same vehicles please let my office know, when and where this is happening.

Building Department:

- Closed out eight open permits and issued either a Certificate of Compliance or Certificate of Occupancy's for all.
- Building permits are starting to ramp up with the nicer weather coming, phone has been ringing non stop with residents inquiring about building permit questions.

New Permits Issued:

- 21-004 Basement Renovation
- 21-005 Pool Deck
- 21-006 Solar Energy Addition to existing panels on the roof
- 21-007 Pool Deck
- 21-008 Deck along with tear down of the existing deck
- 21-003 Inground Pool

Fire Marshal:

One call out by FD regarding a flooded vacant home. Contacted the owner and they have taken care of the issue.

Annual Public Assemblies have started for 2021 along with other required inspections by Code.

Reminder NYS Burn Ban is now in effect until May 16th, also no burning of trash or rubbish is allowed in the Village

Code Enforcement:

With the nice weather upon us and people getting outside, numerous neighbor and concerned resident complaints have been coming in regarding property maintenance. All verified complaints have either been addressed or Notice of Violations have been sent to the problem addresses.

Thanks, and as always please feel free to contact me with any questions. --Doug

DPW – Ken Bohn & Todd Schwasman

Rochester Street – stump grinding/soil and seeding

Johnson Park maintenance/cleaning

Set up skate park

Plow damage repair

Pot holes fixed

Prepped mowers for Spring

1-ton maintenance/salter and plow removed

Johnson Park pavilion flooring priced

Discussion – where is the money coming from? The Board would like two more quotes and know the guarantee on the work performed.

Discussion

Johnson Park Rental and bathrooms for SAA and volleyball
 Park rental may resume, fees will need to be increased due to added sanitizing
 Per CDC COVID19 guidelines, restrooms will need to be cleaned after each use
 Sports teams will need to cover the cost of cleaning if they will be using the bathrooms.
 Discussion will continue next month

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to raise the Johnson Park rental fee for residents from \$75.00 to \$95.00 and non-residents from \$124.00 to \$145.00 to cover the additional cost of cleaning the facility effective immediately.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Andy Fraser to raise the Johnson Park cleaning payment from \$30.00 to \$50.00 to clean the entire facility and \$30.00 to clean just the bathrooms after sport team use.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Treasurer – Katie GarnerPay Bills:

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to approve payables on the AP Check Register Report through April 13, 2021 and prepaid bills with General Payables totaling \$29,834.80.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Treasurers Report:

Budget items
 Sewer Units
 Received \$14,070.00 for sale of old garbage truck
 Received \$3,300.00 for remainder of Forestry Board Grant
 Received payment from town for annual sewer district

Expenses:

Overspent Lines Why?
 SF.3410.4 Fire Contractual (300.14)
 A.8140.1 Storm Sewers Salaries (2,728.68)
 A.8140.4 Storm Sewers Contractual (1,024.46)

Budget Transfers:

Account Code	Descriptions	To	From
Why?			
SF.3410.4	Fire Contractual	300.14	
SF.1620.41	Fire Facility		300.14

**Hopefully agreement is signed and accounts can be transferred*

Motion made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to approve the budget transfers as listed above from the April 2021 Treasurers Report in an amount of \$300.14.

Vote: *Carried (4-0-1 Abstention)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	ABSTAIN
Trustee Andy Fraser	AYE		

Clerk – Anne Hartman

E-One title application sent in
Fire vehicles titles signed over to the FD

Trustee Reports:

Deputy Mayor Leslie Wagar – Communications

Gone over website information
Meeting tomorrow with the Genesee Valley Pennysaver

Trustee Andy Fraser – Grants

Focus on specific grants use inhouse, MRB or an individual grant writer would be cheaper than the firms
Ask MRB to look for grants on related projects
Need a plan, schedule and a budget, infrastructure grants coming out soon

Trustee Nikki Whitmarsh – Planning Board/Zoning Board of Appeals

Approved 30-32 Scott Crescent lot realignment
May meeting voting on a new Chair and Co-Chair for both Planning and Zoning Boards

Trustee Kathie Carl - Finance

No report

Mayor's Reports - Eileen Hansen

Nominated two Scottsville WWI veterans to Congressman Jacobs office Veteran of the Month
The resolution for Climate Smart Community was approved in 2017
May 1 a small Arbor Day celebration and I Love My Park Clean Up Day
State Legislature agreed on legalizing cannabis, local municipalities have the option of opting out of dispensaries or onsite consumption, this decision must be made by Dec. 31, 2021 with a local law, more info to come. If Village opts out forfeits the revenue.
American Rescue Act of 2021 – COVID relief for municipalities with limited use
DOT has completed a review of the intersection of Rte. 383 and Rte. 253 and the concerns we had with the traffic, 2 crashes per year, warning signs meet current standards, site distance is not limited, based on review pavement lines will be updated

Old Business

No old business

New Business

17 Maple St vacant lot will need an address assigned to it

Forestry Board Appointment

Motion made by Trustee Kathie Carl and seconded by Trustee Nikki Whitmarsh to appoint Wendy Marks as a full sitting member of the Forestry Board.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Adjournment

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Andy Fraser to adjourn the Village Board meeting at 7:52 pm.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk