

Village of Scottsville

Board of Trustees Meeting

Tuesday, March 9, 2021 6:30 pm

Due to COVID-19, the meeting is held remotely.

To enter, dial 585-532-5318 and enter 704 393 975#.

Meeting Minutes

**Call to Order** Mayor Eileen Hansen called the March 9, 2021 Village of Scottsville Board of Trustees to order at 6:30 pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Eileen Hansen, Mayor  
Leslie Wagar, Deputy Mayor  
Kathie Carl, Trustee  
Christie Offen, Trustee  
Nikki Whitmarsh, Trustee

Also Present: Thomas Rzepka, Attorney  
Katie Garner, Treasurer  
Doug Barber, Code Enforcement Officer  
Todd Schwzman, DPW  
Anne Hartman, Village Clerk  
Approximately 4 residents

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, February 9, 2021*

**Motion** made by Trustee Christie Offen and seconded by Deputy Mayor Leslie Wagar to approve the minutes of the *Tuesday, February 9, 2021* Village Board Meeting as submitted.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Christie Offen	AYE		

*Tuesday, February 16, 2021*

**Motion** made by Deputy Mayor Leslie Wagar and seconded by Trustee Nikki Whitmarsh to approve the minutes of the *Tuesday, June 16, 2021* Treasurer Meeting as submitted.

**Vote:** Carried (4-0-1Abstention)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Christie Offen	ABATAIN		

**Public Before the Board**

Nick Pearl, Mike Carey, Keith Nicolosi, Main Street business owners – The Village must enforce the two-hour parking limit on Main St, keep sidewalks clear and get an application for a special permit from the Sons of God Motorcycle Club.

Response from Attorney Rzepka – the SGMC are a chartered and incorporated church. According to Village Code, churches do not require permits to operate.

Doug Barber – will send a letter to the tenants and talk to the SGMC about parking

**Reports - Attorney Thomas Rzepka**

**Department Reports****Building Inspector/Code Enforcement Officer** – Doug Barber

2 pools and a fence permits issued

11 Rochester finalized

Parking of large flat bed on Briarwood blocking view of traffic coming out of CooperVision, the truck has since moved down by Heiney, will continue to pursue

60 Main St. has unlicensed cars, working with the landowner to resolve

**DPW – Ken Bohn & Todd Schwasman**Arbor Day May 1<sup>st</sup> - SunnKing**Updates****Treasurer – Katie Garner***Pay Bills:***Motion** made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to approve payables on the AP Check Register Report through March 9, 2021 and prepaid bills with General Payables totaling \$41,388.10.**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Christie Offen	AYE		

*Treasurers Report:***Expenses:**

	<u>Overspent Lines</u>		<u>Why?</u>
A.1670.4	Printing/Mailing Contractual	(59.01)	Records Management Software
A.8140.1	Storm Sewers Salaries	(2,728.68)	Catch Basins Grant?
A.8140.4	Storm Sewers Contractual	(1,024.46)	Catch Basins Grant?
A.8730.4	Forestry Contractual	(3,303.97)	EFC Grant

**Budget Transfers:**

<u>Account Code</u>	<u>Descriptions</u>	<u>To</u>	<u>From</u>	<u>Why?</u>
A.1670.4	Printing/Mailing Contractual	200.00		<i>Underbudgeted</i>
A.1410.4	Clerk Contractual		200.00	
		<u>\$ 200.00</u>	<u>\$ 200.00</u>	

**Motion** made by Deputy Mayor Leslie Wagar and seconded by Trustee Nikki Whitmarsh to approve the budget transfers as listed above from the March 2021 Treasurers Report in an amount of \$200.00.**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Christie Offen	AYE		

**Suggested Budget Amendments:**

A.1001 Property Tax Revenue  
 A.1990.4 - Contingent

Revenue	Expense
(4,000.00)	
	(4,000.00)
\$ (4,000.00)	\$ (4,000.00)

*To adjust budget for Property Tax clerical error*

SF.2410 - Rent Other Governments  
 SF.1620.41

Revenue	Expense
(949.00)	
	(949.00)
\$ (949.00)	\$ (949.00)

*To adjust budget for loss of rent revenue Fire Company Pavilion*

A.9950.9 Transfer to Capital Fund

2,731.98

*To adjust budget to fund Capital fund for garbage truck expense above the bond resolution*

**Motion** made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to approve the budget amendment for a Property Tax clerical error in the amount of \$4,000.00.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Christie Offen	AYE		

**Motion** made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to approve the budget amendment for the loss in rent revenue for the Fire Company Pavilion. In an amount of \$949.00.

**Vote:** *Carried (3-0-2 Abstentions)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	ABSTAIN
Trustee Christie Offen	ABSTAIN		

**Motion** made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to approve the budget amendment to fund Capital Fund for garbage truck expense above the bond resolution in an amount of \$2,731.98

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Christie Offen	AYE		

Public Hearing – 2021-2022 Budget

**Motion** made by Deputy Mayor Leslie Wagar and seconded by Trustee Nikki Whitmarsh to set a public hearing on April 13, 2021 at 6:45 pm to consider approval of the proposed 2021 / 2022 budget, due to Executive Order 202.1 and 202.15 the meeting will be held remotely.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Christie Offen	AYE		

**Garbage Fees**

Tipping fees went up discuss extra pick up and out of district

Suggested: Extra Tote from \$75 to \$80

Out of District from \$300 to \$325

**Motion** made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to raise the fees for Extra Toter to \$80.00 annually and out of district pick up to \$325.00 annually both starting June 1, 2021.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Christie Offen	AYE		

**Clerk – Anne Hartman**

Titles for fire trucks being gathered to surrender to the Fire District  
Records continuing to purge

**Trustee Reports:****Deputy Mayor Leslie Wagar – Communications**

Updating the website

**Trustee Christie Offen – DPW and Forestry Board**

Arbor Day Celebration, but of course just the FB will be planting. We plan on planting two (2) trees in the yet to be named park where our Welcome to Scottsville sign is as you enter the village from the traffic light.

This will be Saturday May 1st.

We've come to realized that the Fall is actually the best time to plant, and so we will be having another "planting" event Saturday Oct. 16th, hopefully by then we can actually invite back the Boy Scouts, Girl Scouts and Environmental Club.

**Trustee Nikki Whitmarsh – Planning Board/Zoning Board of Appeals**

Will email the Planning Board about tonight's parking complaints

**Trustee Kathie Carl - Finance**

No report

**Mayor's Reports - Eileen Hansen**

Received letter from NYSDOT that they will conduct a study of Rts. 383 & 251, considering reconfiguration to make it safer.

Meetings with Kristine Uribe on Canawaugus Park, the state must approve our Park Regulations before signage can go up. Hoping this will be ready for summer activities.

Will send out the Tentative Budget tomorrow.

Looking into grants writer possibilities. Firm vs. hourly consultant

**Old Business**

Policies – reviewed and no changes suggested

Grants

Social Media

**New Business**

Upcoming Meetings:

Budget  
 March 16, 2021 at 6:00 pm  
 March 30, 2021 at 6:00 pm  
 Organizational  
 April 5, 2021 at 6:00 pm

Public Employer Health Emergency Plan

Village of Scottsville hereby resolves to adopt the Public Employer Health Emergency Plan for the Village of Scottsville in accordance with NYS legislation S8617B/A10832.

**Motion** made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to approve the Public Employer Health Emergency Plan for the Village of Scottsville.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Christie Offen	AYE		

Sewer Commission

**Motion** made by Trustee Kathie Carl and seconded by Trustee Nikki Whitmarsh to form the Village of Scottsville Sewer Commission consisting of one Trustee, Treasurer, Code Enforcement Officer and DPW Foreman.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Christie Offen	AYE		

Rochester Street Historic Advisory Board

Silvia Benso  
 James Yarrington - Architect

**Motion** made by Trustee Christie Offen and seconded by Deputy Mayor Leslie Wagar to appoint Silvia Benso and James Yarrington to the Rochester Street Historic Advisory Board

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Christie Offen	AYE		

Arbor Day 2021 NO RESOLUTION MADE, WRONG DATES

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Eileen Hansen, Mayor of the Village of Scottsville, do hereby proclaim Saturday, October 10, 2021 as Arbor Day in the Village of Scottsville, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to set Saturday, October 10, 2021 as Arbor Day in the Village of Scottsville.

**Vote:** *Carried (- )No vote taken.*

Mayor Eileen Hansen  
Trustee Kathie Carl  
Trustee Christie Offen

Deputy Mayor Leslie Wagar  
Trustee Nikki Whitmarsh

### **Adjournment**

**Motion** made by Deputy Mayor Leslie Wagar and seconded by Trustee Christie Offen to adjourn the Village Board meeting at 8:01 pm.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen            AYE  
Trustee Kathie Carl            AYE  
Trustee Christie Offen        AYE

Deputy Mayor Leslie Wagar    AYE  
Trustee Nikki Whitmarsh       AYE

Respectfully submitted by,



Anne Hartman  
Village Clerk