

Village of Scottsville
Board of Trustees Meeting

Tuesday, January 12, 2021 6:30 pm

Due to COVID-19, the meeting was held remotely.

Meeting Minutes

Call to Order Mayor Eileen Hansen called the January 12, 2021 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Eileen Hansen, Mayor
Leslie Wagar, Deputy Mayor
Kathie Carl, Trustee
Christie Offen, Trustee
Nikki Whitmarsh, Trustee

Also Present: Thomas Rzepka, Attorney
Katie Garner, Treasurer
Todd Schwasman, Foreman, DPW
Anne Hartman, Village Clerk

Approval of Minutes

Village Board Meeting Minutes

Tuesday, December 8, 2020

Motion made by Trustee Nikki Whitmarsh and seconded by Deputy Mayor Leslie Wagar to approve the minutes of the *Tuesday, December 8, 2020* Village Board Meeting as submitted.

Vote: *Carried (4-0-1 Abstention)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	ABSTAIN
Deputy Mayor Leslie Wagar	AYE	Trustee Kathie Carl	AYE
Trustee Nikki Whitmarsh	AYE		

Tuesday, December 15, 2020

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Nikki Whitmarsh to approve the minutes of the *Tuesday, December 15, 2020* Treasurer Meeting as submitted.

Vote: *Carried (4-0-1 Abstention)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	ABSTAIN
Deputy Mayor Leslie Wagar	AYE	Trustee Kathie Carl	AYE
Trustee Nikki Whitmarsh	AYE		

Public Before the Board

Climate Smart Program - Ram Shrivastava, Larson Engineer

- Solar panels have been fixed and producing as expected.
- 120,000 kw = \$15,000 per year
- National Grid LED conversion saves energy.
- 2021 consumption needs to be tracked.
- Grants available for village electric vehicles, DEC requires a resolution that the Village is looking toward clean energy grants, Mr. Shrivastava will supply that. Grant money is given to NYS by federal government.
- Mayor Hansen asked for a 2020 report, Mr. Shrivastava replied it will take 2-4 weeks to produce.

Reports - Attorney Thomas Rzepka

Jennifer Talbot , accounting agreement

Discussion

Concern – without her own liability insurance, the Village assumes all responsibility

Treasurer Garner – believe our insurance covers contractors as well as employees – needs to be verified with NYMIR

Trustee Carl – regular month to month the Treasurer can handle, Jen needed for bigger tasks, anything out of Ms. Talbot’s scope she has the backup of Mengal, Metzger and Barr

Trustee Offen – does not see the necessity of paying both Ms. Talbot and MMB, insurance a must Mayor Hansen responded the Village will only pay each (Ms.

Deputy Mayor Wagar – we have worked with Ms. Talbot for many years and she has done right by us.

Public Hearing – Local Law 1-2021 Planning Board

Mayor Hansen opened the public hearing by reading the notice from the Sentinel at 7:00pm.

Village of Scottsville NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Scottsville Village Board will be holding a Public Hearing on January 12, 2021 at 7:00 pm to consider Local Law 1-2021 to amend Sections 35-1 and 35-2, Chapter 35, Planning Board.

Due to Executive Orders 202.1 and 202.15, the meeting will be held remotely.

All interested persons will be given an opportunity to speak for or against the above proposed legislation at the time set herein. Comments may be sent via email to villageclerk@scottsvilleny.org.

A copy of the proposed Local Law will be available in the Village of Scottsville Office, located in the Wheatland Municipal Building, 22 Main Street, Scottsville, New York, during normal business hours.

Public Comment opened at 7:01 pm.

Public Comment:

No Public

Public Comment closed and Board Comment opened at 7:02pm.

Board Comment:

No comment

Public Hearing closed at 7:02 pm.

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Nikki Whitmarsh to amend Sections 35-1 and 35-2, Chapter 35, Planning Board.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Leslie Wagar	AYE	Trustee Kathie Carl	AYE
Trustee Nikki Whitmarsh	AYE		

Public Hearing – Local Law 2-2021 Zoning Board of Appeals

Mayor Hansen opened the public hearing by reading the notice from the Sentinel at 7:18 pm.

Village of Scottsville NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Scottsville Village Board will be holding a Public Hearing on January 12, 2021 at 7:15 pm to consider Local Law 2-2021 to amend Section 170-51 A Article X. Board of Appeals.

Due to Executive Orders 202.1 and 202.15, the meeting will be held remotely.

All interested persons will be given an opportunity to speak for or against the above proposed legislation at the time set herein. Comments may be sent via email to villageclerk@scottsvilleny.org.

A copy of the proposed Local Law will be available in the Village of Scottsville Office, located in the Wheatland Municipal Building, 22 Main Street, Scottsville, New York, during normal business hours.

Comments may also be directed to the Clerk at villageclerk@scottsvilleny.org.

Public Comment opened at 7:19 pm.

Public Comment:

No Public

Public Comment closed and Board Comment opened at 7:20 pm.

Board Comment:

No comment

Public Hearing closed at 7:20 pm.

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Nikki Whitmarsh to amend Section 170-51 A Article X. Board of Appeals.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Leslie Wagar	AYE	Trustee Kathie Carl	AYE
Trustee Nikki Whitmarsh	AYE		

Department Reports

Building Inspector/Code Enforcement Officer

New Permits Issued

20-050 5 Genesee St Shed
 20-051 35 Oakwood Lane – Furnace
 20-052 623 North Rd- Fence
 20-053 19 Main St- Roof Mounted Solar
 21-001 15 Diana Dr- Roof Mounted Solar

Year-end Spread sheet of closed out reports has been sent to the Town Assessor, for processing. 12 Permits were closed out and certificate of compliances had been issued during the past month.

Code Enforcement:

North Rd property maintenance complaint about storage of vehicles and garbage
 Main Street /Race Street – abandoned car on Race, working with MCSD to locate the owner
 E Genesee Street – tree fell onto neighbor’s property

Fire Marshal:

Continuing working on Annual inspections through the village.
 Call out by RG&E on North Rd for a resident without heat. Working with Monroe County Adult Protective services for two SR residents living in unsafe conditions.

Planning Board:

Still looking for an approval or denial for Trevor Ott, Maple Ave approval of the vacant lot to be an approved building lot. No building permit has been issued since the lot at this time will not be built on. He is looking for the Board to change the lot from Non-Approved building to Approved. Looking into this lot, my office has no concerns with this being an approved lot.

Application for 60 Main street to be sub divided into two lots will be coming in the near future.

DPW – Ken Bohn & Todd Schwasman

Stump grinding at multiple locations underway

For discussion:

- Arrangements for 2007 automated garbage truck
- Quote for new 1-ton (to replace 2009 WTTP F-150) money from the Sewer Fund and CHIPS
- Maple Street driveway drainage
- Reallocation of left over snowblower money towards chainsaw replacement

Updates

Federal Motor Carriers Safety Association (FMCSA) Clearinghouse limited queries completed, needs to be done annually

Renewal of Annual Monroe County Maintenance Permit for 2021

Motion made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to authorize Todd Schwasman, DPW Labor Foreman, to sign the renewal of the Monroe County Annual Maintenance Permit for 2021.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Leslie Wagar	AYE	Trustee Kathie Carl	AYE
Trustee Nikki Whitmarsh	AYE		

Treasurer – Katie Garner

Pay Bills:

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Christie Offen to approve payables along with December prepaids through January 12, 2021 as listed on the AP Check Register Report with General Payables totaling \$48,893.98.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Leslie Wagar	AYE	Trustee Kathie Carl	AYE
Trustee Nikki Whitmarsh	AYE		

Updates:

Received remaining payments from town of Wheatland for Fire District services thru 12/31/2020

Received CARES Act reimbursement for COVID-19 expenses from Monroe County \$671.59

Beginning to start new budget – spoke with OSC subtract FD amount to get new tax levy

Printing and mailing 1099s

Talbot Consultant Agreement - Authorize Mayor to sign

Fire Generator Quote? \$2,668 – Katie will contact J. Coates to see where the FD wants to take the money

Set Public Hearings

2021-2022 Tax Cap Override:

Motion made by Trustee Christie Offen and seconded by Deputy Mayor Leslie Wagar to set a Public Hearing for Tuesday, February 9, 2021, at 7:00 pm to consider Local Law 3-20212 to override the tax cap for the 2021-2022 budget year.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Leslie Wagar	AYE	Trustee Kathie Carl	AYE

Trustee Nikki Whitmarsh AYE

General Equipment Reserves

Motion made by Trustee Nikki Whitmarsh and seconded by Trustee Christie Offen to set a Public Hearing for Tuesday, February 9, 2021, at 7:15 pm to consider release of monies already on deposit in the General Equipment Reserve for the purchase a chain saw in an amount not to exceed \$1,400.00.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Leslie Wagar	AYE	Trustee Kathie Carl	AYE
Trustee Nikki Whitmarsh	AYE		

Set Budget Workshop Dates

March 16, 2021 at 6:00 pm

March 30, 2021 at 6:00 pm

Motion made by Trustee Christie Offen and seconded by Trustee Nikki Whitmarsh to approve the dates listed above for the 2020-2021 Budget Meeting Schedule.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Leslie Wagar	AYE	Trustee Kathie Carl	AYE
Trustee Nikki Whitmarsh	AYE		

Bounced Check Fee

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Christie Offen to set a fee of \$20.00, the maximum allowed by law, for checks returned to the Village for insufficient funds.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Leslie Wagar	AYE	Trustee Kathie Carl	AYE
Trustee Nikki Whitmarsh	AYE		

Trustee Kathie Carl lost voice connection at 8:10 pm.

Clerk – Anne Hartman

InStream Agreement

Motion made by Trustee Nikki Whitmarsh and seconded by Trustee Christie Offen to allow the Mayor to sign the Instream, LLC software support agreement for the period of December 8, 2020-December 7, 2021 for the maintenance and support of the electronic files not to exceed \$1,820.00.

Vote: Carried (4-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Leslie Wagar	AYE	Trustee Kathie Carl	ABSENT
Trustee Nikki Whitmarsh	AYE		

Trustee Reports:

Deputy Mayor Leslie Wagar – Communications

Getting more information about website hosts

Trustee Christie Offen – DPW and Forestry Board

DPW doing great.

Forestry Board meeting on Thursday, they will discuss their budget

Trustee Nikki Whitmarsh – Planning Board/Zoning Board of Appeals
Will continue with Maple Ave. to make it an approved building lot

Trustee Kathie Carl - Finance
Absent

Mayor’s Reports - Eileen Hansen

NYCOM news release in response to Gov. Cuomo’s State of the State address, calling for the Governor to release financial aid to NY cities and villages
Triangle at River Rd, Rochester St and Main St., asking for NYSDOT to perform a traffic study, it is a dangerous intersection

Old Business

Review Policies

General Fund Balance – no comments
Reserves – no comments
Investment – Canandaigua National Bank, following the OSC procedures

New Business


No new business

Adjournment

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Christie Offen to adjourn the Village Board meeting at 8:29 pm.

Vote: Carried (4-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Leslie Wagar	AYE	Trustee Kathie Carl	ABSENT
Trustee Nikki Whitmarsh	AYE		

Respectfully submitted by,

Anne Hartman
Village Clerk