

Village of Scottsville
Board of Trustees Meeting

Tuesday, January 12, 2021 6:30 pm

Due to COVID-19, the meeting was held remotely.

Board of Trustees: Eileen Hansen, Mayor
Leslie Wagar, Deputy Mayor
Kathie Carl, Trustee
Christie Offen, Trustee
Nikki Whitmarsh, Trustee

Agenda

1. **Call to Order** Mayor Eileen Hansen called the January 12, 2021 Village of Scottsville Board of Trustees to order at pm.

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of Minutes**

Village Board Meeting Minutes

Tuesday, December 8, 2020

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, December 8, 2020* Village Board Meeting as submitted.

Vote: Carried (-)

Mayor Eileen Hansen

Trustee Christie Offen

Deputy Mayor Kathie Carl

Trustee Leslie Wagar

Trustee Nikki Whitmarsh

Tuesday, December 15, 2020

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, December 15, 2020* Treasurer Meeting as submitted.

Vote: Carried (-)

Mayor Eileen Hansen

Trustee Christie Offen

Deputy Mayor Kathie Carl

Trustee Leslie Wagar

Trustee Nikki Whitmarsh

5. **Public Before the Board**

Larson Engineer – Ram Shrivastava

6. **Reports - Attorney Thomas Rzepka**

7. **Public Hearing – Local Law 1-2021 Planning Board**

Mayor Hansen opened the public hearing by reading the notice from the Sentinel at _____ pm.

**Village of Scottsville
NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE that the Scottsville Village Board will be holding a Public Hearing on January 12, 2021 at 7:00 pm to consider Local Law 1-2021 to amend Sections 35-1 and 35-2, Chapter 35, Planning Board. Due to Executive Orders 202.1 and 202.15, the meeting will be held remotely.

Mayor Eileen Hansen
Deputy Mayor Kathie Carl
Trustee Nikki Whitmarsh

Trustee Christie Offen
Trustee Leslie Wagar

9.

10. **Department Reports**

a) **Building Inspector/Code Enforcement Officer**

Permits Issued

Permits Finalized

Code Enforcement

Developments/Projects

New Items

Ongoing Items/Concerns

Upcoming

b) **DPW – Ken Bohn & Todd Schwasman**

Renewal of Annual Monroe County Maintenance Permit for 2021

Motion made by Trustee _____ and seconded by Trustee _____ to authorize Todd Schwasman, DPW Labor Foreman, to sign the renewal of the Monroe County Annual Maintenance Permit for 2021.

Vote: Carried (-)

Mayor Eileen Hansen
Deputy Mayor Kathie Carl
Trustee Nikki Whitmarsh

Trustee Christie Offen
Trustee Leslie Wagar

Updates

Federal Motor Carriers Safety Association (FMCSA) Clearinghouse limited queries completed, needs to be done annually

c) **Treasurer – Katie Garner**

Pay Bills:

Motion made by Trustee _____ and seconded by Trustee _____ to approve payables on the AP Check Register Report through January 12, 2021 and prepaid bills with General Payables totaling \$ _____.

Vote: Carried (-)

Mayor Eileen Hansen
Deputy Mayor Kathie Carl
Trustee Nikki Whitmarsh

Trustee Christie Offen
Trustee Leslie Wagar

Treasurers Report:

Budget Transfers:

Motion made by Trustee _____ and seconded by Trustee _____ to approve the budget transfers as listed above from the January 2021 Treasurers Report.

Vote: Carried (-)

Mayor Eileen Hansen
Deputy Mayor Kathie Carl
Trustee Nikki Whitmarsh

Trustee Christie Offen
Trustee Leslie Wagar

Set Public Hearings

2021-2022 Tax Cap Override:

Motion made by Trustee _____ and seconded by Trustee _____ to set a Public Hearing for Tuesday, February 9, 2021, at 7:00 pm to consider Local Law 3-20212 to override the tax cap for the 2021-2022 budget year.

Vote: Carried (-)

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Nikki Whitmarsh	

General Equipment Reserves

Motion made by Trustee _____ and seconded by Trustee _____ to set a Public Hearing for Tuesday, February 9, 2021, at 7:15 pm to consider release of monies already on deposit in the General Equipment Reserve for the purchase a chain saw in an amount not to exceed \$1,400.00.

Vote: Carried (-)

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Nikki Whitmarsh	

Fire Facility Reserve

Motion made by Trustee _____ and seconded by Trustee _____ to set a Public Hearing for Tuesday, February 9, 2021, at 7:30 pm to consider release of monies already on deposit in the Fire Facility Reserve for the purchase of radio room upgrades in an amount not to exceed \$3,134.00.

Vote: Carried (-)

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Nikki Whitmarsh	

Set Budget Workshop Dates

March 16, 2021 at 6:00 pm
March 30, 2021 at 6:00 pm

Motion made by Trustee _____ and seconded by Trustee _____ to approve the dates listed above for the 2020-2021 Budget Meeting Schedule.

Vote: Carried (-)

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Nikki Whitmarsh	

d) **Clerk – Anne Hartman**

InStream Agreement

Motion made by Trustee _____ and seconded by Trustee _____ to allow the Mayor to sign the Instream, LLC software support agreement for the period of December 8, 2020-December 7, 2021 for the maintenance and support of the electronic files not to exceed \$1,820.00.

Vote: Carried (-)

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Nikki Whitmarsh	

11. **Trustee Reports:**

Deputy Mayor Leslie Wagar – Communications

Trustee Christie Offen – DPW and Forestry Board

Trustee Nikki Whitmarsh – Planning Board/Zoning Board of Appeals

Trustee Kathie Carl - Finance

12. **Mayor’s Reports - Eileen Hansen**

13. **Old Business**

Review Policies

- General Fund Balance
- Reserves
- Investment

14. **New Business**

15. **Adjournment**

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn the Village Board meeting at _____ pm.

Vote: *Carried* (-)

Mayor Eileen Hansen
Deputy Mayor Kathie Carl
Trustee Nikki Whitmarsh

Trustee Christie Offen
Trustee Leslie Wagar