

Village of Scottsville
Board of Trustees Meeting
Tuesday, May 11, 2021 6:30 pm
Wheatland Municipal Building
Due to COVID-19, the meeting is held remotely.
To enter, dial 585-532-5318 and enter 900 804 543#
Meeting Minutes

Call to Order Mayor Eileen Hansen called the May 11, 2021 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Eileen Hansen, Mayor
Leslie Wagar, Deputy Mayor
Kathie Carl, Trustee
Andy Fraser, Trustee
Nikki Whitmarsh, Trustee

Also Present: Thomas Rzepka, Attorney
Katie Garner, Treasurer
Anne Hartman, Village Clerk
Approximately 2 residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, April 13, 2021

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to approve the minutes of the *Tuesday, April 13, 2021* Village Board Meeting as submitted.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Public Before the Board

Kyle Nelson – Scottsville Athletic Assoc. asking the Board to make the restrooms at Johnson Park available to the SAA at no cost to them for cleaning.

Kevin Marks – Genesee Valley Trail Towns Initiative, a very informative presentation on the development of the Trail, see attached powerpoint.

Reports - Attorney Thomas Rzepka

Working on the no parking local law on

Department Reports

Building Inspector/Code Enforcement Officer

Permits Issued

Permits Finalized

Code Enforcement

Developments/Projects

New Items

Ongoing Items/Concerns

Upcoming

DPW – Ken Bohn & Todd Schwasman

Updates

SAA using restrooms at Johnson Park
 Tuesday night volleyball leaving Scottsville

Treasurer – Katie Garner

Pay Bills:

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Nikki Whitmarsh to approve payables on the AP Check Register Reports through May 11, 2021 and prepaid bills with General Payables totaling \$51,671.29.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Treasurers Report:

Updates

Have been busy working on sending all finalized budget items to Monroe county
 Submitted all property tax cap and levy info required to nysosc
 Trying to tie up all lose ends in regards to fire district account transfers
 Received \$34,732.00 UPNYMWC

Follow-Up

Received \$14,070.00 for sale of old garbage truck
 what would like board like to do with this money? Resolution for equipment reserve?

Expenses:

	<u>Overspent Lines</u>		<u>Why?</u>
SF.3410.4	Fire Contractual	(429.89)	
A.1670.4	Printing & Mailing	(112.61)	
A.8140.1	Storm Sewers Salaries	(2,728.68)	<i>Contacted DOT waiting on response</i>
A.8140.4	Storm Sewers Contractual	(1,024.46)	
A.8730.4	Forestry Board	(2,800.00)	<i>See Budget Amendments</i>

Budget Transfers:

<u>Account Code</u>	<u>Descriptions</u>	<u>To</u>	<u>From</u>	<u>Why?</u>
SF.3410.4	Fire Contractual			<i>Verizon Wireless</i>

		429.89	<i>Account</i>
SF.1620.41	Fire Facility	429.89	
A.1670.4	Printing/Mailing Contractual	112.61	<i>Underbudgeted</i>
A.1410.4	Clerk Contractual	112.61	

		\$ 542.50	\$ 542.50

Motion made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to approve the budget transfers as listed above from the May 2021 Treasurers Report in an amount of \$542.50.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Budget Amendment

		<u>Revenue</u>	<u>Expense</u>
Other Government AID	A.3089	3,300.00	
Forestry Board Contractual	A.8730.4		3,300.00
		\$	\$
		3,300.00	3,300.00

To adjust budget for Forestry Board Grant

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to approve the budget amendment as listed above from the May 2021 Treasurers Report in an amount of \$3,300.00 to adjust the budget for the Forestry Board Grant.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Board Resolutions

Worker's Comp

The Village has received a surplus refund from Upstate NY Municipal Workers Comp Fund of \$34,732.00. This was not budgeted as revenue and historically has been returned to the Worker's Compensation Reserve

Resolution made by Deputy Mayor Leslie Wagar and seconded by Trustee Andy Fraser to transfer \$34,732.00 into the Worker's Compensation Reserve fund for the 2020-2021 fiscal year.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Sale of old Garbage Truck

Resolution made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to transfer funds received from the sale of the old garbage truck in an amount of \$14,070.00 into the General Equipment Reserve fund for the 2020-2021 fiscal year.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Clerk – Anne Hartman

Park Permits

Wheatland Municipal Building unlocked

<u>PTO Rollover</u>	<u>Estimated Vacation (as of May 11)</u>
Kenny Bohn	140 hours
Todd Schwasman	65.25 hours
Brandon Taggart	13.75 hours
Anne Hartman	80 hours

Motion made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to allow the employees to carryover 40 hours of unused vacation as of May 31, 2021 and used by September 1, 2021 and vacation time above the 40 hours will be a payout for the 2020-2021 fiscal year.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Trustee Reports:

Deputy Mayor Leslie Wagar – Communications

Trustee Andy Fraser – DPW and Forestry Board

Trustee Nikki Whitmarsh – Planning Board/Zoning Board of Appeals

Trustee Kathie Carl - Finance

Mayor's Reports - Eileen Hansen

Old Business

New Business

Set Public Hearing - No Parking on Beckwith Ave:

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to set a Public Hearing for Tuesday, June 8, 2021, at 7:00 pm to consider Local Law 4-2021 to amend Section 162-13 B(1) Article III, Stopping, standing and parking Chapter 162 Prohibiting stopping, standing and parking on Beckwith Avenue.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Marihuana Regulation and Tax Act (MRTA)

American Rescue Plan Act (ARPA)

Adjournment

Motion made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to adjourn the Village Board meeting at 8:24 pm.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk