

Call to Order Mayor Eileen Hansen called the July 13, 2021 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Eileen Hansen, Mayor
Leslie Wagar, Deputy Mayor
Kathie Carl, Trustee
Andy Fraser, Trustee
Nikki Whitmarsh, Trustee

Also Present: Thomas Rzepka, Attorney
Todd Schwzman, DPW Foreman
Katie Garner, Treasurer
Anne Hartman, Village Clerk
Approximately 3 residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, June 8, 2021

Motion made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to approve the minutes of the *Tuesday, Jun 8, 2021* Village Board Meeting as submitted.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Kristine Uribe, Park Manager – Genesee Valley Greenway Presentation

Canawaugus Park Rules

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to approve the following Canawaugus Park rules and to place appropriate signage:

- Children must be supervised by an adult
- Pets must be leashed and waste disposed of properly
- Littering is prohibited, please use trash receptacles
- Parking outside of designated parking spaces is prohibited
- Jumping off / climbing on / blocking the bridge is prohibited
- Open fires are prohibited
- Alcoholic beverages are prohibited
- Amplified music is prohibited
- Hunting, firearms & weapons are prohibited

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Dave Willard – MRB

**VILLAGE OF SCOTTSVILLE
Consolidated Funding Application**

**Resolution of Support & Authorization for the Village of Scottsville
2021 New York State Consolidated Funding Application,
Wastewater Infrastructure Engineering Planning Grant Application**

WHEREAS, Village of Scottsville (Village), Monroe County, supports the submission of a 2021 Consolidated Funding Application (CFA) on behalf of the Village, for the Wastewater Infrastructure Engineering Planning Grant (EPG) program to conduct a study of its sanitary sewer collection system with respect to Inflow and Infiltration (I&I), as a planning activity for upgrades to the sanitary sewer system; and

WHEREAS, the New York State Environmental Facilities Corporation (EFC) offers grants to municipalities to help pay for the initial planning of eligible Clean Water State Revolving Fund (CWSRF) water quality projects through the EPG program; and

WHEREAS, planning activities for upgrading an existing wastewater system are identified as a funding priority under the EPG program and improves drinking water quality service, positively impacting Environmental Justice communities; and

WHEREAS, the Village meets the EPG eligibility requirements and municipal median household income thresholds associated with the EPG program; and

WHEREAS, this planning activity falls under grant award Category 1, eligible for a maximum \$30,000 grant, with a required local match equal to 20% of the requested grant amount, consisting of cash and/or in-kind services; and

WHEREAS, the \$30,000 grant will require a Local Match of \$6,000; and

WHEREAS, funding received will allow the Village to investigate I&I, identify potential solutions, and prepare an engineering planning report enabling the Village to seek further financing for construction through the CWSRF program to advance the required water quality improvements.

NOW THEREFORE BE IT RESOLVED, that the Village Board, on behalf of the Village, identifies the Village Mayor as its authorized representative, able to execute necessary documents relative to and as required for the 2021 CFA; and

BE IT FURTHER RESOLVED, that the Village Board does hereby authorize and obligate the Local Match hereby appropriated from the Village sewer fund; and

BE IT FURTHER RESOLVED, that the Village recognizes and fully supports the submission of the 2021 CFA for an EPG to conduct a study of its sanitary sewer collection system with respect to I&I.

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

VILLAGE OF SCOTTSVILLE
Consolidated Funding Application
Wastewater Infrastructure Engineering Planning Grant

SEQR Resolution - Type II Action

WHEREAS, the Village of Scottsville (Village) intends to submit a Consolidated Funding Application (CFA) for a Wastewater Infrastructure Planning Grant (EPG) to conduct a study of its sanitary sewer collection system with respect to Inflow and Infiltration (I&I); and

WHEREAS, funding received will allow the Village to investigate I&I, identify potential solutions, and prepare an engineering planning report.

NOW, THEREFORE, BE IT RESOLVED THAT, the Village Board does hereby classify the above referenced Action to be a Type II Action under 6 N.Y.C.R.R. Section 617.5 [c] [27] of the State Environmental Quality Review (SEQR) Regulations; and

BE IT FURTHER RESOLVED THAT, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

BE IT FINALLY RESOLVED THAT, the Village Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file for this Action.

Motion made by Trustee Nikki Whitmarsh and seconded by Deputy Mayor Leslie Wagar.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Public Before the Board

GUIDELINES FOR PUBLIC COMMENT:

- The public may speak only during the Public Comment period of the meeting (limited to a total of thirty (30) minutes) and during any public hearing public comment section, or at such other time as a majority of the Board allows.
- Speakers must step to the front of the room.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to three minutes on a given topic.
- Speakers may not yield any remaining time they may have to another speaker.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks must be addressed to the Board as a body and not to any member thereof.
- Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
Interested parties or their representatives may address the Board by written communications.

Michael Souers, 9 Chili Ave. – last meeting talked to Mr. Rzepka about classifying the triangle at Rochester and Grove Streets and update on tree at 21 Rochester St that was struck by a vehicle – still waiting on the insurance company.

Reports – Attorney Thomas Rzepka

NYCOM has a webinar to review on the American Rescue Program Act.

Department Reports

Building Inspector/Code Enforcement Officer

Property maintenance – two properties have not responded after two letters being sent out, what steps does the Board want done? Contractor? Are three bids needed?

Chicken permit at 5 Wyvil; they meet all the requirements per the village code.

Motion made by Trustee Kathie Carl and seconded by Trustee Nikki Whitmarsh to grant a special permit to allow the residents at 5 Wyvil Ave., Scottsville, NY to house six (6) chickens as stated in Village Code §54-26 Domesticated Chickens.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

39 Main St – hopefully by next meeting a proposal will be brought forward if they still want to purchase the building.

Nathaniel Drive project will be starting soon, and all buildings will be getting some type of renovations as needed.

DPW – Ken Bohn & Todd Schwasman

- Trimming street trees throughout the village
- Mowing/string-trimming
- Regraded walking path on Canal St.
- Quoted Johnson Park pavilion flooring
- Apron & drainage at 6 Maple Street
- To discuss: stump at Ruth Thompson’s (Scott Crescent)
- Weed playgrounds at Johnson Park mulch is need for the play grounds
- We had a number of streets swept by the V/O Caledonia

Resurfacing floor at Johnson Park

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to approve the quote from Marten’s Specialty Flooring, Inc. in an amount not to exceed \$12,200.00 to resurface the floor in the Johnson Park pavilion.

Vote: *Carried (4-1)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	NAYE		

Treasurer – Katie Garner

Pay Bills:

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to approve payables on the AP Check Register Report through July 13, 2021 and prepaid bills with General Payables totaling \$ 86,474.31.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Nikki Whitmarsh to rescind the motion to approve payables on the AP Check Register Report through July 13, 2021 and prepaid bills with General Payables totaling \$ 86,474.31.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Motion made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to approve payables on the AP Check Register Report through July 13, 2021 and prepaid bills with General Payables totaling \$ 88,327.20.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Treasurers Report:

Budget Transfers:

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Nikki Whitmarsh to approve the budget transfers as listed above from the July 2021 Treasurers Report.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Clerk – Anne Hartman

Tax payments

About 45 unpaid tax bills, residents have until November 1 until they are surrendered to the County.

Johnson Park Rental

Motion made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to refund the \$145 rental fee of Johnson Park on August 1, 2021 due to special circumstances.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Riverside Animal Hospital

They have agreed to scan deceased animals found on the Village roads. If there is a chip, we can notify the pet owner. We will call ahead and someone will meet the DPW in Riverside's parking lot to scan.

Trustee Reports:

Deputy Mayor Leslie Wagar – Communications

Website information has all been turned over to GVP

Trustee Andy Fraser – Grants

Dave Willard spoke of the CFA grant that pertains to the Village

Trustee Nikki Whitmarsh – Planning Board/Zoning Board of Appeals

David Domina has sent in his resume for the Planning Board, they will review and recommend to the Village Board in September

Trustee Kathie Carl - Finance

Just waiting on the year end numbers

Mayor's Reports - Eileen Hansen

Canawaugus Park – encourage the residents to call 911 when they see problems, signage has been delivered the DPW will install shortly.

Applications for DPW laborers, interviews start tomorrow

K. Garner – ARPA money can be used to pay this salary

Mayor Hansen – It is a position we will need beyond COVID, see what else that money can be used in other ways

August 4 meeting with BeneCare Health Insurance

K. Carl – Can we set up a reserve?

K. Garner – I'd have to look into that.

Old Business

Trustee Carl – Asking about the speeding on the outskirts.

Mayor Hansen – we can purchase our own speed monitors, will call MCSO to ask for more patrol

New Business*Rochester St. Historic Advisory Board*

Motion made by Trustee Andy Fraser and seconded by Trustee Kathie Carl to Wayne Lines and Randall Hess to the Rochester Street Historic Board.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Historic Board letter to residents

A generic letter making the residents aware they live in a Historic District and there are guidelines to exterior improvements.

Set Public Hearing – Historic District Code

Motion made by Trustee Nikki Whitmarsh and seconded by Trustee Andy Fraser to schedule a public hearing for August 10, 2021 at 7:00 pm at the Wheatland Municipal Building at 22 Main Street, Scottsville, New York to rescind Chapter 99 Historic Preservation of the Village of Scottsville Code.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

Adjournment

Motion made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to adjourn the Village Board meeting at 9:28 pm.

Vote: *Carried (5-0)*

Mayor Eileen Hansen AYE
Trustee Kathie Carl AYE
Trustee Andy Fraser AYE

Deputy Mayor Leslie Wagar AYE
Trustee Nikki Whitmarsh AYE

Respectfully submitted by,



Anne Hartman
Village Clerk