

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, June 8, 2021 6:30 pm  
Wheatland Municipal Building  
Meeting Minutes

**Call to Order** Mayor Eileen Hansen called the June 8, 2021 Village of Scottsville Board of Trustees to order at 6:30 pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Eileen Hansen, Mayor  
Leslie Wagar, Deputy Mayor  
Kathie Carl, Trustee  
Andy Fraser, Trustee  
Nikki Whitmarsh, Trustee

Also Present: Thomas Rzepka, Attorney  
Todd Schwzman, DPW Foreman  
Anne Hartman, Village Clerk  
Approximately 5 residents

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, May 11, 2021*

**Motion** made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to approve the minutes of the *Tuesday, May 11, 2021* Village Board Meeting as submitted.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

**Public Before the Board**

No public to speak

**Public Hearing**

*Mayor Hansen opened the public hearing by reading the notice from the Sentinel at 7:00pm.*

**Village of Scottsville  
NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE** that the Scottsville Village Board will be holding a Public Hearing at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York 14546 on June 8, 2021 at 7:00 pm to consider Local Law 4-2021 to amend Section 162-13 B(1) Article III. Stopping, Standing and Parking Chapter 162 Prohibiting Stopping, Standing and Parking on Beckwith Avenue. All interested persons will be given an opportunity to speak for or against the above proposed legislation at the time and location set herein. Comments may also be sent via email to [villageclerk@scottsvilleny.org](mailto:villageclerk@scottsvilleny.org).

A copy of the proposed Local Law will be available in the Village of Scottsville Office, located in the Wheatland Municipal Building, 22 Main Street, Scottsville, New York during normal business hours.

*Public Comment opened at 7:01pm.*

**Public Comment:**

Kevin Marks, 10 Beckwith Ave. – Recommends no parking along both sides of Beckwith Ave., it would affect only 14 people who park daily on the street. Submitted a presentation that can be found at the end of the minutes, forgot to add the widest of vehicles, a fire truck is 10ft. wide. Parked cars make it a one lane road, plenty if off street parking in the lots, no parking will make the street safer.

Rick VenVertloh, 4 Beckwith Ave. – It is a safety concern, Beckwith sees a lot of traffic, plenty of parking in back.

Attorney Tom Rzepka – the purpose of this law is to address the exit and give it a safer line of sight.

Wendy Marks, 10 Beckwith Ave. – cars are parked on tree roots and drainage grates, the edge of the road is eroding and grass cannot grow.

Mike Souers, 9 Chili Ave. – what is the school’s opinion?

Mayor Hansen read an email from Dr. Daniel Murray, TJ Connor, email attached to end of minutes.

Mayor Hansen asked Foreman Schwasman has issues with the parking.

Foreman Schwasman responded that they plow with a smaller truck, usually before and after school with no cars parked, he agrees the line of sighted exiting the loop is limited.

*Public Comment closed and Board Comment opened at 7:14 pm.*

**Board Comment:**

Trustee Fraser – because of the buses, not all parking in back can be used, understand the concern of tree roots, if we make it no parking that will push the problem to other streets.

Trustee Carl – do not believe we can make it no parking

Trustee Wagar – the new law addresses the problem at hand

Trustee Whitmarsh – happy with the 30 ft restriction, would prefer no parking along Beckwith to open up so two lanes of traffic can get through

Mayor Hansen – in favor of going further with this law, but first request the school to require faculty and staff to park in the back parking lot and reserve the front loop for visitors. To completely cut off parking on Beckwith could snowball to other streets, Genesee St has the funeral home to contend with. Mayor Hansen will meet with Superintendent Quick to discuss.

*Board Comment closed at 7:24 pm.*

*Public Hearing closed at 7:24 pm.*

**Motion** made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to adopt Local Law 4-2021 to amend Section 162-13 B(1) Article III. Stopping, Standing and Parking Chapter 162 Prohibiting Stopping, Standing and Parking on Beckwith Avenue.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

**Reports - Attorney Thomas Rzepka**

## Department Reports

### a) Building Inspector/Code Enforcement Officer

No report this month

### b) DPW – Ken Bohn & Todd Schwasman

- Matt B. started work (5/17/21)
- Cole H. started work (5/24/21)
- Mowing/string-trimming
- Flower pots on Main Street
  - Power washed boxes
  - Planted
- Installed bird-fencing on Johnson Park pavilion
- Quoted Johnson Park pavilion flooring
- Installed banners and flags on Main Street
- Notable cleanup at Canawaugus Park – working in cooperation with NYS to get rules posted
- Arbor Day
  - Electronic recycling (~ 5100 lbs.) – 2 years worth, we did not have the event last year
  - Tree planting (x2)
- Apron & drainage at 6 Maple Street underway
- New dump truck to arrive by 7/1/21 – selling the 1-ton in the fall through Auction International, money received to go into the Equipment Reserve.
- To discuss: stump at Ruth Thompson’s (Scott Crescent) – Ruth first contacted Ray Barnard in 2017 about having the Village grind a stump left by National Grid. Ruth maintains that the Village planted the tree in the ROW decades ago when Scott Crescent was Railroad St. Since then, Railroad St was shifted to the south moved farther away from the front of the house changing the ROW, the tree is no longer in the Village ROW. The tree is 27 ft off the edge of the road and 8 ft from the house. The Village cannot do work in front yards outside the ROW.
- New workers – Matt Bohn has his CDL and doing a great job on the garbage truck, Cole Hanna has started studying and will get his CDL asap.

## Updates

### c) Treasurer – Katie Garner

#### Pay Bills:

**Motion** made by Deputy Mayor Leslie Wagar and seconded by Trustee Nikki Whitmarsh to approve payables on the AP Check Register Report through June 8, 2021 and prepaid bills with General Payables totaling \$ 46,159.14.

#### **Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

#### Treasurers Report:

### **Expenses:**

	Overspent Lines	Why?
SF.3410.4	Fire Contractual	(429.89)

A.1325.1	Treasurer Salaries	(839.68) <i>Underbudgeted - Jen wages</i>
A.1670.4	Printing & Mailing	(67.50) <i>Underbudgeted</i>
A.8160.41	Recycling Contractual	(1,123.51) <i>Underbudgeted</i>
A.8140.1	Storm Sewers Salaries	(2,728.68) <i>Contacted DOT waiting on response</i>
A.8140.4	Storm Sewers Contractual	(1,024.46)

**Suggested Budget Transfers:**

Account Code	Descriptions	To	From	Why?
SF.3410.4	Fire Contractual	429.89		<i>Verizon Wireless Acco</i>
SF.1620.41	Fire Facility		429.89	
A.1670.4	Printing/Mailing Contractual	67.50		<i>Underbudgeted</i>
A.1410.4	Clerk Contractual	67.50		
A.1325.1	Treasurer Salaries	839.68		<i>Underbudgeted</i>
A.1325.4	Treasurer Contractual		839.68	
A.8160.41	Recycling Contractual	1,123.51		<i>Underbudgeted</i>
A.8160.11	Recycling Salaries		1,123.51	
		<u>\$ 2,460.58</u>	<u>\$ 2,460.58</u>	

Budget Transfers:

**Motion** made by Deputy Mayor Leslie Wagar and seconded by Trustee Kathie Carl to approve the budget transfers as listed above from the June 2021 Treasurers Report in an amount of \$2,460.58.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Kathie Carl	AYE	Trustee Nikki Whitmarsh	AYE
Trustee Andy Fraser	AYE		

d) **Clerk – Anne Hartman**

Taxes – June is tax month

Johnson Park - people are happy to be able to rent

SkyPort IT – our insurance company is looking for a company that will guarantee cyber security, cost will rise for a contract that the IT company will take on some of the liability

Certify Payroll – done annually through Monroe County Civil Service

**Trustee Reports:**

Deputy Mayor Leslie Wagar – Communications – working on the website, hoping to go live this summer

Trustee Andy Fraser – Grants – lots of grants to weed through to find projects needed

Trustee Nikki Whitmarsh – Planning Board/Zoning Board of Appeals – Looking for a new member, Presbyterian Church wants to put up a free standing structure for outdoor events

Trustee Kathie Carl - Finance - asking to have Jen come to review the end of the year report.

**Mayor's Reports - Eileen Hansen**

MRB reports the Consolidated Funding has opened up again, we may be able to proceed with Scott Crescent drainage project if all the impacted residents agree to give the Village easements to do the work on their property.

Canawaugus Park accident on May 25, lead agency is MCSO, we have contacted our insurance company to be at the ready. Meeting soon with Kristine Uribe, Parks Dept, Park Police, DEC State Troopers, MCSO, Attorney and DPW.

**Old Business**

MCSO speed monitors were put up a month ago, what is being done to follow up? We received the report now we need patrol.

**New Business**

Animal disposal – we received an email from a resident whose cat was hit by a car and the DPW cleaned it up, the resident was saddened that they did not get the body back and wants the Village to change the procedure. We will contact Riverside Animal Hospital to have them scan for a chip so the owner can be notified.

**Adjournment**

**Motion** made by Trustee Kathie Carl and seconded by Deputy Mayor Leslie Wagar to adjourn the Village Board meeting at 8:00 pm.

**Vote:** *Carried (5-0)*


Mayor Eileen Hansen     AYE  
Trustee Kathie Carl     AYE  
Trustee Andy Fraser     AYE

Deputy Mayor Leslie Wagar     AYE  
Trustee Nikki Whitmarsh     AYE

Respectfully submitted by,



Anne Hartman  
Village Clerk

**Beckwith Avenue  
Traffic, Parking and Safety Issues  
Presented to Scottsville Village Board**   
**Public Hearing, 8 Jun 21  
Kevin Marks, Beckwith Ave resident**

**Agenda**

**Current State**

- Parking and traffic summary
- Typical traffic situations
- Parking analysis near TJ Connor
- Vehicle and roadway dimensions
- Parked vehicles impact on traffic • Traffic volume samples

**Common traffic situations - photos**

**Proposed Resolution**

**Parking and traffic on Beckwith Ave**

- TJ Connor and WCCSD personnel drive and park nearby every school day - all day
- Visitors and temporary staff drive and park nearby - variable times
- Attendees of non-school hours athletic, social and School Board events park nearby 1-2 hrs
- Unregulated parking along Beckwith Ave creates unsafe conditions for pedestrians, cyclists and drivers during school hours
- Unregulated parking is gradually ruining the streetscape • A family's first impression when considering moving to the District

**Typical traffic situations on a school day**

- 2-3 full size school buses and 1-2 small school buses travel east and west on Beckwith Ave - morning and afternoon
- Approx. 40-45 parent cars, vans and pickups exit the loop and turn east and west on Beckwith Ave - morning and afternoon
- 8-14 cars park on the south side of Beckwith Ave - arrive before school starts and leave after it ends
- Delivery vans drive and stand multiple times at various locations along Beckwith
- Drivers of parked cars open their doors to exit, reduces the available road width by 3-4', can surprise passing traffic

**Parking adjacent to TJ Connor**

- When School is in session, vehicles park on the south side of Beckwith Ave
- 4-7 east of the school loop exit
- 4-7 west of the fire hydrant (road is wider here)
- Park for the entire school day - 8AM to 2:30PM
- They intrude on the pavement more when there is plowed snow on the shoulders
- Scottsville is designated as a Tree City USA, but they park on the roots of the Village trees in the ROW
- They park on the grass, and eventually erode it to mud
- When School is out of session, vehicles for athletic events park along much of Beckwith and in loop parking spots

## Parking at TJ Connor



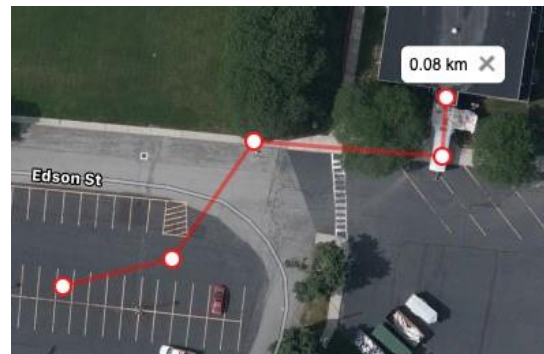
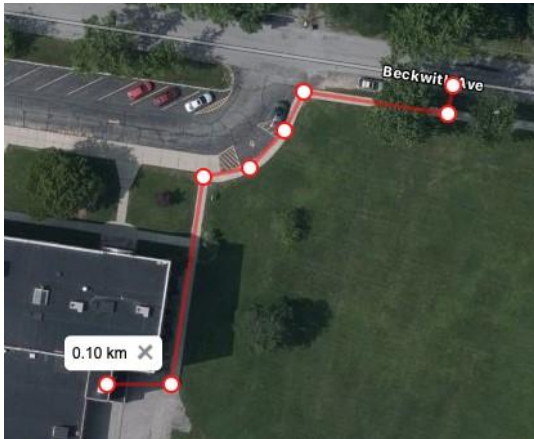
### Parking spaces available on WCCSD property

	Standard	Visitor	Handicap
TJ Connor - Front	15	5	3
TJ Connor - Rear	76		
Total	91	5	3
Personnel	64 + 10 District = 74		
<b>Remaining unused spaces*</b>	<b>17</b>		
	* with no vehicles parked along Beckwith Ave.		
<i>For reference:</i>			
<i>High School - Auditorium</i>	25		2
<i>High School - Gym</i>	96		5
<i>High School - South side</i>	94		8
<i>Total</i>	215		15
<i>Personnel</i>	66		



## Parking at TJ Connor

- Multiple counts taken on various dates during school hours • Always some open spaces in loop
- Always 20-25 open spaces in parking lot behind school
- Distance from two parking spots
- 0.1km - Tree east of loop exit to District office door
- 0.08km - Middle of main parking lot to south door of school



## Vehicle and roadway dimensions

	Width	Parking status
School bus	8'	
2015 Ford F150 pickup	6' 8"	
Average SUV	6'	
UPS/FedEx van	8'	
Semi tractor trailer	8.5' (x 72' L)	
Village parking space, standard	8-9'	
Beckwith Ave. paved road surface	At tree east of drive = 20' <sup>SEP</sup> West of drive to curb = 26.5'	3 No Parking signs
Browns Ave.	26'	No Parking near corners
Edson St. (feeds bus and vehicle parking)	20'	No signs
Oatka Place	16.5'	No signs
High School driveway in front of Auditorium	30.5'	No Parking

## Parking reduces available road width on Beckwith

24Feb21

- 2 east of loop = 15' of paved road available (photo)
- 4 west of hydrant = 17.5 - 18' available

8Apr21

- USPS van parked on north side, cars on south side = 16' gap (photo)
- Daily occurrence

**5May21**

- Black mini-van parked on south side east of tree = 17' available

**10May21**

- Black full size pickup parked on south side = 16' available (photo)

**13May21**

- Black full size pickup parked on south side = 15'6" available (photo)

**Dimensions applied to typical Beckwith traffic situations**

Traffic	Available road width	Total vehicle widths	Road width remaining	Clearance between objects
Parked cars east of loop, Bus traveling east, mini-van traveling west	17'	8+6=14	3	1.5'
Parked cars east of loop, pickup traveling east, SUV traveling west, winter	15'	6.8'+6' <sup>[SEP]</sup> =12.8	2.2'	1.1'
East of loop, USPS van parked on north side, cars on south side, two oncoming cars	16'	6'+6' <sup>[SEP]</sup> =12'	4'	1.3'
Parked cars west of loop, Bus traveling east, mini-van traveling west	18'	8'+6' <sup>[SEP]</sup> =14'	4'	2'
				Drivers need more space!!

**Traffic volume samples**

<b>Tue, 1 Jun 21, 8:29 - 8:45 AM</b>	Cars	Bus
Beckwith - East bound	7	0
Beckwith - West bound	6	2
Loop exit - East bound	21	1
Loop exit - West bound	20	1
Walkers - West bound		
Parked - East of loop	3	
Parked - West of loop	5	
Parked - In loop	8	
<b>Wed, 2 Jun 21, 10:30 AM</b>		
Parked - East of loop	5	
Parked - West of loop	6	

**8 Apr 21, 1:17 PM**



16' roadway clearance

**10 May 21, 11:32 AM**



Bus waits for SUV to pass  
16' roadway clearance





15.5' roadway clearance  
27 May 21, 11:30 AM



7 cars parked east of loop exit



On roadway surface



On tree roots



Driver's view east from loop exit

Sightline compromised

**24 Feb 21, 11:53 AM**



9 vehicles parked west of fire hydrant



27 empty spaces in south lot



West of loop exit, 17 - 18' roadway clearance

**10 Feb 20, 10:48 AM**



East of loop exit, 15' roadway



**Proposed Resolution**

**Very safe, easy and affordable to implement**

- Amend Village Local Law to designate:
- All of Beckwith Ave as No Parking during School hours
- Student drop off areas as Stopping Only
- 2 hour limit for parking outside of School hours (to accommodate athletic and social events)
- Install appropriate new traffic signs
- WCCSD encourages all staff to park behind school - leaves parking in loop for visitors, contractors and temporary staff

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Eileen Hansen

From: Daniel Murray <Daniel\_Murray@wheatland.k12.ny.us>  
Sent: Tuesday, June 8, 2021 2:35 PM  
To: Eileen Hansen  
Subject: Parking on Beckwith  
Hi Mayor Hansen,

I understand there will be more discussion about parking on Beckwith Avenue, and I wanted to share my perspective from T.J. Connor.

We have a decent-sized parking lot behind the school, but it is not large enough to handle every vehicle for faculty, staff, and visitors. There is also no entrance for visitors at the rear of the building.

We have a smaller parking area at the front of the school, with spaces reserved for handicapped drivers and for visitors. Some of our faculty and staff also park in the front parking areas. The front and back parking areas do not meet 100% of our needs.

We need some street parking on Beckwith. It has been safer this year, because we have used cones to block off the area east of the fire hydrant to the corner of our parking area. This has allowed for a clear line of sight for drivers who pull into our front parking area and make a left on to Beckwith.

I would like to see parking on Beckwith stay the way it is now. It gives us that "overflow" beyond the front and rear parking lots to allow us to meet the needs of all faculty, staff, and visitors who come to the school on a daily basis.

Thank you,  
Dan

Dr. Dan Murray, Principal  
T.J. Connor Elementary School (Grades PK-5)  
Wheatland-Chili Central School District  
13 Beckwith Ave.  
Scottsville, NY 14546  
(585) 889-6299