

SPECIAL NOTE:

This application must be submitted *at least 30 days before* the date of the event.



**Village of Scottsville
Public Assembly/Parade Permit Application**

Applicant's Information:

Name _____

Address _____

Phone No. _____

Event Chairperson's Information:

Name _____

Address _____

Phone No. _____

Event Information:

Type of Event _____

Location _____

Start Date & Time* _____

End Date & Time _____

In case of inclement weather

Rain Date & Time* _____

Assembly Area _____

Disbanding Area _____

Streets/Public Areas Involved _____

No. of Traffic Lanes to be used _____ Max. Length _____ Speed _____

No. of Participants: _____

No. of Spectators _____

No. of Vehicles Involved _____

Type(s) of Vehicles Involved _____

Material Signs/Banners _____

Max Size Signs/Banners _____

*The coordinator of the event must notify the fire chief @529-9116 if the event is postponed or cancelled. If the event is postponed, and the rain date is not used, the application for public assembly and/or parade must be resubmitted for approval.

Office Use Only:

Fire Department Review: Major Event? Yes** No _____

MCSO Zone "B" Review: Major Event? Yes** No _____

Town Review: Major Event? Yes** No _____

Village Review: Major Event? Yes** No _____

Restrictions/Requirements: _____

**If any review authority indicates "Yes" as a major event, an operations plan will be completed and the event sponsor contacted for further information/restrictions.

Approved Denied