

Village of Scottsville
Board of Trustees Meeting
Tuesday, May 12, 2026 6:00 pm
Wheatland Municipal Building
Meeting Minutes

Call to Order Mayor AJ Peck called the May 12, 2026 Village of Scottsville Board of Trustees to order at 6:00 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: AJ Peck, Mayor
William Barham-Burns, Deputy Mayor
Charla Domina, Trustee
Randy Hess, Trustee
Wayne LaVair, Trustee

Also Present: Lauren Baron, Attorney
Paula Parker, Treasurer
Kenny Bohn, DPW Supervisor
Anne Hartman, Clerk
Members of the Forestry Board
4 Residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, April 14, 2026

Motion made by Mayor AJ Peck and seconded by Deputy Mayor William Barham-Burns to approve the minutes of the *Tuesday, April 14, 2026* Village Board Meeting as submitted.

Vote: Carried (5-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	AYE		

Public Before the Board

Forestry Board, Michael Souers: the village plants trees in the ROW to establish a healthy urban forest, the Forestry Board was established in 2011 to address the trees on Rochester St. The Forestry Board will present a presentation at the June meeting to explain the purpose of the Forestry Board.

Kevin Marks, PTNYI Love My Park Day well attended
Oatka Hotel a good candidate for Restore NY Grant
CMP rough draft coming together, we will need to bring GFLRPC back in to assist, planning another community workshop in June or July.
Asked Attorney if the CMP will need legal review. Atty. Baron advised only if there are proposed zoning changes.

Treasurer – Paula Parker

Pay Bills:

Motion made by Mayor AJ Peck and seconded by Deputy Mayor William Barham-Burns to approve payables as listed on the AP Check Register Report through May 12, 2026 and prepaid bills with General Payables totaling \$ **35,789.30**.

Vote: Carried (5-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	AYE		

Expenses:**Overspent Lines 2025-2026**

			Why?
A.5410.25	Sidewalk Project (Briarwood) Briarwood/Diana Dr.	2,551.11	Crosswalk on
A.1670.4	Printing / Mailing Expenses	11.89	overspent line (postage)
TOTAL		\$ 2,563.00	

Suggested Budget Appropriations/Transfers

Account Code	Descriptions	To	From
Transfers for above noted accounts: 2025/2026 Fiscal Year			
Expenses: TO COVER ABOVE ACCOUNTS:			
A.5410.25	Sidewalk Project (Briarwood)	2,555.00	Crosswalk
A.8140.25	Drainage Project (Briarwood) Crosswalk		\$ 2,555.00
A.1670.4	Printing / Mailing Expenses postage	\$ 15.00	Overspent line -
A.1410.4	Clerk's Contractual Expenses Overspent line – postage		\$ 15.00

Suggested Board Resolution:

Transfer funds within Sidewalk and Drainage Departments for Briarwood/Diana Drive crosswalk installation.

Transfer funds from Clerk's Expenses to Postage to cover overage in Postage account

Budget Transfers:

Motion made by Mayor AJ Peck and seconded by Deputy Mayor William Barham-Burns to approve the budget transfers as listed above from the May 2026 Treasurers Report.

Vote: Carried (5-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	AYE		

Updates: Sidewalk/Gutter the CHIPs claim is pended-an ADA crosswalk has to be installed on the corner of Briarwood and Diana Drive.

Sidewalk/Gutter Amend Hynes contract with change order \$6,255 for crosswalk on Briarwood & Diana Drive.

Budget 26-2027 All reports have been filed with the State and County. Taxes will be levied on June 1, 2026.

Out of District Garbage Fees

Motion made by Mayor AJ Peck and seconded by Deputy Mayor William Barham-Burns to raise the fees for out of district refuse and recycling pick up to \$500.00 annually starting June 1, 2026.

Vote: Carried (5-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	AYE		

MMB Review

Motion made by Deputy Mayor William Barham-Burns and seconded by Trustee Wayne LaVair to authorize the mayor to sign the agreement with Mengel Metzger Barr and Co. for a review of book, bank statements, minutes processes and procedures for the fiscal year ending May 31, 2026 in an amount not to exceed \$7,950.00.

Vote: Carried (4-0-1 Abstention)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	ABSTAIN		

Hynes – Briarwood Lane

Motion made by Trustee Wayne LaVair and seconded by Deputy Mayor William Barham-Burns to authorize the Mayor to sign the contract with Hynes Construction to expend \$6,255.00 to install a crosswalk at Briarwood and Diana Lanes to comply with the ADA requirements set forth by NYSDOT in order to recover funds from CHIPS.

Vote: Carried (5-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	AYE		

Motion made by Trustee Randy Hess and seconded by Trustee Wayne LaVair to authorize the Mayor to sign the contract with Hynes Construction to remove and replace 1200 linear feet of gutter and remove the asphalt drainage and replace with a concrete sidewalk, repair driveways and relocate mailboxes in an amount not to exceed \$167,000.00 and to allow the mayor to make a change order not to exceed \$5,000.

Vote: Carried (5-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	AYE		

Department Reports**DPW – Kenny Bohn**

Snowflakes vs. pre-lit garland
 Speed bump on Grove St.
 Bags and brush
 Finish stump grinding
 Mowing and string trimming
 Vehicle maintenance – 1Ton oil change
 DEC complaint
 Scrap metal
 Stakeouts
 New mower delivered
 Met with Villager for JP
 Started sidewalks at JP
 Will set up account to order shingles for salt shed

Building Inspector/Code Enforcement Officer – Doug Barber**Building Dept:**

Permits Issued
 11 Church Street – Fence
 494 North Rd – Deck

67 Browns Ave- EV Charger install
 32 Diana – Basement Egress Window
 35 Oakwood Lane – Garage Repair after vehicle hit corner
 20 Caledonia Ave- Roof
 221 Briarwood Lane – Deck Replacement
 10 Wyvil Ave- Roof

Closed Permits

18 Beckwith – Roof
 14 Browns Ave- Roof
 24 Rochester Street – Roof
 32 Diana Drive – Egress window
 6 East Genesee- Roof
 201 Briarwood – Roof
 12 Church – Generator

PB/ZB

32 Main Street possibly opening up a gym, questions regarding apartment that was approved in the rear. No new information given to village

HB

Rochester St – Siding approval
 Sending letters out to residents who have done some projects without obtaining a CofA from the Historical Board.

Code Enforcement

Reminder to residents that chickens need a permit and no free-range chickens are allowed in the Village
 Piles of crushed stone/blacktop have been removed or laid out behind 39 Main in rear parking lot off Scott Crescent
 Letter sent to 17 Main about falling debris from the building. The owner is getting a dumpster to clean up the property.

Fire Marshal

Reminder to residents, NYS burn ban will be in effect from March 16th –May 14th, 2026
 What is Prohibited - Burning brush, leaves and yard debris
 What is Allowed - Small, supervised campfires less than 3ft high, less than 4feet long using charcoal or clean untreated wood.
 Parade permit issued for Memorial Day parade.

Misc

Updated list of building permits sent to the town Assessor

Clerk – Anne Hartman

Memorial Day Parade, May 25 at 9:30 am. Candy Mayor Peck and Deputy Mayor William Barham-Burns will be marching

Canawaugus Park sign – grant money is ready to spend, next step is to discuss a design

FOIL Request – Insurance policy

Attorney RFP letters sent out

SummerFest – Flower City Cornhole will organize the tournament

McCarthy Tent and Stage Rental

Motion made by Trustee Wayne LaVair and seconded by Deputy Mayor William Barham-Burns to authorize the mayor to sign the agreement with McCarthy Rentals for a tent and stage for SummerFest in an amount not to exceed \$2,272.50.

Vote: Carried (5-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	AYE		

Vacation Carryover

Kenny Bohn	100 hours vacation
Matt Bohn	80 hours vacation
Anne Hartman	100 hours vacation

Motion made by Mayor AJ Peck and seconded by Trustee Randy Hess to allow the employees to carryover up to 100 hours of unused vacation time to the 2026-2027 fiscal year, carryover hours must be used by December 31, 2026.

Vote: Carried (5-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	AYE		

Trustee Updates:

Deputy Mayor William Barham-Burns - Grants
32 Main St planning to open in the Fall

Trustee Wayne LaVair – DPW
Need an updated quote from Villager

Trustee Charla Domina – Procurement and ARPA
Gathered quotes for Johnson Park pickleball, playground pieces and floor scrubber.

Trustee Randy Hess – Historic Commission
Next meeting May 18

Mayor's Reports – AJ Peck

Planning Board/Zoning Board of Appeals
Oatka Hotel getting a dumpster this weekend to clean out
Solar grant needs to be spent – ideas – solar charging bench, lights
Attending NYCOM this week

Old Business

Floor Cleaner – gather more quotes
Johnson Park/Pickleball – once we get the Villager quote we will know how much ARPA money is left

New Business

CDBG 2026
Awarded 69,490 for the gutter replacement on the west side of Briarwood Lane, work to begin summer 2027

Step Increase – TABLED until an employee review can be done.

Motion made by Trustee _____ and seconded by Trustee _____ to promote Matthew Bohn to Laborer Class 1 - Step 3 effective on his anniversary date of May 25, 2026.

Handbook Review

Deputy Mayor Barham-Burns will meet with the Clerk to make recommendations to the Board.

Executive session

Motion made by Mayor AJ Peck and seconded by Trustee Wayne LaVair to enter into executive session at 8:18 pm to discuss a particular employee matter.

Vote: *Carried (5-0)*

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	AYE		

Motion made by Mayor AJ Peck and seconded by Deputy Mayor William Barham-Burns to adjourn executive session and return to regular session at 8:23 pm.

Vote: *Carried (5-0)*

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	AYE		

Adjournment

Motion made by Mayor AJ Peck and seconded by Deputy Mayor William Barham-Burns to adjourn the Village Board meeting at 8:24 pm.

Vote: *Carried (5-0)*

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	AYE		

Respectfully submitted by:



Anne Hartman
Village Clerk