

Village of Scottsville
Board of Trustees Meeting
Tuesday, May 12, 2026 6:00 pm
Wheatland Municipal Building

Board of Trustees: Mayor AJ Peck, Mayor
William Barham-Burns, Deputy Mayor
Charla Domina, Trustee
Wayne LaVair, Trustee
Randy Hess, Trustee

Agenda

1. **Call to Order** Mayor AJ Peck called the May 12, 2026 Village of Scottsville Board of Trustees to order at pm.

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of Minutes**

Village Board Meeting Minutes

Tuesday, April 14, 2026

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, April 14, 2026* Budget Meeting as submitted.

Vote: Carried (-)

Mayor AJ Peck
Trustee Charla Domina
Trustee Randy Hess

Deputy Mayor William Barham-Burns
Trustee Wayne LaVair

5. **Public Before the Board**

6. **Treasurer – Paula Parker**

Pay Bills:

Motion made by Trustee _____ and seconded by Trustee _____ to approve payables as listed on the AP Check Register Report through July 11, 2025 and prepaid bills with General Payables totaling \$ _____.

Vote: Carried (-)

Mayor AJ Peck
Trustee Charla Domina
Trustee Randy Hess

Deputy Mayor William Barham-Burns
Trustee Wayne LaVair

Treasurers Report:

Budget Transfers:

Motion made by Trustee _____ and seconded by Trustee _____ to approve the budget transfers as listed above from the July 2025 Treasurers Report.

Vote: Carried (-)

Mayor AJ Peck
Trustee Charla Domina
Trustee Randy Hess

Deputy Mayor William Barham-Burns
Trustee Wayne LaVair

Out of District Garbage Fees

Motion made by Trustee _____ and seconded by Trustee _____ to raise the fees for out of district refuse and recycling pick up to \$475.00 annually starting June 1, 2026.

Vote: Carried (-)

Mayor AJ Peck
Trustee Charla Domina
Trustee Randy Hess

Deputy Mayor William Barham-Burns
Trustee Wayne LaVair

7. **Department Reports**

a) **DPW – Kenny Bohn**

Declare Surplus

Motion made by Trustee _____ and seconded by Trustee _____ to declare _____ as surplus and send it to auction

Vote: Carried (-)

Mayor AJ Peck
Trustee Charla Domina
Trustee Randy Hess

Deputy Mayor William Barham-Burns
Trustee Wayne LaVair

Snowflakes vs. pre-lit garland

Caledonia Sprayer

Motion made by Trustee _____ and seconded by Trustee _____ to approve the purchase of Power Liner 3500 Airless Linestriper in an amount not to exceed \$7,100.00.

Vote: Carried (-)

Mayor AJ Peck
Trustee Charla Domina
Trustee Randy Hess

Deputy Mayor William Barham-Burns
Trustee Wayne LaVair

b) **Building Inspector/Code Enforcement Officer**

Building Dept:

Fire Marshal:

Code Enforcement:

c) **Clerk – Anne Hartman**

- Memorial Day Parade, May 25 at 9:30 am. Candy
- Canawaugus Park sign
- FOIL Request – Insurance policy
- Attorney RFP letters sent out
- SummerFest

Vacation Carryover

Kenny Bohn	100 hours vacation
Matt Bohn	80 hours vacation
Anne Hartman	100 hours vacation

Motion made by Trustee _____ and seconded by Trustee _____ to allow the employees to carryover up to 100 hours of unused vacation time to the 2026-2027 fiscal year, carryover hours must be used by December 31, 2026.

Vote: Carried (-)

Mayor AJ Peck	Deputy Mayor William Barham-Burns
Trustee Charla Domina	Trustee Wayne LaVair
Trustee Randy Hess	

8. **Trustee Updates:**

Deputy Mayor William Barham-Burns - Grants

Trustee Wayne LaVair – DPW

Trustee Charla Domina – Procurement and ARPA

Trustee Randy Hess – Historic Commission

9. **Mayor's Reports – AJ Peck**

Planning Board/Zoning Board of Appeals

10. **Old Business**

Floor Cleaner

11. **New Business****CDBG 2026**

Awarded 69,490 for the gutter replacement on the west side of Briarwood Lane, work to begin summer 2027

12. **Handbook Review**13. **Adjournment**

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn the Village Board meeting at _____ pm.

Vote: Carried (-)

Mayor AJ Peck	Deputy Mayor William Barham-Burns
Trustee Charla Domina	Trustee Wayne LaVair
Trustee Randy Hess	

Village of Scottsville
Board of Trustees Meeting
Tuesday, April 14, 2026 6:30 pm
Wheatland Municipal Building
Meeting Minutes

Call to Order Mayor AJ Peck called the April 14, 2026 Village of Scottsville Board of Trustees to order at 6:00 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: AJ Peck, Mayor
William Barham-Burns , Deputy Mayor
Charla Domina, Trustee (entered at 6:01 pm)
Wayne LaVair, Trustee

Absent: Randy Hess, Trustee

Also Present: Lauren Baron, Attorney
Paula Parker, Treasurer
Kenny Bohn, DPW Supervisor
Anne Hartman, Clerk
Members of the Forestry Board
1 Resident

Approval of Minutes

Village Board Meeting Minutes

Tuesday, March 10, 2026

Motion made by Mayor AJ Peck and seconded by Trustee Wayne LaVair to approve the minutes of the *Tuesday, March 10, 2026* Budget Meeting as submitted.

Vote: Carried (3-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	ABSENT	Trustee Wayne LaVair	AYE
Trustee Randy Hess	ABSENT		

Monday, April 6, 2026

Motion made by Mayor AJ Peck and seconded by Deputy Mayor William Barham-Burns to approve the minutes of the *Monday, April 6, 2026* Organizational Meeting as submitted.

Vote: Carried (4-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	ABSENT		

Public Before the Board

Forestry Board: Would like to recruit more members, will order 5-8 trees from Bristol. Tree species selected from the Cornell Cooperative Extension list of appropriate trees for location.
Arbor Day and Love My Park Day on May 2

Kevin Marks, 10 Beckwith Ave: CMP Meetings continue, hoping to have a draft by the Fall

Treasurer – Paula Parker**Pay Bills:**

Motion made by Mayor AJ Peck and seconded by Trustee Wayne LaVair to approve payables as listed on the AP Check Register Report through April 14, 2026 and prepaid bills with General Payables totaling \$55,491.72.

Vote: Carried (4-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	ABSENT		

Expenses:**Overspent Lines 2025-2026**

			<u>Why?</u>
A.1640.2	DPW - Garage Equipment	505.22	New Compressor
A.1670.4	Printing/Mailing	295.68	Postage for Tax Bills
A.5142.4	Snow - Contractual Expenses	381.36	Materials/Supply Costs
A.7140.2	Parks - Equipment	14,815.00	New Mower
	TOTAL	\$ 15,997.26	

Suggested Budget Appropriations/Transfers

<u>Account Code</u>	<u>Descriptions</u>	<u>To</u>	<u>From</u>
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Transfers for above noted accounts: 2025/2026 Fiscal Year

Expenses: TO COVER ABOVE ACCOUNTS:

A.1640.2	DPW - Garage Equipment	1,000.00	New Compressor
A.1640.1	DPW - Garage Wages		\$ 1,000.00
A.1670.4	Printing/Mailing	\$ 300.00	Postage/Tax Bills
A.1410.4	Clerk - Contractual Supplies		\$ 300.00
A.5142.4	Snow - Contractual Supplies	\$ 400.00	Materials/Supply Costs
A.5142.1	Snow - Salary		\$ 400.00
A.7140.2	Parks - Equipment	14,815.00	New Mower
A.7140.1	Parks - Salaries		\$ 10,800.00 New Mower
A.7140.4	Parks - Contractual		\$ 4,015.00 New Mower
	TOTAL	\$ 16,515.00	\$ 16,515.00

Transfer funds within DPW Department for new air compressor purchase.

Transfer funds within Snow Department for materials and supplies.

Transfer funds from Clerk's Department to Printing/Mailing for postage for 2026 tax bills.

Transfer funds within Parks Department for new mower purchase.

Budget Transfers:

Motion made by Mayor AJ Peck and seconded by Deputy Mayor William Barham-Burns to approve the budget transfers as listed above from the April 2026 Treasurers Report.

Vote: Carried (4-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	ABSENT		

Updates: Sidewalk/Gutter The CHIPs claim is pended-an ADA crosswalk has to be installed on the corner of Briarwood and Diana Drive

Budget 2026-2027 Budget. Hearing and review.

Casella Garbage tonage fees increased 10% by \$10.88 from \$108.90 to \$119.78 per ton effective March 31, 2026.

Recycling tonage fees increase 10% by \$17.39 from \$173.94 to \$191.33 per ton effective March 31, 2026

Department Reports

DPW – Kenny Bohn

Brush Truck Fee

Motion made by Mayor AJ Peck and seconded by Deputy Mayor William Barham-Burns to raise the fee to rent the brush truck to \$50 to alleviate the increase in disposal fees.

Vote: Carried (4-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	ABSENT		

Floor Cleaner – NO ACTION TAKEN

Motion made by Trustee and seconded by Trustee to authorize the purchase of a T300e Walk Behind Floor Scrubber and accessories in an amount not to exceed \$8,500.00 of ARPA money.

Summer Help

Motion made by Mayor AJ Peck and seconded by Deputy Mayor William Barham-Burns to rehire Joshua Campbell for summer help starting May 11, 2026 at \$19.00 per hour.

Vote: Carried (4-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	ABSENT		

Summer Hours

Motion made by Mayor AJ Peck and seconded by Trustee Wayne LaVair to switch to summers hours Monday – Thursday 6:00am – 3:30 pm and Friday 6:00 am – 10:00 am.

Vote: Carried (4-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	ABSENT		

- Brush and bag pick up has started
- Ground out stumps
- Cold patched pot holes
- Mowers are ready, waiting on delivery of the new mower, mowing will begin this or next week
- Tree take down continuing
- Hynes Concrete
- Remove snow equipment
- The flusher hose and root cutter needs to be repaired
- ROW needs to be determined for the Grenadier and Cavalier tract.

Building Inspector/Code Enforcement Officer

Building Dept:

Permits Issued

55 Browns Ave- Gas Fireplace insert
 18 Beckwith – Re-Roof
 14 Browns Ave- Re-Roof
 24 Rochester St- Roof Repair

72 Diana Drive- Re-Roof
 220 Briarwood – Privacy Fence
 6 Genesse St – Re-Roof
 23 Heather Lane- Pool Fence
 24 Beckwith Ave- Residential Addition (Three season Room)
 201 Briarwood – Re-Roof
 12 Church Street – Home Generator

Closed Permits

67 Diana – Re-Roof
 18 Rochester ST – Re-Roof
 41 North Cavalier- Re-Roof
 55 Browns – Generator

PB/ZB

32 Main Street possibly opening up a gym, questions regarding apartment that was approved in the rear. No new information given to village

HB

Nothing currently

Code Enforcement

Parking on lawn and unlicensed vehicle letters handed out
 Reminder to residents that chickens need a permit and no free-range chickens are allowed in the Village
 Briarwood Lane curbside garbage issue removed
 Looking into handicap access for business in the village

Fire Marshal

Reminder to residents, NYS burn ban will be in effect from March 16th –May 14th, 2026

What is Prohibited

Burning brush, leaves and yard debris

What is Allowed

Small, supervised campfires less than 3ft high, less than 4feet long using charcoal or clean untreated wood.

Assisting Library with having their wheelchair lift inspected by a third-party contractor

Misc

Monroe county land use survey for 2026 has been sent in
 I will be out of town from Thursday Morning 4/23 till Tuesday Morning 4/26 I will have limited phone and email access during that time

Clerk – Anne Hartman

MCWA receives \$1.1 million in funding to support cybersecurity upgrades

Johnson Park
 Wheatland Rec July 6-August 14
 UPC August 17-21

Memorial Day Parade May 25, 9:30 am

Trustee meeting time changed to 6:00 pm.

NYPIRG (NY Public Interest Group) may be going around the Village between May 1 and Sept. 1. They are a research group that does not require a peddler permit.

Tax prep work has begun

Review the Employee Handbook draft

SummerFest – Cornhole, committee fundraising

Snowflakes - getting quotes

Trustee Updates:

Deputy Mayor William Barham- Burns – Grants

Trustee Charla Domina – Procurement and ARPA

Trustee Randy Hess – Historic Commission

Trustee Wayne LaVair - DPW and Forestry Board

Mayor’s Reports – AJ Peck - Planning Board and Zoning Board of Appeals

Attended the CMP meeting, the committee is doing a great job
PTNY awarded for the sign and pollinator garden at Canawaugus Park
Consider adding a shatter-proof window and fresh paint to Johnson Park
Develop an AI policy
Look into the liability issues of a dog park

Motion made by Mayor AJ Peck and seconded by Deputy Mayor William Barham-Burns to approve the trustee liaison appointments as listed above.

Vote: Carried (4-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	ABSENT		

Public Hearing

Mayor Peck opens public hearing at 7:00 pm by reading the notice published in the Sentinel.

**Legal Notice
Notice of Public Hearing
Village of Scottsville**

PLEASE TAKE NOTICE that the Village of Scottsville Board of Trustees will hold a Public Hearing at the Wheatland Municipal Building, 22 Main Street, Scottsville, NY on Tuesday, April 14, 2026 at 7:00 pm to consider approval of the proposed 2026-2027 Budget.

A copy of the Tentative Budget is available at the Village Office.

Public Comment open at 7:01pm.

Public comment closed and Board comment opened at 7:13 pm.

Board Comment and Public Hearing closed at 7:21 pm.

Motion made by Mayor AJ Peck and seconded by Trustee Wayne LaVair to adopt the 2026-2027 budget as submitted.

Vote: Carried (4-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	ABSENT		

Old Business

Johnson Park and ARPA continued discussion on uses of that money

Dog Park check into the village's liability

Hynes Construction

Motion made by Trustee Wayne LaVair and seconded by Deputy Mayor William Barham-Burns to allow the mayor to execute the contract with Hynes Construction to remove and replace gutters and sidewalk in an amount not to exceed \$175,000.00.

Vote: Carried (4-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	ABSENT		

New Business

Senior Citizen Exemption – Village Code states that the Village follows the Town's decision.

Forestry Board Meeting

Motion made by Mayor AJ Peck and seconded by Deputy Mayor William Barham-Burns to change the time of the Forestry Board meeting to the second Tuesday of the month at 6:30 pm.

Vote: Carried (4-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	ABSENT		

Adjournment

Motion made by Mayor AJ Peck and seconded by Trustee Wayne LaVair to adjourn the Village Board meeting at 8:02 pm.

Vote: Carried (4-0)

Mayor AJ Peck	AYE	Deputy Mayor William Barham-Burns	AYE
Trustee Charla Domina	AYE	Trustee Wayne LaVair	AYE
Trustee Randy Hess	ABSENT		

Respectfully submitted by:



Anne Hartman
Village Clerk

VILLAGE OF SCOTTSVILLE

NEW YORK

PROPOSAL FOR AGREED - UPON PROCEDURES

MAY 31, 2026



**BUSINESS
ADVISORS
AND CPAS**

April 16, 2026

Ms. Paula Parker
Village of Scottsville
22 Main Street
Scottsville, New York 14414

Dear Ms. Parker:

This letter sets forth our understanding for applying agreed-upon procedures to the books and records of the Village of Scottsville, New York as of or for the period ended May 31, 2026. The Village is responsible for the books and records.

This engagement is solely for the purpose of reporting our findings in regard to the results of procedures performed as summarized below. This report is intended for use by the Village Board and is expected to be restricted to the use of these specified parties.

Prior to the completion of the engagement, you agree to provide us with written agreement and acknowledgement that the procedures performed are appropriate for the intended purpose of the engagement as noted above.

Our Responsibilities

The objective of our engagement is to:

- a. Apply specific procedures over the books and records.
- b. Issue a written report that describes the procedures applied and our findings without providing an opinion or conclusion on the books and records.
- c. Communicate further as required by professional standards applicable to an agreed-upon procedures engagement.

We will apply the following procedures:

Review of Village's Books and Records -

1. We will document the Village's internal accounting control structure for the following financial cycles:
 - Policies and procedures adopted by the Board.
 - Cash and bank reconciliation process.
 - Monitoring of investments.
 - Expenditures and accounts payable, including Board approval of claims.
 - Revenue and receivables
 - Personnel and payroll processing.
 - General ledger maintenance.
 - Computerized accounting system.
 - Centralized and decentralized cash receipt procedures.
 - Fixed asset accounting.
 - Indebtedness.
 - Long-Term financial planning.

Documentation of these financial cycles will be accomplished through the use of questionnaires, flow charts and procedural narratives.

2. We will select a sample of cash receipts received and inspect the following documentation:
 - receipt issued for all cash collected and other supporting documentation
 - timely deposit of cash to the bank
 - revenue coding is correct
 - trace to posting in the cash receipts journal
3. We will select a sample of cash disbursements which will include credit card transaction and frequently reimbursed employees, and inspect the following documentation:
 - purchase order/claim form is properly authorized
 - receiving signature
 - correct account code
 - canceled checks for amount, payee and check number
 - trace to posting in cash disbursements journal
 - sufficient supporting documentation
 - determine if payment is in compliance with your procurement policy

4. We will select a sample of the payroll transactions and inspect for the following:
 - contract salary
 - hourly rate
 - gross wages for a period
 - number of pay periods
 - calculated contract
 - analyze variances
 - withholding status
 - gross pay, net pay, check number, cancelled check
 - year-end verification of total salaries for individuals included in sample
 - account code
 - health insurance deductions
5. We will select a sample month and May 31, 2026 and review the monthly bank reconciliations for the following:
 - reconciling items are properly documented
 - the adjusted bank balance agrees with the general ledger balance
 - cash is properly collateralized
6. We will select a sample of vendors who were paid more than \$20,000/\$35,000 during the year to determine that the Village is in compliance with Sections 103 and 104b of the General Municipal Law.
7. We will inspect the Village's inventory records and select a sample of assets for verification.

We will conduct our engagement in accordance with the attestation standards for agreed-upon procedures engagements established by the AICPA. We are responsible for carrying out the procedures and reporting findings in accordance with these standards. We are not engaged to, and will not, conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the subject matter. Accordingly, we will not express an opinion or conclusion. We have no responsibility to determine the differences between the procedures to be performed and the procedures that we would have determined to be necessary had we been engaged to perform another form of attestation engagement. The procedures that we perform pursuant to the agreed-upon procedures engagement may be more or less extensive than the procedures that we would determine to be necessary had we been engaged to perform another form of engagement.

Your Responsibilities

The engagement to be performed will be conducted on the basis that you acknowledge and understand that our role is to perform an agreed-upon procedures engagement in accordance with attestation standards established by the AICPA and that you acknowledge and understand that you have responsibility.

- a. to agree to and acknowledge that the procedures described above are appropriate for reporting our findings in regard to the books and records (the intended purpose of the engagement); and
- b. To provide us, prior to the completion of the engagement, with a letter that confirms certain representations made to us during the course of the engagement. If any modifications, including any additions or subtractions, are made to the procedures described above, you will agree to the procedures performed and acknowledge that such procedures are appropriate for the intended purpose of the engagement.

Our Report

Upon completion of our engagement, we will issue a written report. Our report will list the procedures performed and our findings without providing an opinion or conclusion on the books and records of the Village. Our report will be addressed to the Village of Scottsville, New York and will be intended for use by and restricted to the use of the specified parties as identified above. Our report will contain such restricted-use language.

Our report will state the intended purpose of the engagement and will include a statement that you agreed to and acknowledged that the procedures are appropriate to meet the intended purpose of the engagement. The report will state that it may not be suitable for any other purpose.

Our report will include a statement that the procedures performed may not address all items of interest to the users of the report and may not meet the needs of all users of the report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

Should we have any reservations with respect to the subject matter, we will discuss them with you before the report is issued.

We have no responsibility to update our report for events and circumstances occurring after the date of our report.

As part of our engagement, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the agreed upon procedures. You agree to provide such confirmation.

Other Matters

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

You agree that any dispute that may arise regarding the meaning, performance or enforcement of this engagement will, prior to resorting to litigation, be submitted to mediation, and that the parties will engage in the mediation process in good faith once a written request to mediate has been given by any party to the engagement. Any mediation initiated as a result of this engagement shall be administered in the city in which our office providing the relevant services is located or in the county where our offices are headquartered, at our discretion, conducted by a mediator appointed by and pursuant to the Rules of the American Arbitration Association. The results of any such mediation shall be binding only upon agreement of each party to be bound. The costs of any mediation proceedings shall be shared equally by the participating parties.

Any litigation arising out of this engagement, except actions by us to enforce payment of our professional invoices, must be filed within one year from the date cause of action occurs or three years from completion of the engagement, whichever comes first, notwithstanding any statutory provision to the contrary.

In the event we are or may be obligated to pay any cost, settlement, judgment, fine, penalty, or similar award or sanction as a result of a claim, investigation, or other proceeding instituted by any third party, then to the extent such obligation is or may be a direct or indirect result of your intentional or knowing misrepresentation or provision to us of inaccurate, incomplete, or misleading information in connection with this engagement, and not any failure on our part to comply with professional standards, you agree to indemnify us, defend us, and hold us harmless as against such obligations.

We will maintain various physical, electronic, policy, and procedural safeguards to guard your information and personal data. We may communicate with you or your personnel and/or store data through e-mail, facsimile, third-party vendor secured portals or cloud environments, or other electronic means. Electronic data that is confidential may be transmitted and/or stored using these methods, and you authorize us to do so. Notwithstanding the security measures and safeguards employed by us and/or our third-party vendors, you accept that we have no control over the unauthorized interception or breach of communication and/or data. All confidential, proprietary, and personally-identifiable information should be transmitted through secure means which we have available. Information transmitted to you through our secure CCH Products may be removed within a reasonable period of time after conclusion of the engagement. As such, you should download the files provided for your records.

Michael DeBadts, CPA is the engagement partner for the services specified in this letter. Engagement partner responsibilities include supervising MMB+CO's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the agreed-upon procedures report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. We believe that the engagement fee will not exceed \$7,950. However, if we encounter unexpected circumstances that require us to devote more staff time to the engagement than anticipated, we will discuss the matter with you.

In the event you request us to object to or respond to, or we receive and respond to, a validly issued third party subpoena, court order, government regulatory inquiry, or other similar request or legal process against the Company or its management for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this or any prior engagements, you agree to compensate us for all time we expend in connection with such response, at our regular rates, and to reimburse us for all related out-of-pocket costs (including outside lawyer fees) that we incur.

The working papers prepared in conjunction with our engagement are the property of MMB+CO constitute confidential information and will be retained by us in accordance with our Firm's policies and procedures.

Please sign and return the attached copy of this letter to indicate your acknowledgement of, and agreement with, the arrangements for our engagement including our respective responsibilities. If you have any questions, please let us know.

We appreciate the opportunity to be of service to you and look forward to working with you and your staff.

Sincerely,
Mengel Metzger Barr & Co., LLP



Michael DeBadts, CPA
Partner

This letter correctly sets forth our understanding.

Signature: _____ Title: _____



Quotation

Village Of Scottsville
 Prepared For: ATTN: Anne Hartman

DATE: 3/31/26 Tennant/ Brady Sales promo until 8/1

Item Number	Description	Quantity	Unit Price	Total
T300E-2001D	T300e Walk-Behind - Disk Scrubber, 500mm / 20", Insta-Click Cleaning Tool Attachment, 130AH C/20 Battery, Conventional Cleaning, 13A 85-265V AC 50/60Hz 1Ph On-Board Charger, Self-Propel Drive Type, Multiple Down Pressure			\$7,995.00
T300e-430 D	Tennan T300e 17" walk behind self PP floor scrubber, 150 AH batteries, Insta click pad driver , multiple down pressure, on board charger			\$7,900.00
9009619	manual watering system (150 AH batteries)			\$480.00
1016764	17" nylon brush insta click			\$200.00
1016810	20" nylon brush insta click			\$235.00

Prepared By: Will Moreland—Equipment Specialist

Brady Parts And Service
[s://www.bradypius.com/parts-service-reg](http://www.bradypius.com/parts-service-reg)

Now proudly part of BradyPLUS

4:51



amazon.com



ZUV battery (NO battery), 2 in 1 Spin Mop & Electric Floor...

4.0 ★★★★★ (29)

100+ bought in past month

Limited time deal

\$80⁹⁹ Typical: \$80.00

Save 5% on 2 select item(s)

FREE delivery Tue, Apr 28

Or fastest delivery Sun, Apr 26

Add to cart

Sponsored



Walk-Behind Commercial Floor Scrubber Polisher Dryer Machine, Cleaning Width 22"....

5.0 ★★★★★ (2)

New on Amazon

\$2,489⁹⁹

FREE delivery as soon as Mon, May 4, 9 AM - 5 PM

Only 14 left in stock - order soon.

Add to cart



Bissell® SpinWave Hard Floor Expert Corded Spin Mop Cleaner with Washable mop Pads for...

Floor


4.5 ★★★★★ (8.7K)



6:04

psjanitorial.com

PS JANITORIAL SYSTEMS



Refurbished Tennant floor scrubber T500e 26" Disk walk behind

★★★★★ (No reviews yet)

Write a Review

\$4,495.00

FINANCE AS LOW AS \$124 / mo

Click To Apply

Need help? Call our sales team!

800-747-5096

Refurbished Tennant floor scrubber T500e 26" Disk walk

1

Add to Cart

From the archives
of
Tina Bolonek

← this is worth
considering.



McAllisterSign
.com

585-872-2530 • chris@mcallistersign.com
 1194 Ridge Road • Webster NY 14580

Estimate

Date	Estimate #
2/13/2026	11465



Name / Address
Village of Scottsville

Ship To

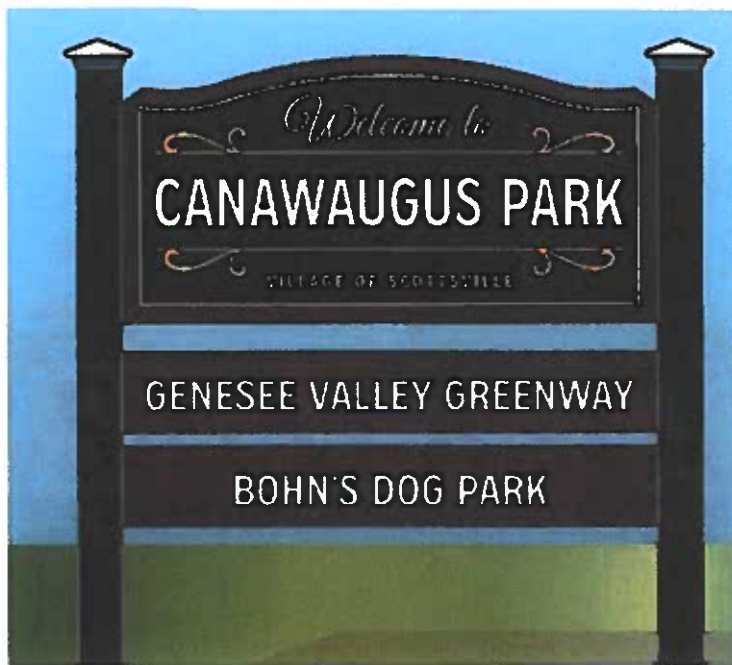
P.O. No.	Project

Item	Qty	Description	Cost	Total
Sign Sales	1	CANAWAUGUS PARK DOUBLE SIDED POST AND PANEL SIGN Custom CNC Carved and Painted Approx. 6' x 3' x 2" High Density Urethane, Double Sided - (Welcome Sign)	2,800.00	2,800.00T
Sign Sales	2	Custom CNC Carved and Painted Approx. 6' x 1' x 2" High Density Urethane, Double Sided - (Riders)	835.00	1,670.00T
Sign Sales	2	Painted Pressure Treated 4' x 4' Posts and Painted Finials w/ PVC Sleeves	265.00	530.00T
Sign Sales	1	Large Brackets for Welcome Sign, Set of 2	150.00	150.00T
Sign Sales	2	Small Brackets for Rider Signs, Set of 2	70.00	140.00T
Labor	1	Installation w/ Concrete Footers and Hardware	500.00	500.00T
		Exempt from Sales Tax (Resale or Exempt)	0.00%	0.00

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Subtotal	\$5,790.00
Total	\$5,790.00

This is an idea of what we are looking for.
Approx. 3x6ft double sided.



We do not have a dog park yet, that project is in process. Can that be added later?

