

Village of Scottsville
Planning Board Meeting Agenda
Wheatland Municipal Building
Thursday, January 8, 2026 – 7:00pm
Agenda

Steve Cullum, Chair
Kevin Marks
Mark Smith
Rich Kegler
Michael Barton

1. **Call to Order:** Chairman _____ called the Thursday November 6, 2025 Village of Scottsville Planning Board meeting to order at _____ pm.
2. **Pledge of Allegiance**
3. **Roll Call:**

Also present: Anne Hartman, Village Clerk
Andy Fraser, Village Board
Lauren Baron, Village Attorney

4. **Approval of Minutes:**
Motion: made by _____ and seconded by _____ to approve the minutes of the Thursday, November 6, 2025 Planning Board Meeting as submitted.
Vote: Carries (-)

Steve Cullum
Kevin Marks
Mark Smith
Rich Kegler
Michael Barton

5. **Building Inspector/Code Enforcement Officer** December Report

Building Dept:

Ongoing Permits

- 15 Rochester Street Issued CofO
- 520 North rd – Construction underway from after vehicle vs house
- Coopervision parking lot completed

Permits Issued:

- 3 Maple Street – roof
- 65 Oakwood Lane – Fence
- 80 Diana Drive pool deck
- 127 West Cavalier – Roof
- 470 North Rd- Plumbing
- 20 Wyvil- Porch Roof
- 7 Church- Roof

- 7 Main Street – Signs
- 1 Main Street – Plumbing
- 43 Chili Ave – Generator
- 1 Race street- Fence

Closed Permits:

- 4 Kase Ct- Inground pool w/fence
 - 470 North- Plumbing
 - 1 Main – Plumbing
 - 7 Sanhurst – shed
 - 16 Diana – Roof
 - 80 Diana- Deck
 - 20 Wyvil – Porch roof
 - 9 Church – demo
- **A report to the Assessor has been sent regarding building permits issued.**

PB/ZB:

- Nothing currently

HB:

- Nothing Currently

Code Enforcement:

- Main Street parking complaint received in front of 7 Main
- Neighbor dispute/issues on Briarwood, with parking violations - Violation letter sent. Unregistered vehicles have been registered- closed out violation
- Parking issue on Browns, seems to be resolved at this time
- Working with resident to have them fix their fence that is falling into the rear parking lot
- Neighbor dispute about trees over property line

Fire Marshal:

- annual inspections
- Zoning Compliance letter for 60 Main
- Winter Fest Food trucks all have required licenses
- **I will be out of town Thursday 12/11 till Tuesday 12/16 late Pm. Will have phone but not sure of cell coverage. FM coverage is secured if needed in my absence.**

If you have any questions, feel free to contact me.

Doug Barber (Village of Scottsville CEO) 585-695-2057

6. New Business

Caleb Dudek, 32 Main St.

7. **Old Business**

9. **Adjournment:**

Motion: made by _____ and seconded by _____ to adjourn the meeting at _____ pm.

Vote: *Carries* (-)

Steve Cullum

Kevin Marks

Mark Smith

Rich Kegler

Michael Barton

Village of Scottsville
Planning Board Meeting
Wheatland Municipal Building
Thursday, November 6, 2025 – 7:00pm

Call to Order: Chairman Steve Cullum called the Thursday November 6, 2025 Village of Scottsville Planning Board meeting to order at 7:00 pm.

Pledge of Allegiance:

Roll Call:

Present:	Steve Cullum, Chair Kevin Marks Rich Kegler Michael Barton
Absent:	Mark Smith
Also present:	Sharon Balonek, Deputy Clerk Andy Fraser, Village Board

Approval of Minutes:

Motion: made by Rich Kegler and seconded by Kevin Marks to approve the minutes of the Thursday, August 7, 2025 Planning Board Meeting as submitted.

Vote: *Carries (4 - 0)*

Steve Cullum AYE
Kevin Marks AYE
Mark Smith ABS
Rich Kegler AYE
Michael Barton AYE

Building Inspector/Code Enforcement Officer: October Report

Ongoing Permits

- 15 Rochester Street Issued CofO
- 20 Oatka – Rear addition Rough Framing and insulation complete
- 6 Maple – Rear porch addition Completed CofO issued
- 8 Beckwith – Porch CofO issued

Permits Issued:

- 10 Wyvil Fireplace insert
- 520 North- Reconstruction
- 9 Church Street –Porch
- 16 Diana Drive Porch roof
- 123 Heather Lane – Inground Pool
- 21 Chili Ave- Roof
- 47 Diana Drive
- 7 Sanhurst – Driveway
- 71 Main- Shed
- 4 Case CT – Shed
- 119 Heather Lane- Roof

Closed Permits:

- 4 Kase Ct- Inground pool w/fence
- 11 Oatka Place- Roof
- 71 Diana- Roof

Upcoming Permits:

PB/ZB: Nothing currently

HB: 11 Rochester Street – New siding on barn

Code Enforcement:

- Open Burning complaints (Burn Ban in effect per NYS)
- Diana Drive – Noise complaint
- Checking lawn complaints in the Village
- Neighbor dispute/issues on Briarwood, with parking violations - Violation letter sent. Unregistered vehicles have been registered
- Oatka Hotel- No update on fire
- Signs if not yet will be removed from the triangle on Main street.

Fire Marshal:

- annual inspections
- Zoning Compliance letter for 60 Main
- Halloween Parade permit issued

Note Regarding complaints on Scott Cresent:

To clarify the rumors and complaints regarding the fill piles dumped in the rear parking lot for 39 Main Street. I have been in constant contact with the owner of 39 Main Street regarding the neighbor's concerns about this matter. The piles will be removed once the addition project is completed, the parking lot will be redone, and he is planning on putting up a fence shortly after that. A permit will be needed and reviewed for the fence. The DEC has been to the location to check and make sure there are no contaminants going into the creek. DEC has advised me that they have no concern. The pole barn being put up is not complete yet and is about halfway done and should be finished sometime this fall then the lot will be done. The owner has been very transparent and open to all his plans for 39 Main Street and wants to make the place look nice and be a good neighbor.

Topics

Comprehensive Master Plan update

Historic District issues - How can we improve support, compliance and enforcement

Light pollution

Oatka Hotel update

NYS Greenways Conference - taking advantage of our location on the GVGSP

No decisions or motions were made.

New Business**Old Business****Adjournment:**

Motion: made by Michael Barton and seconded by Rich Kegler to adjourn the meeting at 7:38 pm.

Vote: Carries (4-0)

Steve Cullum AYE

Kevin Marks AYE

Mark Smith ABS

Rich Kegler AYE

Michael Barton AYE

Respectfully submitted by:

Sharon Balonek

Sharon Balonek

Village Deputy Clerk