

Village of Scottsville
Board of Trustees Meeting
Tuesday, October 14, 2025 6:30 pm
Wheatland Municipal Building
Meeting Minutes

Call to Order Mayor Maggie Ridge called the October 14, 2025 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Wayne LaVair, Deputy Mayor
Charla Domina, Trustee
Randy Hess, Trustee

Absent: Andy Fraser, Trustee

Also Present: Lauren Baron, Attorney
Paula Parker, Treasurer
Anne Hartman, Clerk
0 Residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, September 9, 2025

Motion made by Deputy Mayor Wayne LaVair and seconded by Mayor Maggie Ridge to approve the minutes of the *Tuesday, September 9, 2025* Village Board Meeting as submitted.

Vote: *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

Public Before the Board

No public

Treasurer – Paula Parker

Pay Bills:

Motion made by Mayor Maggie Ridge and seconded by Trustee Randy Hess to approve payables as listed on the AP Check Register Report through October 14, 2025 and prepaid bills with General Payables totaling \$324,841.20.

Vote: *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

Treasurers Report:**Expenses:*****Overspent Lines 2025-2026***

A.8560.4	Shade Trees	Why?	6,089.19	Unplanned tree work
A.5112.25	Road Construction (CHIPS)		<u>15,000.00</u>	
	TOTAL		\$ 21,089.19	

Budget Transfers:

<u>Account Code</u>	<u>Descriptions</u>	<u>To</u>	<u>From</u>
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Transfers for above noted accounts: 2025/2026 Fiscal Year

Expenses:	TO COVER ABOVE ACCOUNTS:	
A.8560.4	Shade Trees	6,090.00
A.1990.4	Contingency	<u>\$ 6,090.00</u>
	TOTAL	\$ 6,090.00 \$ 6,090.00

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the budget transfers as listed above to cover unplanned tree work expenses in an amount of \$6,090.00.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

Budget Amendments**Suggested Budget Amendment 2025-2026 Year:***Appropriate:*

A.3501 State Aid – CHIPS	\$ 1 5,000.00	To cover CHIPS Projects
A.5112.25 Road Construction (CHIPS)		\$ 1 5,000.00 completed this season
	\$ 1 5,000.00	\$ 1 5,000.00

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the budget amendments as listed above to appropriate \$15,000.00 to cover road projects done this season.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

Updates: Sidewalk Project Briarwood (payment issued to Hynes) Claim for CDBG will be filed ASAP (\$50,000) as well as CHIPS funding per budget.
Casella Garbage tonnage fees increased 10% by \$9.90 from \$99.00 to \$108.90 per ton.

Equipment Reserve

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the release of monies already on deposit in the General Equipment Reserve for a International 6 wheel with Viking plow, not to exceed an amount of \$275,000.00. Any resolution adopted thereafter will be subject to permissive referendum by law.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

Capital Street Improvement Reserve

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the release of monies already on deposit in the Capital Street Improvement Reserve for sidewalk improvements on Briarwood Lane in the amount of \$20,000.00. Any resolution adopted thereafter will be subject to permissive referendum by law.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

Department Reports

DPW – Kenny Bohn

First time attendee at the NYCOM Superintendent School, learned a lot, made great contacts.
 Browns Ave. oil and stone done; the manhole covers need risers.
 Next year both leafers will need new liners.
 Garbage truck was sent in for hydraulic hoses

Building Inspector/Code Enforcement Officer

Ongoing Permits

15 Rochester Street Issued CofO
 20 Oatka – Rear addition Rough Framing and insulation complete
 6 Maple – Rear porch addition Completed CofO issued
 8 Beckwith – Porch CofO issued

Permits Issued:

10 Wyvil Fireplace insert
 520 North- Reconstruction
 9 Church Street –Porch
 16 Diana Drive Porch roof
 123 Heather Lane – Inground Pool
 21 Chili Ave- Roof
 47 Diana Drive
 7 Sanhurst – Driveway
 71 Main- Shed
 4 Case CT – Shed
 119 Heather Lane- Roof

Closed Permits:

4 Kase Ct- Inground pool w/fence
 11 Oatka Place- Roof
 71 Diana- Roof

PB/ZB:

Nothing currently

HB:

11 Rochester Street – New siding on barn

Code Enforcement:

Open Burning complaints (Burn Ban in effect per NYS)
 Diana Drive – Noise complaint
 Checking lawn complaints in the Village
 Neighbor dispute/issues on Briarwood, with parking violations - Violation letter sent.
 Unregistered vehicles have been registered
 Oatka Hotel- No update on fire
 Signs if not yet will be removed from the triangle on Main street.

Fire Marshal:

annual inspections
 Zoning Compliance letter for 60 Main
 Halloween Parade permit issued

Reminder to Scott Crescent Residents

To clarify the rumors and complaints regarding the fill piles dumped in the rear parking lot for 39 Main Street. I have been in constant contact with the owner of 39 Main Street regarding the neighbor's concerns about this matter. The piles will be removed once the addition project is completed, the parking lot will be redone, and he is planning on putting up a fence shortly after that. A permit will be needed and reviewed for the fence. The DEC has been to the location to check and make sure there are no contaminants going into the creek. DEC has advised me that they have no concern. The pole barn being put up is not complete yet and is about halfway done and should be finished sometime this fall then the lot will be done. The owner has been very transparent and open to all his plans for 39 Main Street and wants to make the place look nice and be a good neighbor.

Clerk – Anne Hartman

November Meeting date

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to schedule the November Board of Trustees meeting to Monday, November 10, 2025 at 6:30 pm at the Wheatland Municipal Building.

Vote: *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

Signs in the traffic triangle will be removed and placed in the Village Office for pick up

This is the last month for tax collection, final letters were sent out

Trustee Updates:

Deputy Mayor Wayne LaVair – DPW

Trustee Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Trustee Charla Domina – Procurement and ARPA

Trustee Randy Hess – Historic Commission

Mayor's Reports - Maggie Ridge

Working on the CMP vision statement. Using the collected data from the CMP engagement event

Old Business

Parking on Briarwood

New Business

Planning Board meetings need to be noticed prior to the meeting. All agenda items need to be submitted the Thursday before the meeting in order for the Deputy Clerk to notice in time.

Dog Park: Representatives from Monroe County Parks Department came out to look at three areas to put in a dog park. The most economical location is the fenced area behind the pump station. That property belongs to the Town, and the Village has a lease. Utilities needed are water, electric and internet. All those are close by. Some reconfiguration of the fence will need to happen. The big expenses are the "Parts and Smarts" to connect us to the County system and an electronic device on the fence to get back there. George Bridge visitors will take up all the parking. We can do it without the County, but they have a great system of registering and tracking the dogs that use the park. Much more work to be done. We will look for donations to keep this off the taxpayers.

Stormwater – the state is checking to see if all MS\$ municipalities are in compliance with all the regulations. We are mostly, Lauren will work from the model laws to create one for Scottsville.

Standard Work Resolution

MOTION: made by Mayor Maggie Ridge and seconded by Trustee Charla Domina to approve the following resolution:

BE IT RESOLVED, that the Village of Scottsville (40389 location code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on a six (6) hour work day and their record of activities: Deputy Mayor LaVair filled out a working time calendar for July, August and September 2025 to be used in determining her retirement days credited each quarter. The average came out to 1 day per quarter.

Vote: *Carried (3-0-1 Abstention)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSTAIN
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

Executive session

Motion made by Deputy Mayor Wayne LaVair and seconded by Mayor Maggie Ridge to enter into executive session at 7:21pm to discuss the purchase, sale, or lease of real property and a particular employee matter.

Vote: *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

Motion made by Deputy Mayor Wayne LaVair and seconded by Mayor Maggie Ridge to adjourn executive session and return to regular session at 7:44 pm.

Vote: *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

Adjournment

Motion made by Trustee Charla Domina and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 7:45pm.

Vote: *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

Respectfully submitted by:



Anne Hartman
Village Clerk