

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, October 14, 2025 6:30 pm  
Wheatland Municipal Building  
Meeting Minutes

**Call to Order** Mayor Maggie Ridge called the October 14, 2025 Village of Scottsville Board of Trustees to order at 6:30 pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Maggie Ridge, Mayor  
Wayne LaVair, Deputy Mayor  
Charla Domina, Trustee  
Randy Hess, Trustee

Absent: Andy Fraser, Trustee

Also Present: Lauren Baron, Attorney  
Paula Parker, Treasurer  
Anne Hartman, Clerk  
0 Residents

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, September 9, 2025*

**Motion** made by Deputy Mayor Wayne LaVair and seconded by Mayor Maggie Ridge to approve the minutes of the *Tuesday, September 9, 2025* Village Board Meeting as submitted.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

**Public Before the Board**

No public

**Treasurer – Paula Parker**

*Pay Bills:*

**Motion** made by Mayor Maggie Ridge and seconded by Trustee Randy Hess to approve payables as listed on the AP Check Register Report through October 14, 2025 and prepaid bills with General Payables totaling \$324,841.20.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

*Treasurers Report:***Expenses:**

<i>Overspent Lines 2025-2026</i>		Why?
A.8560.4	Shade Trees	<b>6,089.19</b> <i>Unplanned tree work</i>
A.5112.25	Road Construction (CHIPS)	<b>15,000.00</b>
	<b>TOTAL</b>	<b>\$ 21,089.19</b>

Budget Transfers:

<i>Account Code Descriptions</i>	<i>To</i>	<i>From</i>
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*Transfers for above noted accounts: 2025/2026 Fiscal Year***Expenses:** TO COVER ABOVE ACCOUNTS:

A.8560.4	Shade Trees	<b>6,090.00</b>
A.1990.4	Contingency	<b>\$ 6,090.00</b>
	<b>TOTAL</b>	<b>\$ 6,090.00</b>

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the budget transfers as listed above to cover unplanned tree work expenses in an amount of \$6,090.00.

**Vote: Carried (4-0)**

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

Budget Amendments**Suggested Budget Amendment 2025-2026 Year:** *Appropriate:*

A.3501 State Aid – CHIPS	\$ 1 5,000.00	To cover CHIPS Projects
A.5112.25 Road Construction (CHIPS)	\$ 1 5,000.00	completed this season
	\$ 1 5,000.00	\$ 1 5,000.00

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the budget amendments as listed above to appropriate \$15,000.00 to cover road projects done this season.

**Vote: Carried (4-0)**

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

**Updates:** Sidewalk Project Briarwood (payment issued to Hynes) Claim for CDBG will be filed ASAP (\$50,000) as well as CHIPS funding per budget.

Casella Garbage tonnage fees increased 10% by \$9.90 from \$99.00 to \$108.90 per ton.

Equipment Reserve

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the release of monies already on deposit in the General Equipment Reserve for a International 6 wheel with Viking plow, not to exceed and amount of \$275,000.00. Any resolution adopted thereafter will be subject to permissive referendum by law.

**Vote: Carried (4-0)**

Mayor Maggie Ridge AYE  
 Trustee Randy Hess AYE  
 Trustee Charla Domina AYE

Deputy Mayor Wayne LaVair AYE  
 Trustee Andy Fraser ABSENT

Capital Street Improvement Reserve

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the release of monies already on deposit in the Capital Street Improvement Reserve for sidewalk improvements on Briarwood Lane in the amount of \$20,000.00. Any resolution adopted thereafter will be subject to permissive referendum by law.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge AYE  
 Trustee Randy Hess AYE  
 Trustee Charla Domina AYE

Deputy Mayor Wayne LaVair AYE  
 Trustee Andy Fraser ABSENT

Department Reports

**DPW – Kenny Bohn**

First time attendee at the NYCOM Superintendent School, learned a lot, made great contacts.  
 Browns Ave. oil and stone done; the manhole covers need risers.  
 Next year both leafers will need new liners.  
 Garbage truck was sent in for hydraulic hoses

**Building Inspector/Code Enforcement Officer**

**Ongoing Permits**

15 Rochester Street Issued CofO  
 20 Oatka – Rear addition Rough Framing and insulation complete  
 6 Maple – Rear porch addition Completed CofO issued  
 8 Beckwith – Porch CofO issued

**Permits Issued:**

10 Wyvil Fireplace insert  
 520 North- Reconstruction  
 9 Church Street –Porch  
 16 Diana Drive Porch roof  
 123 Heather Lane – Inground Pool  
 21 Chili Ave- Roof  
 47 Diana Drive  
 7 Sanhurst – Driveway  
 71 Main- Shed  
 4 Case CT – Shed  
 119 Heather Lane- Roof

**Closed Permits:**

4 Kase Ct- Inground pool w/fence  
 11 Oatka Place- Roof  
 71 Diana- Roof

**PB/ZB:**

Nothing currently

**HB:**

11 Rochester Street – New siding on barn

**Code Enforcement:**

Open Burning complaints (Burn Ban in effect per NYS)  
 Diana Drive – Noise complaint  
 Checking lawn complaints in the Village  
 Neighbor dispute/issues on Briarwood, with parking violations - Violation letter sent.  
 Unregistered vehicles have been registered  
 Oatka Hotel- No update on fire  
 Signs if not yet will be removed from the triangle on Main street.

**Fire Marshal:**

annual inspections  
 Zoning Compliance letter for 60 Main  
 Halloween Parade permit issued

Reminder to Scott Cresent Residents

To clarify the rumors and complaints regarding the fill piles dumped in the rear parking lot for 39 Main Street. I have been in constant contact with the owner of 39 Main Street regarding the neighbor's concerns about this matter. The piles will be removed once the addition project is completed, the parking lot will be redone, and he is planning on putting up a fence shortly after that. A permit will be needed and reviewed for the fence. The DEC has been to the location to check and make sure there are no contaminants going into the creek. DEC has advised me that they have no concern. The pole barn being put up is not complete yet and is about halfway done and should be finished sometime this fall then the lot will be done. The owner has been very transparent and open to all his plans for 39 Main Street and wants to make the place look nice and be a good neighbor.

**Clerk – Anne Hartman**

November Meeting date

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to schedule the November Board of Trustees meeting to Monday, November 10, 2025 at 6:30 pm at the Wheatland Municipal Building.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

Signs in the traffic triangle will be removed and placed in the Village Office for pick up

This is the last month for tax collection, final letters were sent out

**Trustee Updates:**

Deputy Mayor Wayne LaVair – DPW

Trustee Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Trustee Charla Domina – Procurement and ARPA

Trustee Randy Hess – Historic Commission

### **Mayor's Reports - Maggie Ridge**

Working on the CMP vision statement. Using the collected data from the CMP engagement event

### **Old Business**

Parking on Briarwood

### **New Business**

Planning Board meetings need to be noticed prior to the meeting. All agenda items need to be submitted the Thursday before the meeting in order for the Deputy Clerk to notice in time.

Dog Park: Representatives from Monroe County Parks Department came out to look at three areas to put in a dog park. The most economical location is the fenced area behind the pump station. That property belongs to the Town, and the Village has a lease. Utilities needed are water, electric and internet. All those are close by. Some reconfiguration of the fence will need to happen. The big expenses are the “Parts and Smarts” to connect us to the County system and an electronic device on the fence to get back there. George Bridge visitors will take up all the parking. We can do it without the County, but they have a great system of registering and tracking the dogs that use the park. Much more work to be done. We will look for donations to keep this off the taxpayers.

Stormwater – the state is checking to see if all MS\$ municipalities are in compliance with all the regulations. We are mostly, Lauren will work from the model laws to create one for Scottsville.

### **Standard Work Resolution**

**MOTION:** made by Mayor Maggie Ridge and seconded by Trustee Charla Domina to approve the following resolution:

**BE IT RESOLVED**, that the Village of Scottsville (40389 location code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on a six (6) hour work day and their record of activities: Deputy Mayor LaVair filled out a working time calendar for July, August and September 2025 to be used in determining her retirement days credited each quarter. The average came out to 1 day per quarter.

**Vote:** *Carried (3-0-1 Abstention)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSTAIN
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

### **Executive session**

**Motion** made by Deputy Mayor Wayne LaVair and seconded by Mayor Maggie Ridge to enter into executive session at 7:21pm to discuss the purchase, sale, or lease of real property and a particular employee matter.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSENT
Trustee Charla Domina	AYE		

**Motion** made by Deputy Mayor Wayne LaVair and seconded by Mayor Maggie Ridge to adjourn executive session and return to regular session at 7:44 pm.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE
Trustee Randy Hess	AYE
Trustee Charla Domina	AYE

Deputy Mayor Wayne LaVair	AYE
Trustee Andy Fraser	ABSENT

**Adjournment**

**Motion** made by Trustee Charla Domina and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 7:45pm.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE
Trustee Randy Hess	AYE
Trustee Charla Domina	AYE

Deputy Mayor Wayne LaVair	AYE
Trustee Andy Fraser	ABSENT

Respectfully submitted by:



Anne Hartman  
Village Clerk