

Village of Scottsville
Planning Board Meeting
Wheatland Municipal Building
Thursday, August 7 , 2025 – 7:00pm

Call to Order: Chairman Steve Cullum called the Thursday, August 7, 2025 Village of Scottsville Planning Board meeting to order at 7:02 pm.

Pledge of Allegiance

Roll Call:

Present: Mark Smith
Kevin Marks
Steve Cullum
Absent: Rich Kegler
Michael Barton

Also present: Sharon Balonek, Deputy Clerk
Andy Fraser, Village Board

Approval of Minutes:

Motion: made by Kevin Marks and seconded by Mark Smith to approve the minutes of the Tuesday, June 24, 2025 Planning Board Meeting as submitted.

Vote: *Carries (3 -0)*

Steve Cullum AYE
Kevin Marks AYE
Mark Smith AYE
Rich Kegler ABS
Michael Barton ABS

Building Inspector/Code Enforcement Officer July Report

Building Dept:

Ongoing Permits

- 22 Browns Grove addition- Permit extended; rough plumbing inspection has been completed.
- 39 Main Street – Site work out back for the new addition that has been started. Millings in parking lot will be removed or used during construction as fill. Rough Framing inspection has been completed, working on insulation and concrete.
- 20 Oatka – Rear addition foundation inspection completed
- 6 Maple – Rear porch addition Foundation and framing complete

Permits Issued:

- 131 West Cavalier- Roof
- 620 North Rd- Fence
- 129 Heather Lane- Roof
- 4 Sanhurst- Driveway extension
- 862 North Rd- Roof
- 482 North Rd- Fence
- 470 North Rd- Roof
- 231/2 Browns- Roof
- 4 Kase Ct- Inground pool w/fence

Closed Permits:

- Main St- Porch
- 22 Second Street- Fence
- 22 Second Street - Roof
- 26 Grenadier- Deck
- 87 East Cavalier - Roof

Upcoming Permits:

- Diana drive for a possible addition (No new info on this project.)
- North RD Apt – Dumpster and enclosure being relocated. (Not completed)
- Spoke with a resident about possibly subdividing lot for another structure

MISC:

- 70 Rochester Street storm water drainage issues along road flooding yards
- 60 Main Street - Spoke with potential new owner about utilizing building for his plumbing office.
- Meeting with tenant about deck issues and lack of owner repair on Main Street

PB/ZB:

- Nothing currently

HB:

- Nothing currently – awaiting an application for landscape will advise board when I receive it.

Code Enforcement:

- Parking Issues are still ongoing and monitoring Main Street. Checking with other villages to see how they handle tickets. We are unlike many villages due to no municipal parking or very limited. Many Villages around do not have this issue nor issue tickets. Still looking for solutions
- Open Burning complaints on North rd. and Briarwood.
- Diana Drive – a letter sent to a resident about unlicensed vehicles in their lawn (violation has been resolved)
- Checking lawn complaints in the Village
- Neighbor dispute/issues on Briarwood
- Caledonia Ave tree on property line fell, assisted owner on whose tree it may be.
- Oatka Hotel, checking on possible foundation issues in the rear
- Sending letters out to business owners about free standing signs.

Fire Marshal:

- annual inspections
- Oatka Hotel fire on 6/26. Minor structural damage to the front of the building and second floor from fire and smoke spread. The building has been sealed up by emergency enclosures. A report from the Fire investigator has not been released yet.

Note Regarding complaints on Scott Crescent:

- To clarify the rumors and complaints regarding the fill piles dumped in the rear parking lot for 39 Main Street. I have been in constant contact with the owner of 39 Main Street regarding the neighbor's concerns about this matter. The piles will be removed once the addition project is completed, the parking lot will be redone, and he is planning on putting up a fence shortly after that. A permit will be needed and reviewed for the fence. The DEC has been to the location to check and make sure there are no contaminants going into the creek. DEC has advised me that they have no concern. The pole barn being put up is not complete yet and is about halfway done and should be finished sometime this fall then the lot will be done. The owner has been very transparent and open to all his plans for 39 Main Street and wants to make the place look nice and be a good neighbor.

New Business:**Old Business:**

Kevin spoke about Main Street changes, the Master Comprehensive Plan and Short Term Rental. Andy suggested the Zoning Board provide the Village Board with a definition for Short Term Rental that would apply to Scottsville.

Adjournment:

Motion: made by Steve Cullum and seconded by Mark Smith to adjourn the meeting at 7:24 pm.

Vote: *Carries (3 -0)*

Steve Cullum AYE

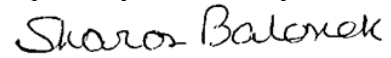
Kevin Marks AYE

Mark Smith AYE

Rich Kegler ABS

Michael Barton ABS

Respectfully submitted by:

A handwritten signature in black ink that reads "Sharon Balonek". The script is cursive and fluid.

Sharon Balonek
Village Deputy Clerk