

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, August 12, 2025 6:30 pm  
Wheatland Municipal Building  
Meeting Minutes

**Call to Order** Mayor Maggie Ridge called the August 12, 2025 Village of Scottsville Board of Trustees to order at 6:30 pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Maggie Ridge, Mayor  
Charla Domina, Trustee  
Andy Fraser, Trustee  
Randall Hess, Trustee

Absent: Wayne LaVair, Deputy Mayor

Also Present: John Mancuso, Attorney  
Paula Parker, Treasurer  
Anne Hartman, Clerk  
1 Resident

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, July 8, 2025*

**Motion** made by Mayor Maggie Ridge and seconded by Trustee Randy Hess to approve the minutes of the *Tuesday, July 8, 2025* Village Board Meeting as submitted.

**Vote:** *Carried 4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

**Public Before the Board**

Kevin Marks spoke of amortization schedule of the business district

**Treasurer – Paula Parker**

**Pay Bills:**

**Motion** made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser to approve payables as listed on the AP Check Register Report through August 12, 2025 and prepaid bills with General Payables totaling \$46,445.14.

**Vote:** *Carried 4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

**Expenses:**

**Overspent Lines 2025-2026**

A.9050.8	Unemployment Insurance	51.47	Estimated over budget
----------	------------------------	-------	-----------------------

Why?

***TOTAL \$ 51.47***

**Suggested Budget Appropriations/Transfers**

Account Code	Descriptions	To	From
<b><i>Transfers for above noted accounts: 2025/2026 Fiscal Year</i></b>			
<b>Expenses:</b>	TO COVER ABOVE ACCOUNTS:		
A.9050.8	Unemployment Insurance	<b>\$ 1 50.00</b>	
	Estimated over budget		
A.9060.8	Health Insurance (Active)		<b>\$ 1 50.00</b> Funds
	Available		
	<b>TOTAL</b>	<b>\$ 150.00</b>	<b>\$ 150.00</b>

**Treasurers Report:****Budget Transfers:**

**Motion** made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser to transfer funds as indicated above to cover for the remainder of the fiscal year.

**Vote:** Carried 4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

**Briarwood Lane Construction****Suggested Budget Amendment 2025-2026 Year:***Appropriate:**\*See Appropriation Resolutions for Sidewalk & Gutter Project*

A.3501	CHIPs Revenue	\$ 10,000.00	
A.3089	Other Aid (CDBG) Block Grant	\$ 50,000.00	
A.5410.25	Sidewalk Project		\$ 30,000.00
A.8140.25	Storm Sewers / Drainage-Gutter Project		\$ 30,000.00
		\$ 60,000.00	\$ 60,000.00

**Motion** made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser to appropriate funds as indicated above to facilitate the Briarwood Lane Sidewalk and gutter project and authorize the Treasurer to make final budget adjustment to be determined via contract amounts.

**Vote:** Carried 4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

**Villager Construction**

**Motion** made by Trustee Andy Fraser and seconded by Trustee Charla Domina to authorize the mayor to sign the agreement with Villager Construction to mill and replace 1,600 linear feet of asphalt walkway on the east side of Briarwood Lane in an amount of \$100,000 and to allow the mayor to make a change order not to exceed \$5,000.

**Vote:** Carried 4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

**Hynes Construction**

**Motion** made by Trustee Andy Fraser and seconded by Trustee Charla Domina to authorize the mayor to sign the agreement with Hynes Construction to remove and replace 1,600 linear

feet of gutter on the east side of Briarwood Lane in an amount not to exceed \$73,000 and to allow the mayor to make a change order not to exceed \$5,000.

**Vote:** *Carried 4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

## **Department Reports**

### **DPW – Kenny Bohn**

**CDL Training Handbook Update** –discussion to be continued

### **Building Inspector/Code Enforcement Officer**

#### **Ongoing Permits**

22 Browns Grove addition- Permit extended; rough plumbing inspection has been completed.

39 Main Street – Site work out back for the new addition that has been started. Millings in parking lot will be removed or used during construction as fill. Rough Framing inspection has been completed, working on insulation and concrete.

20 Oatka – Rear addition foundation inspection completed

6 Maple – Rear porch addition Foundation and framing complete

#### **Permits Issued:**

131 West Cavalier- Roof

620 North Rd- Fence

129 Heather Lane- Roof

4 Sanhurst- Driveway extension

862 North Rd- Roof

482 North Rd- Fence

470 North Rd- Roof

231/2 Browns- Roof

4 Kase Ct- Inground pool w/fence

#### **Closed Permits:**

Main St- Porch

22 Second Street- Fence

22 Second Street - Roof

26 Grenadier- Deck

87 East Cavalier - Roof

#### **Upcoming Permits:**

Diana Drive for a possible addition (No new info on this project.)

North RD Apt – Dumpster and enclosure being relocated. (Not completed)

Spoke with a resident about possibly subdividing lot for another structure

#### **MISC:**

70 Rochester Street storm water drainage issues along road flooding yards

60 Main Street - Spoke with potential new owner about utilizing building for his plumbing office.

Meeting with tenant about deck issues and lack of owner repair on Main Street

#### **PB/ZB:**

Nothing currently

#### **HB:**

Nothing currently – awaiting an application for landscape will advise board when I receive it.

#### **Code Enforcement:**

Parking Issues are still ongoing and monitoring Main Street. Checking with other villages to see how they handle tickets. We are unlike many villages due to no municipal parking or very

limited. Many Villages around do not have this issue nor issue tickets. Still looking for solutions

Open Burning complaints on North rd. and Briarwood.

Diana Drive – a letter sent to a resident about unlicensed vehicles in their lawn (violation has been resolved)

Checking lawn complaints in the Village

Neighbor dispute/issues on Briarwood

Caledonia Ave tree on property line fell, assisted owner on whose tree it may be.

Oatka Hotel, checking on possible foundation issues in the rear

Sending letters out to business owners about free standing signs.

#### **Fire Marshal:**

annual inspections

Oatka Hotel fire on 6/26. Minor structural damage to the front of the building and second floor from fire and smoke spread. The building has been sealed up by emergency enclosures. A report from the Fire investigator has not been released yet.

#### **Note Regarding complaints on Scott Cresent:**

**To clarify the rumors and complaints regarding the fill piles dumped in the rear parking lot for 39 Main Street. I have been in constant contact with the owner of 39 Main Street regarding the neighbor's concerns about this matter. The piles will be removed once the addition project is completed, the parking lot will be redone, and he is planning on putting up a fence shortly after that. A permit will be needed and reviewed for the fence. The DEC has been to the location to check and make sure there are no contaminants going into the creek. DEC has advised me that they have no concern. The pole barn being put up is not complete yet and is about halfway done and should be finished sometime this fall then the lot will be done. The owner has been very transparent and open to all his plans for 39 Main Street and wants to make the place look nice and be a good neighbor.**

#### **Clerk – Anne Hartman**

Taxes

Health Insurance

#### **WCCSD Tax Penalty**

**Motion** made by Mayor Maggie Ridge and seconded by Trustee Randy Hess to accept tax payment and late fee as of July 31, 2025

**Vote:** *Carried 4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

#### **Trustee Updates:**

Deputy Mayor Wayne LaVair – DPW

Trustee Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Tasked the PB develop a definition of short-term rental

There have not been applications before the board

Trustee Charla Domina – Procurement and ARPA

Will work on a nice sign for Canawaugus Park

Trustee Randy Hess – Historic Commission

No applications before the board

### **Mayor's Reports - Maggie Ridge**

SummerFest was a fabulous success. We learned a couple things, will have a debrief meeting tomorrow. Cornhole tournament and food vendors were happy. KidsMart was very successful, the kids were excited.

Comprehensive Master Plan Workshop on September 6

Working on the Briarwood project.

### **Old Business**

Main St.

Discussed earlier in public before the board

Short Term Rental

There is nothing in our code to address this

Start with a definition of Short-Term Rental

Issues that arise from STR can be addressed through existing code, specifically noise ordinance

Johnson Park - ARPA

New kitchen

Drainage and gutters on the pavilion

### **New Business**

#### **Standard Work Resolution**

**MOTION:** made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser to approve the following resolution:

**BE IT RESOLVED,** that the Village of Scottsville (40389 location code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on a six (6) hour work day and their record of activities: Trustee Domina filled out a working time calendar for March, April and May 2025 to be used in determining her retirement days credited each quarter. The average came out to .70 days per quarter.

**Vote:** *Carried (3-0-1 Abstention)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	ABSTAIN		

#### **Labor Foreman**

**Motion** made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser to promote Jonathan Bumbarger to Step 1 Labor Foreman effective

**Vote:** *Carried 4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

#### **Phone**

**.gov**

**SG Security** will be upgrading the security cameras to a cellular repeater. After the initial install this will cost an additional \$50 a month, but it will eliminate the use of a Frontier phoneline at \$130 a month, a net savings of \$80 a month. Plus it will be more reliable, win/win.

**Adjournment**

**Motion** made by Trustee Andy Fraser and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 8:03 pm.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Respectfully submitted by:



Anne Hartman  
Village Clerk