

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, August 12, 2025 6:30 pm  
Wheatland Municipal Building

Board of Trustees: Maggie Ridge, Mayor  
Wayne LaVair, Deputy Mayor  
Charla Domina, Trustee  
Andy Fraser, Trustee  
Randy Hess, Trustee

### Agenda

1. **Call to Order** Mayor Maggie Ridge called the August 12, 2025 Village of Scottsville Board of Trustees to order at pm.

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of Minutes**

#### **Village Board Meeting Minutes**

*Tuesday, July 8, 2025*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the minutes of the *Tuesday, July 8, 2025* Village Board Meeting as submitted.

**Vote:** *Carried ( - )*

Mayor Maggie Ridge  
Trustee Randy Hess  
Trustee Charla Domina

Deputy Mayor Wayne LaVair  
Trustee Andy Fraser

5. **Public Before the Board**

6. **Treasurer – Paula Parker**

#### *Pay Bills:*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve payables as listed on the AP Check Register Report through August 12, 2025 and prepaid bills with General Payables totaling \$ \_\_\_\_\_.

**Vote:** *Carried ( - )*

Mayor Maggie Ridge  
Trustee Randy Hess  
Trustee Charla Domina

Deputy Mayor Wayne LaVair  
Trustee Andy Fraser

#### *Treasurers Report:*

#### *Budget Transfers:*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the budget transfers as listed above from the August 2025 Treasurers Report.

**Vote:** *Carried ( - )*

Mayor Maggie Ridge  
Trustee Randy Hess  
Trustee Charla Domina

Deputy Mayor Wayne LaVair  
Trustee Andy Fraser

## 7. Department Reports

### a) DPW – Kenny Bohn

Money for truck

CDL Training Handbook Update

Foreman

### b) Building Inspector/Code Enforcement Officer

Building Dept:

#### **Ongoing Permits**

- 22 Browns Grove addition- Permit extended; rough plumbing inspection has been completed.
- 39 Main Street – Site work out back for the new addition that has been started. Millings in parking lot will be removed or used during construction as fill. Rough Framing inspection has been completed, working on insulation and concrete.
- 20 Oatka – Rear addition foundation inspection completed
- 6 Maple – Rear porch addition Foundation and framing complete

#### **Permits Issued:**

- 131 West Cavalier- Roof
- 620 North Rd- Fence
- 129 Heather Lane- Roof
- 4 Sanhurst- Driveway extension
- 862 North Rd- Roof
- 482 North Rd- Fence
- 470 North Rd- Roof
- 231/2 Browns- Roof
- 4 Kase Ct- Inground pool w/fence

#### **Closed Permits:**

- Main St- Porch
- 22 Second Street- Fence
- 22 Second Street - Roof
- 26 Grenadier- Deck
- 87 East Cavalier - Roof

#### **Upcoming Permits:**

- Diana drive for a possible addition (No new info on this project.)
- North RD Apt – Dumpster and enclosure being relocated. (Not completed)
- Spoke with a resident about possibly subdividing lot for another structure

#### **MISC:**

- 70 Rochester Street storm water drainage issues along road flooding yards
- 60 Main Street - Spoke with potential new owner about utilizing building for his plumbing office.
- Meeting with tenant about deck issues and lack of owner repair on Main Street

#### **PB/ZB:**

- Nothing currently

#### **HB:**

- Nothing currently – awaiting an application for landscape will advise board when I receive it.

#### **Code Enforcement:**

- Parking Issues are still ongoing and monitoring Main Street. Checking with other villages to see how they handle tickets. We are unlike many villages due to no municipal parking or very limited. Many Villages around do not have this issue nor issue tickets. Still looking for solutions
- Open Burning complaints on North rd. and Briarwood.
- Diana Drive – a letter sent to a resident about unlicensed vehicles in their lawn (violation has been resolved)
- Checking lawn complaints in the Village
- Neighbor dispute/issues on Briarwood
- Caledonia Ave tree on property line fell, assisted owner on whose tree it may be.
- Oatka Hotel, checking on possible foundation issues in the rear
- Sending letters out to business owners about free standing signs.

**Fire Marshal:**

- annual inspections
- Oatka Hotel fire on 6/26. Minor structural damage to the front of the building and second floor from fire and smoke spread. The building has been sealed up by emergency enclosures. A report from the Fire investigator has not been released yet.

**Note Regarding complaints on Scott Cresent:**

- **To clarify the rumors and complaints regarding the fill piles dumped in the rear parking lot for 39 Main Street. I have been in constant contact with the owner of 39 Main Street regarding the neighbor's concerns about this matter. The piles will be removed once the addition project is completed, the parking lot will be redone, and he is planning on putting up a fence shortly after that. A permit will be needed and reviewed for the fence. The DEC has been to the location to check and make sure there are no contaminants going into the creek. DEC has advised me that they have no concern. The pole barn being put up is not complete yet and is about halfway done and should be finished sometime this fall then the lot will be done. The owner has been very transparent and open to all his plans for 39 Main Street and wants to make the place look nice and be a good neighbor.**

c) **Clerk – Anne Hartman**

Taxes

Health Insurance

WCCSD Tax Penalty

**Motion** made by Trustee  
2025

and seconded by Trustee to accept tax payment and late fee as of July 31,

**Vote:** Carried ( - )

Mayor Maggie Ridge

Trustee Randy Hess

Trustee Charla Domina

Deputy Mayor Wayne LaVair

Trustee Andy Fraser

8. **Trustee Updates:**

Deputy Mayor Wayne LaVair – DPW

Trustee Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Trustee Charla Domina – Procurement and ARPA

Trustee Randy Hess – Historic Commission

9. **Mayor's Reports - Maggie Ridge**

10. **Old Business**

Main St.

Short Term Rental

Johnson Park - ARPA

11. **New Business**

Standard Work Resolution

**MOTION:** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the following resolution:

***BE IT RESOLVED***, that the Village of Scottsville (40389 location code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on a six (6) hour work day and their record of activities:

Trustee Domina filled out a working time calendar for March, April and May 2025 to be used in determining her retirement days credited each quarter. The average came out to .70 days per quarter.

**Vote:** *Carried (- )*

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Labor Foreman

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to promote Jonathan Bumbarger to Step 1 Labor Foreman effective \_\_\_\_\_

**Vote:** *Carried (- )*

Mayor Maggie Ridge  
Trustee Randy Hess  
Trustee Charla Domina

Deputy Mayor Wayne LaVair  
Trustee Andy Fraser

12. **Adjournment**

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to adjourn the Village Board meeting at \_\_\_\_\_ pm.

**Vote:** *Carried (- )*

Mayor Maggie Ridge  
Trustee Randy Hess  
Trustee Charla Domina

Deputy Mayor Wayne LaVair  
Trustee Andy Fraser