

Village of Scottsville
Board of Trustees Meeting
Tuesday, July 8, 2025 6:30 pm
Wheatland Municipal Building
Meeting Minutes

Call to Order Mayor Maggie Ridge called the July 8, 2025 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Wayne LaVair, Deputy Mayor
Charla Domina, Trustee
Andy Fraser, Trustee
Randall Hess, Trustee

Also Present: Lauren Baron, Attorney
Paula Parker, Treasurer
Kenny Bohn, DPW Superintendent
Anne Hartman, Clerk
0 Residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, May 13, 2025

Motion made by Mayor Maggie Ridge and seconded by Trustee Randy Hess to approve the minutes of the *Tuesday, May 13, 2025* Village Board Meeting as submitted.

Vote: *Carried (4-0-1 Abstention)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSTAIN
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Tuesday, June 10, 2025

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the minutes of the *Tuesday, June 10, 2025* Village Board Meeting as submitted.

Vote: *Carried (4-0-1 Abstention)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSTAIN
Trustee Charla Domina	AYE		

Tuesday, June 24, 2025

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the minutes of the *Tuesday, June 23, 2025* Village Board Meeting as submitted.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Public Before the Board No Public

Treasurer – Paula Parker**Pay Bills:**

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve payables as listed on the AP Check Register Report through July 8, 2025 and prepaid bills with General Payables totaling \$ **150,018.57**.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Expenses:**Overspent Lines May 2025**

		Why?
A.5182.4	Street Lighting (Electric)	1,750.00 Estimated over budget
	TOTAL	\$ 1,750.00

Suggested Budget Appropriations/Transfers

Account Code	Descriptions	To	From
--------------	--------------	----	------

Transfers for above noted accounts: 2024/2025 Fiscal Year**Expenses:****TO COVER ABOVE ACCOUNTS:**

A.5182.4	Street Lighting (Electric)	\$ 1,750.00	Estimated over budget
A.1990.4	Contingency		\$ 1,750.00 Funds Available

TOTAL	\$ 1,750.00	\$
1,750.00		

Treasurers Report:**Budget Transfers:**

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to transfer funds as indicated above in an amount of \$1,750.00 to cover for the remainder of the fiscal year.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Suggested Budget Amendment 25-26 Year:

A.7110.21	Parks.Improvement (ARPA)	\$ 1 19,823.94	<i>Appropriate:</i> Remaining funds from
A.4089.ARP	ARPA Revenue (for projects)		\$ 1 19,823.94 ARPA funds to be spent
		\$ 1 19,823.94	\$ 1 19,823.94

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to amend the 2025-2026 Fiscal Year by transferring the remaining ARPA funds from the 2024-2025 Fiscal Year in an amount of \$ 1 19,823.94.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Updates: Closed Year Ending 2024-2025. Final invoices are being paid tonight. The CFR will be filed by July 31, 2025.

Department Reports

DPW – Kenny Bohn

Some of the trees need to come down

along the race

32 ½ Scott Crescent

13 Oatka Pl.

6 Church St

15 Rochester St.

Drainage Assessments – The County has educational material

JP alarm goes off randomly, SG Security can switch to cellular

Serviced 7400 including oil pan and general maintenance, it is overheating, will send it out

Drainage dug out on Briarwood with the help of the Town

Poured concrete pads at Canawaugus Park

Brush was trimmed along Hanford Ave and sidewalk that was destroyed by flooding was fixed

Watering flowers daily

Replaced tires on the Kubota

Met with Villager to discuss roadwork

Flooding – the infrastructure worked as it should; it was a once in a 100 year rainfall

Building Inspector/Code Enforcement Officer

Building Dept:

Ongoing Permits

- 22 Browns Grove addition- Permit extended; rough plumbing inspection has been completed.
- 39 Main Street – Site work out back for the new addition that has been started. Millings in parking lot will be removed or used during construction as fill. Rough Framing inspection has been completed
- 711 North Rd – Rear enclosure for chiller units has been completed

Permits Issued:

- Main Street – Porch Roof
- 6 Church Street- Rear Porch
- 6 Church Street - Fireplace
- 8 Beckwith Rd – Front Porch
- 24 Beckwith Rd – Shed replacement
- 87 East Cavalier – Re Roof

Closed Permits:

- 792 North Rd.- Fence
- 842 North Rd - Roof
- 24 West Grenadier - Deck
- 27 Rochester St- Driveway

Upcoming Permits:

- Diana Drive for a possible addition (No new info on this project.)
- North RD Apt – Dumpster and enclosure being relocated. (Not completed)
- Spoke with a resident about possibly subdividing lot for another structure

MISC:

- 70 Rochester Street storm water drainage issues along road flooding yards
- North Rd. townhomes garbage overflowing from dumpster on a weekly basis, left message with manager to resolve this issue.

PB/ZB:

Nothing currently

HB:

Nothing currently

Code Enforcement:

- Parking Issues are still ongoing and monitoring Main Street. Checking with other villages to see how they handle tickets
- Parking on lawns has been brought to my attention and currently following up residents.
- Diana Drive – a letter sent to a resident about unlicensed vehicles in their driveway. They have until July 30th to resolve.
- Checking lawn complaints in the Village
- Neighbor dispute/issues on Briarwood

Fire Marshal:

- Annual inspections
- Following up with the fire chief/Residents on some structural damage done to homes over the past heavy rain and flooding event.
- Oatka Hotel fire on 6/26. Minor structural damage to the front of the building and second floor from fire and smoke spread. The building has been sealed up by Emergency Enclosures. A report from the Fire investigator has not been released yet.

Clerk – Anne Hartman

Tax deadline was July 1

Time Warner taxes v. gross utility tax \$774.57 v. 19,748.05

Motion made by Trustee Andy Fraser and seconded by Deputy Mayor Wayne LaVair to authorize the Treasurer to make the reduction of Time Warner property tax in an amount of \$774.57 as per the franchise agreement.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Vacation Carryover

Jon Bumbarger	52 hours vacation
Anne Hartman	90.5 hours vacation
Kenny Bohn	100 hours vacation

Motion made by Trustee Andy Fraser and seconded by Deputy Mayor Wayne LaVair to modify the Village of Scottsville Employee Handbook vacation policy to read “employees may carry over a maximum of 100 hours of vacation from the previous year which must be used by the end of the second quarter (December 1) of the next fiscal year.”

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Liquor License

Motion made by Deputy Mayor Wayne LaVair and seconded by Trustee Randy Hess to allow the Mayor to issue a letter to the New York State Liquor Authority to allow Stone Pub, Inc. to serve mixed drinks, wine and beer during the SummerFest at Johnson Park from 10:00 am – 8:00 pm pending receipt of liability insurance.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Johnson Park Application

Motion made by Deputy Mayor Wayne LaVair and seconded by Mayor Maggie Ridge to approve the changes made to the rules and application to rent Johnson Park.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Johnson Park Intermunicipal Agreement with Town of Wheatland

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the IMA for the Town of Wheatland's use of Johnson Park for summer camp subject to the changes to the provisions made and agreed upon by the Village Board.

Vote: *Carried (4-0-1 Abstention)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSTAIN
Trustee Charla Domina	AYE		

Trustee Updates:

Deputy Mayor Wayne LaVair – DPW – will continue to work with Kenny to get things done

Trustee Andy Fraser – Grants and Planning Board/Zoning Board of Appeals
Planning Board meeting was cancelled

Trustee Charla Domina – Procurement and ARPA

Trustee Randy Hess – Historic Commission

Mayor's Reports - Maggie Ridge

SummerFest planning
CMP working with GFLRPC to host an open house on Sept 6
Canawaugus Park sign coming into the village
Talked with NYSDOT – there never was a crosswalk at Main St and Scott Crescent
Still looking into parking on Main St.

Old Business

New Business

Johnson Park IMA

Motion made by Mayor Maggie Ridge and seconded Deputy Mayor Wayne LaVair by to approve Inter-Municipal Agreement for use of Johnson Park with the Town of Wheatland with the changes made and agreed upon by the Village Board.

Vote: *Carried (4-0- 1 Abstention)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	ABSTAIN
Trustee Charla Domina	AYE		

Village Historian The Village is required by law to have a Village Historian

Executive session

Motion made by Deputy Mayor Wayne LaVair and seconded by Mayor Maggie Ridge to enter into executive session at 8:33 pm to discuss a particular legal matter and two particular employee matters.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Motion made by Deputy Mayor Wayne LaVair and seconded by Mayor Maggie Ridge to adjourn executive session and return to regular session at 8:48 pm.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Adjournment

Motion made by Trustee Charla Domina and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 8:48 pm.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		