

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, May 13, 2025 6:30 pm  
Wheatland Municipal Building  
Meeting Minutes

**Call to Order** Trustee Andy Fraser called the May 13, 2025 Village of Scottsville Board of Trustees to order at 6:30 pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Maggie Ridge, Mayor  
Charla Domina, Trustee  
Andy Fraser, Trustee  
Randall Hess, Trustee

Absent: Wayne LaVair, Deputy Mayor

Also Present: Paula Parker, Treasurer  
Lauren Baron, Attorney  
Kenny Bohn, DPW  
Anne Hartman, Clerk

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, April 8, 2025 Organizational Meeting*

**Motion** made by Trustee Andy Fraser and seconded by Mayor Maggie Ridge to approve the minutes of the *Tuesday, April 8, 2025 Organizational Meeting* as submitted.

**Vote:** Carried (4-0 )

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

*Tuesday, April 8, 2025*

**Motion** made by Trustee Andy Fraser and seconded by Mayor Maggie Ridge to approve the minutes of the *Tuesday, April 8, 2025 Village Board Meeting* as submitted.

**Vote:** Carried (4-0 )

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

*Thursday May 1, 2025 No action*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the minutes of the *Thursday May 1, 2025 Village Board Meeting* as submitted.

**Public Before the Board**

Ruth Thompson, 26 Scott Crescent: follow up on the trees along the race – response – looking into easements and the Village’s responsibility, too wet to get in there and staffing shortage.  
For next year’s budget would like the Board to consider not financially supporting the SummerFest, it should be self-supported with fundraisers.

**Treasurer – Paula Parker****Pay Bills:**

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve payables as listed on the AP Check Register Report through May 13, 2025 and prepaid bills with General Payables totaling \$ **51,543.92**.

**Vote:** *Carried (4-0 )*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

**Expenses:**

Overspent Lines	April 2025 / May 2025	Why?
A.9050.8	Unemployment Insurance Expense	1,554.55 Unbudgeted
A.1410.1	Salary - Village Clerk payout	1,155.00 1 week vac
A.8160.4	Refuse Removal Fees (Casella) budget	5,000.00 Estimated over
A.8160.41	Recycling Removal Fees (Casella) budget	5,000.00 Estimated over
<b>TOTAL</b>		<b>\$ 12,709.55</b>

**Suggested Budget Appropriations/Transfers**

Account Code	Descriptions	To	From
<b>Transfers for above noted accounts:</b>			
<b>Expenses:</b> TO COVER ABOVE ACCOUNTS:			
A.9050.8	Unemployment Insurance	\$ 1,555.00	
	Unbudgeted Expense		
A.1410.1	Salary - Village Clerk	\$ 1,155.00	
	Vacation payout-approved		
A.8160.4	Refuse Removal Fees (Casella)	\$ 5,000.00	
	Estimated over budget		
A.8160.41	Recycling Removal Fees (Casella)	\$ 5,000.00	
	Estimated over budget		
A.9060.8	Health Insurance		\$ 1,555.00
	Funds Available		
A.1410.11	Salary - Village Clerk (Deputy PT)		\$ 1,155.00
	Funds Available		
A.8160.1	Salary - Refuse Collection		\$ 6,000.00
	Funds Available		
A.8160.11	Salary - Recycling Collection		\$ 1,000.00
	Funds Available		
A.1990.4	Contingency		\$ 3,000.00
	Funds Available		
<b>TOTAL</b>		<b>\$ 12,710.00</b>	<b>\$ 12,710.00</b>

**Treasurers Report:****Budget Transfers:**

**Motion** made by Trustee Andy Fraser and seconded by Mayor Maggie Ridge to approve the budget transfers as listed above to cover for the remainder of the fiscal year.

**Vote:** *Carried (4-0 )*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Updates: Working on Year End Closing for 2024-2025.  
 Budget uploaded for 2025-2026 fiscal year.  
 Tax Bills uploaded and balanced for 2025-2026 fiscal year.

**Department Reports****DPW – Kenny Bohn**

Corrugated pipe added to the ballfield fence  
 10 out of 11 trees planted  
 Electronic recycling day  
 Brush pick has been busy  
 Lots of mowing with all this rain

Upcoming projects  
 Kiosk at Canawaugus Park  
 Cement pads for picnic tables  
 Brick area in front of Salvatore's will be fixed. Filling it in with gravel until Main St work is done.  
 Prep work on Browns Ave before SuiteKote comes in to resurface the road

**Summer Hours**

**Motion** made by Trustee Andy Fraser and seconded by Mayor Maggie Ridge to set summer DPW hours to Monday – Thursday 6 am – 3:30 pm and Friday 6 am – 10 am.

**Vote:** *Carried (4-0 )*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

**Seasonal Help**

**Motion** made by Trustee Andy Fraser and seconded by Trustee Randy Hess to hire a seasonal help employee at \$18.00 per hour.

**Vote:** *Carried (4-0 )*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

**Out of District Refuse Pick up \$375**

**Motion** made by Trustee Andy Fraser and seconded by Mayor Maggie Ridge to raise the fee for out of district refuse and recycling pick up to \$425.00.

**Vote:** *Carried (4-0 )*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

## **Building Inspector/Code Enforcement Officer**

### **Ongoing Permits**

22 Browns Grove addition- Permit extended, rough plumbing inspection has been completed.  
 39 Main Street – Site work out back for the new addition has been started. Millings in parking lot will be removed or used during construction as fill.  
 711 North Rd – Rear enclosure for chiller units, rough plumbing has been completed.

### **Permits Issued:**

792 North RD- Permit extended for their fence permit  
 71 Main – Residential shed  
 104 Heather- Fence  
 20 Oatka Place- Residential addition  
 6 Church Street – Fence  
 13 Main Street – Business sign permit  
 22 Second Street- Fence  
 22 Second Street – Roof Replacement  
 27 Rochester Street – Residential driveway (HB approved)

### **Closed Permits:**

8 Chili Ave- Fence  
 16 Grenadier- Generator  
 78 Main – CofO issued for Garage  
 389 Scotts Mum Rd- Cell tower repair has been completed

### **Upcoming Permits:**

Diana drive for a possible addition (No new info on this project.)  
 Beckwith Ave front porch addition. Permit application had been sent to the homeowner. Currently waiting on plans.  
 North RD Apt – Dumpster and enclosure being relocated.

### **MISC:**

Monroe County land use survey for 2024 has been sent into the county.

### **PB/ZB:**

Nothing currently

### **HB:**

Permit for driveway widening at 27 Rochester. Approved by HB on 5/5

### **Code Enforcement:**

Oatka Hotel- Work has been started on the repairs, no contact from owner at this time.

Parking issues are still ongoing and monitoring Main Street.

What would the village board like to do with parking tickets if written? I am Currently placing reminder tags on cards since the Town court is unsure what to do with Village parking tickets.

Parking on lawns has been brought to my attention and currently following up residents.

Diana Drive- unlicensed vehicles behind rear of home

### **Fire Marshal:**

520 North RD- Vehicle into the home with major structural damage on 5/5/25. House has been boarded up and homeowner is working with insurance for repairs. Gas, electric and water have been shut off for the time being  
 Parade permit issued for Memorial Day parade. FD and MCSO to take care of traffic.

**Clerk – Anne Hartman**

NYCOM legal notice publication survey

**Johnson Park Employee/Retiree Rental (Local Non-Profits)**

**Motion** made by Trustee Andy Fraser and seconded by Trustee Randy Hess to not allow Village of Scottsville retirees, current employees and Board members to use Johnson Park pavilion at no charge.

**Vote:** Carried (4-0 )

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Accept tax payments via credit card

**Motion** made by Trustee Andy Fraser and seconded by Mayor Maggie Ridge to allow the payment of Village taxes to be made via credit cards with the appropriate convenience fee.

**Vote:** Carried (4-0 )

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

**Monroe County Energy Aggregate Plan**

**Motion** made by Trustee Andy Fraser and seconded by Mayor Maggie Ridge to allow the extension of membership in the Monroe County Consolidated Plan Consortium for an additional 5-year period from September 1, 2025 through August 31, 2030.

**Vote:** Carried (4-0 )

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

**Oatka Fics and Game Club Raffle Consent**

**Motion** made by Trustee Andy Fraser and seconded by Mayor Maggie Ridge to give consent to the Oatka Fish and Game Club to sell raffle tickets in the Village of Scottsville ending December 31, 2025 subject to the requirements of the Village and Town Code and New York State Law.

**Vote:** Carried (4-0 )

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

**Monroe County BOE use of Johnson Park**

**Motion** made by Trustee Andy Fraser and seconded by Trustee Randy Hess to enter into an agreement with Monroe County Board of Elections to use the Johnson Park Pavilion for early voting in June and October 2025 with compensation of \$1,000.00 and subject to village attorney approval.

**Vote:** Carried (4-0 )

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

**Trustee Updates:**

Deputy Mayor Wayne LaVair – DPW

Trustee Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Trustee Charla Domina – Procurement and ARPA

Trustee Randy Hess – Historic Commission

**Mayor's Reports - Maggie Ridge**

Met with Capt. Faye of MCSO. Asked for the radar trailer to be delivered to North Rd.  
 SummerFest will have the K9, horse and patrol care  
 Attended steering committee meeting for future CDBG grants, funds uncertain  
 Attended the MC Recycling Advisory Committee  
 Arbor Day Celebration at Johnson Park and Canawaugus Park.

**Old Business**

Maple St/Ave – no action will be taken  
 Scott Crescent & Easements  
 Parking on Main St.  
 Johnson Park Gate – will leave the gate open for MCSO patrol  
 Johnson Park ARPA – Money is appropriated, and we have until the end of 2026 to spend it  
 Historic District letter to residents

**New Business**

Bike lanes on Rochester and Main Streets – it is a state road, we should not be expending funds  
 Intersection of Main/Chili/Caledonia – line of sight issue at that intersection. Will ask the  
 property owner to trim  
 Memorial Day Parade  
 Masonic Temple Anniversary  
 MOU Genesee Finger Lakes Regional Planning Council  
 Mayors' Dinner June 26

**Executive session**

**Motion** made by Trustee Andy Fraser and seconded by Trustee Randy Hess to enter into executive session at 7:57 pm to discuss a particular employee matter.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Mayor Ridge left the room briefly at 8:02 pm.

**Motion** made by Trustee Andy Fraser and seconded by Trustee Randy Hess to adjourn executive session and return to regular session at 8:05 pm.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Mayor Ridge returned to the room at 8:08 pm

Genesee Finger Lakes Regional Planning Council

**Motion** made by Trustee Andy Fraser and seconded by Trustee Randy Hess to allow the mayor to enter into an MOU agreement with Genesee Finger Lakes Regional Planning Council to assist with the Comprehensive Master Plan in an amount not to exceed \$5,000.00.

**Vote:** Carried (4-0 )

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Publish the Superintendent of Public Works Position

**Motion** made by Trustee Andy Fraser and seconded by Trustee Randy Hess to advertise the position of Superintendent of Public Works \$30.35-33.99.

**Vote:** Carried (4-0 )

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Publish the Labor Foreman Position

**Motion** made by Trustee Andy Fraser and seconded by Trustee Randy Hess to advertise the position of Labor Foreman \$29.46-32.96.

**Vote:** Carried (4-0 )

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Adjournment

**Motion** made by Trustee Andy Fraser and seconded by Trustee Randy Hess to adjourn the Village Board meeting at 8:15 pm.

**Vote:** Carried (4-0 )

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Charla Domina	AYE		

Respectfully submitted by:



Anne Hartman  
Village Clerk