

Village of Scottsville
Planning Board Meeting
Wheatland Municipal Building
Thursday, April 3, 2025

Call to Order: Chairman Steve Cullum called the April 3, 2025 Village of Scottsville Planning Board meeting to order at 7:15 pm.

Pledge of Allegiance

Roll Call: Present: Mark Smith
Kevin Marks
Rich Kegler
Michael Barton
Steve Cullum

Also present: Sharon Balonek, Deputy Clerk
Lauren Baron, Village Attorney
Andy Fraser, Village Board
1 Public

Approval of Minutes:

Motion: made by Mark Smith and seconded by Rich Kegler to approve the minutes of the Thursday, March 6, 2025 Planning Board Meeting as submitted.

Vote: Carries (5-0)

Kevin Marks AYE
Mark Smith AYE
Rich Kegler AYE
Michael Barton AYE
Steve Cullum AYE

Building Dept:

I will not be at the Board meeting on 4/8 due to being scheduled at the fire house.

Building Dept:

Ongoing Permits

- 711 North Rd.- New Chiller units have been moved to the roof top to help reduce noise.
- 15 Rochester Street- Insulation Inspection completed, next step will be drywall.
- 711 North Rd – Certificate of Occupancy has been issued for the new east side addition. Space will be occupied, and equipment will be moving in as we speak.

Permits Issued:

- 39 Main Street – Commercial addition
- 101 West Cavalier – Fence permit

Closed Permits:

- 8 Chili Ave- Fence
- 16 Grenadier- Generator

Upcoming Permits:

- Working with a homeowner on Diana drive for a possible addition (No new info on this project.)
- Meeting with homeowner on Beckwith Ave for possible front porch addition. Permit application had been sent to the homeowner. Currently waiting on plans.
- Resident on North Rd would like to put up a temporary farm stand. A special use application had been sent to the homeowner so a variance would be needed if they wish to continue.
- Barking dog complaint regarding a dog on Rochester Street. I have made two visits, and the dog outside does not bark at me but there are other dogs in the area that bark.

I cannot confirm the addresses. This seems to be an ongoing neighbor issue.

PB/ZB:

- Nothing currently

HB:

- Permit for driveway widening at 27 Rochester. Waiting for Cert of Appropriateness application to come back. Homeowner aware of the process.

Code Enforcement:

- Oatka Hotel-Working with Lauren on setting up court date. The owner has been served an appearance ticket.
- Parking Issues are still ongoing and monitoring Main Street.
- Parking on lawns has been brought to my attention and currently following up residents.
- Electrical/Tenant issues ongoing at North Rd Apartments. (Tenant and landlord dispute)
- Unsafe deck letter has been sent to a resident on Main Street. Missing overhang support post.
- 13 Main Street – Multiple flashing signs of new business. Spoke with the owner and he has removed them. Reminded owner only two lighted window signs are allowed per code.

Fire Marshal:

- New business inspection at 13 Main Street. No violations at time of inspection. The owner has all proper state licensing for convenience stores.
- 39 Main Street inspection set regarding second floor egress concerns.
- Parade permit issued for Memorial Day parade. FD and MCSO to take care of traffic.

I Will be out of town 4/11-4/20. I will have my phone and access to email.

Any questions feel free to contact me.

Doug Barber -Village of Scottsville

New Business:

Kevin reported:

The Historical Preservation Commission which has 5 members has updated the letter to residents.

Trail Town Committee has received a grant for \$15,000 to improve Indian Allen Park.

Masterplan update- Genesee Finger Lakes Regional Planning Committee has been contracted for services and guidance.

Lauren will add the Site Plan Review Checklist to the application for building permits and variances.

Old Business:

Adjournment:

Motion: made by Steve Cullum and seconded by Kevin Marks to adjourn the meeting at 7:42 pm.

Vote: Carries (5-0)

Mark Smith AYE

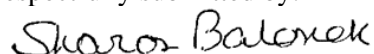
Kevin Marks AYE

Rich Kegler AYE

Michael Barton AYE

Steve Cullum AYE

Respectfully submitted by:



Sharon Balonek

Village Deputy Clerk

