

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, March 11, 2025 6:30 pm  
Wheatland Municipal Building  
Meeting Minutes

**Call to Order** Mayor Maggie Ridge called the March 11, 2025 Village of Scottsville Board of Trustees to order at 6:30 pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Maggie Ridge, Mayor  
Wayne LaVair, Deputy Mayor  
Charla Domina, Trustee  
Andy Fraser, Trustee  
Randall Hess, Trustee

Also Present: Paula Parker, Treasurer  
Kenny Bohn, DPW  
Lauren Baron, Attorney  
Anne Hartman, Clerk  
Mike Souers, Forestry Board  
Brandon Burger, Forestry Board  
Wendy Marks, Forestry Board  
2 residents

**Public Before the Board**

23 ½ Browns Ave

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, February 11, 2025*

**Motion** made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser to approve the minutes of the *Tuesday, February 11, 2025* Village Board Meeting as submitted.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

*Tuesday, February 25, 2025*

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the minutes of the *Tuesday, February 25, 2025* Budget Meeting as submitted.

**Vote:** Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

*Tuesday, March 4, 2025*

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the minutes of the *Tuesday, March 4, 2025* Budget Meeting as submitted.

**Vote:** Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

**Treasurer – Paula Parker****Pay Bills:**

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve payables as listed on the AP Check Register Report through March 11, 2025 and prepaid bills with General Payables totaling \$ **42,666.59**.

**Vote:** Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

**Treasurers Report:****Expenses:****Overspent Lines March 2025**

			<b><u>Why?</u></b>
A.5142.4	Snow Removal-Contractual	<b>1,616.03</b>	Salt purchased
<b>TOTAL</b>		<b>1,616.03</b>	

**Suggested Budget Appropriations/Transfers**

<b><u>Account Code Descriptions</u></b>	<b><u>To</u></b>	<b><u>From</u></b>
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**Transfers for above noted accounts:**

<b>Expenses:</b>	<b>TO COVER ABOVE ACCOUNTS:</b>	
A.5142.4	Snow Removal-Contractual	\$ 3,000.00
A.5142.2	Snow Removal-Equipment	\$
3,000.00		
	<b>TOTAL</b>	<b>3,000.00</b>
	<b>3,000.00</b>	<b>\$</b>

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the budget transfers as listed above from the March 2025 Treasurers Report in an amount not to exceed \$3,000.00.

**Vote:** Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

**Budget Public Hearing**

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to set a public hearing at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York 14546 on April 8, 2025 at 7:00 pm to adopt the 2025-2026 Budget.

**Vote:** Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

**Updates:** Meeting on March 18th to finalize budget and file tentative budget with Village Clerk and Village Board

## **Department Reports**

### **Building Inspector/Code Enforcement Officer**

#### **Building Dept:**

##### **Ongoing Permits**

711 North Rd.- Plumbing pressure test on new installation has been completed.

15 Rochester Street- Framing and rough plumbing inspection has been completed, working on insulation.

711 North Rd – Sprinkler system test has been completed. Certificate of Occupancy final inspection is scheduled for March 17<sup>th</sup> tentatively.

22 Caledonia Ave- Spoke with the owner regarding solar panels. He will be sending me the specs of the current installation and I will be inspecting roof top when the weather breaks to make sure everything is up to the current code.

##### **Permits Issued:**

60 Diana Drive- roof mounted solar

16 Grenadier RD – Generator

101 West Cavalier – Fence permit

##### **Upcoming Permits:**

Plan review has started for a rear addition pole barn for a dance /cheer studio located at 39 Main Street. All setbacks and usage are with in village code. Permit to be issued shortly

Working with a homeowner on Diana Drive for a possible addition

2024 NYS Code Enforcement Report has been submitted to the State. 2024 Census report on building codes has been sent.

Meeting with homeowner on Beckwith Ave for possible front porch addition.

Resident on North Rd would like to put up a temporary farm stand, working with Lauren to see if it could be granted in the Village code.

Barking dog complaint on 3/3 regarding a dog on Rochester Street. I have made two visits, and the dog outside does not bark at me but there are other dogs in the area that bark. I cannot confirm the addresses. This seems to be an ongoing neighbor issue.

13 Main Street will be opening up once they have are complete and all necessary inspections and reports are done on my end. This will be a convenience store.

##### **PB/ZB:**

Nothing currently

##### **HB:**

Nothing Currently

##### **Code Enforcement:**

Oatka Hotel-Working with Lauren on setting up court date. NO contact from owners as of 3/4/25.

Parking tickets have been issued on Main Street, checking with the court. I found out the tickets have been issued with MCSO. Board needs to decide with the Town court how to process these tickets if we want to continue.

Electrical/Tenant issues ongoing at North Rd Apartments.

##### **Fire Marshal:**

Annual inspections are ongoing with no major violations to report.

**DPW – Kenny Bohn**

- Quotes coming in on new 6 wheel truck
- Kenyon cut and flushed sanitary sewer pipes along North Rd, maps have been updated to prevent future cutting of the lined pipes.
- Patched potholes
- In contact with Town Superintendent, Brian Turner, about help grading Browns Ave.
- Gather prices for Bobcat auger (\$660) and materials to rebuild the salt shed (\$8,600)

**Clerk – Anne Hartman**

Extra Garbage Tote Fee

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to raise the fee for an extra refuse tote to \$100.00 annually.

**Vote:** Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

SummerFest Committee met and discussed lots of ideas for the event. Will create subcommittees to run some of the events.

Recycling Reporting working to get passwords changed

Newsletter, please consider writing an article

Mayors' Dinner RSVP

**Trustee Updates:**

Deputy Mayor Wayne LaVair – DPW

Working on budget for equipment and projects with Kenny

Trustee Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

No report

Trustee Charla Domina

Trustee Randy Hess – Historic Commission

No report

**Mayor's Reports - Maggie Ridge**

Met with Genesee Finger Lakes Regional Planning Council to discuss next steps for the Comprehensive Master Plan. Our workgroups will get together to create a presentation of work for review by GFLRPC. Biggest and best use of CMP is for grant awards.

Met with Heany about the noise ordinance. They are making some equipment changes and want to be sure they are working within the code.

Taking the large planters to Pike's Greenhouse. They will plant and cultivate until they are ready to set on Main St.

**Old Business**

No old business

**New Business**

No new business

**Executive session**

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to enter into executive session at 7:45 pm to discuss a particular employee matter.

**Vote:** Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

**Motion** made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser to adjourn executive session and return to regular session at 8:07 pm.

**Vote:** Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

**Adjournment**

**Motion** made by Trustee Andy Fraser and seconded by Trustee Randy Hess to adjourn the Village Board meeting at 8:07 pm.

**Vote:** Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

Respectfully submitted by:



Anne Hartman  
Village Clerk