

Village of Scottsville
Planning Board Meeting
Wheatland Municipal Building
Thursday, March 6, 2025

Call to Order: Co-Chairman Mark Smith called the March 6, 2025 Village of Scottsville Planning Board meeting to order at 7:02 pm.

Pledge of Allegiance

Roll Call:

Present: Mark Smith
Kevin Marks
Rich Kegler
Michael Barton
Absent: Steve Cullum

Also present: Sharon Balonek, Deputy Clerk
Absent: Lauren Baron, Village Attorney
Andy Fraser, Village Board

Approval of Minutes:

Motion: made by Kevin Marks and seconded by Michael Barton to approve the minutes of the Thursday, February 6, 2025 Planning Board Meeting as submitted.

Vote: *Carries (3-0)*

Kevin Marks AYE
Mark Smith AYE
Rich Kegler AYE
Michael Barton Abstain
Steve Cullum ABS

Building Dept:

I will not be at the Board meeting on 3/11 due to being scheduled at the fire house.

Ongoing Permits

- 711 North rd.- Plumbing pressure test on new installation has been completed.
- 15 Rochester Street- Framing and rough plumbing inspection has been completed, working on insulation.
- 711 North Rd – Sprinkler system test has been completed. Certificate of Occupancy final inspection is scheduled for March 17th tentatively.
- 22 Caledonia Ave- Spoke with the owner regarding solar panels. He will be sending me the specs of the current installation and I will be inspecting roof top when the weather breaks to make sure everything is up to the current code.
- 13 Main street will be opening up once they have are complete and all necessary inspections and reports are done on my end. This will be a convenience store.

Permits Issued:

- 60 Diana Drive- roof mounted solar
- 16 Grenadier RD – Generator
- 101 West Cavalier – Fence permit

Upcoming Permits:

- Plan review has started for a rear addition pole barn for a dance /cheer studio located at 39 Main Street. All setbacks and usage are within village code. Permit to be issued shortly.
- Working with a homeowner on Diana drive for a possible addition
- 2024 NYS Code Enforcement Report has been submitted to the State. 2024 Census report on building codes has been sent.
- Meeting with homeowner on Beckwith Ave for possible front porch addition.
- Resident on North Rd would like to put up a temporary farm stand, working with Lauren to see if it could be granted in the Village code.
- Barking dog complaint on 3/3 regarding a dog on Rochester Street. I have made two visits, and the dog outside does not bark at me but there are other dogs in the area that bark. I cannot confirm the addresses. This seems to be an ongoing neighbor issue.

PB/ZB:

- Nothing currently

HB:

- Nothing Currently

Code Enforcement:

- Oatka Hotel-Working with Lauren on setting up court date. NO contact from owners as of 3/4/25.
- Parking tickets have been issued on Main Street, checking with the court. I found out the tickets have been issued with MCSO. Board needs to decide with the Town court how to process these tickets if we want to continue.
- Electrical/Tenant issues ongoing at North Rd Apartments.

Fire Marshal:

- Annual inspections are ongoing with no major violations to report.

New Business:

Kevin Marks provided an up to date report on the Master Plan Survey. The Genessee Valley Fingerlakes Planning Commission has met with Mayor Maggie and Kevin to discuss going forward with the data collected.

Old Business:

Lauren will put together a Site Plan Checklist and forward to the board. As requested, she is also

Adjournment:

Motion: made by Mark Smith and seconded by Michael Barton to adjourn the meeting at 7:17pm.

Vote: Carries (4-0)

Mark Smith AYE
Kevin Marks AYE
Rich Kegler AYE
Michael Barton AYE
Steve Cullum ABS

Respectfully submitted by:

Sharon Balonek

Sharon Balonek
Village Deputy Clerk

