

Village of Scottsville
Board of Trustees Meeting
Tuesday, February 11, 2025 6:30 pm
Wheatland Municipal Building
Meeting Minutes

Call to Order Mayor Maggie Ridge called the February 11, 2025 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Charla Domina, Trustee
Andy Fraser, Trustee
Randall Hess, Trustee

Absent: Wayne LaVair, Deputy Mayor

Also Present: Lauren Baron, Attorney
Paula Parker, Treasurer
Anne Hartman, Clerk

Approval of Minutes

Village Board Meeting Minutes

Tuesday, January 28, 2025

Motion made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser to approve the minutes of the *Tuesday, January 28, 2025* Village Board Meeting as submitted.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

Public Before the Board

MRB, Dave Willard & Matt Horne (grant writer) spoke of the TAP grant for Main St RFP needs to be done once the grant is awarded
Work closely with the DOT to review components of the application to be sure it will all be approved
Grant can cover legal fees and review of easements
This grant will involve the Town to make it more encompassing

Motion made by Trustee Andy Fraser and seconded by Mayor Maggie Ridge to authorize the Mayor to sign a contract authorizing the services set forth in the MRB proposal for Professional services for a concept design of Main St sidewalk improvements in an amount not to exceed \$11,800.00 pending attorney review and approval of the contract.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

SEQRA

VILLAGE OF SCOTTSVILLE
AMEND CHAPTER 117 – PEACE AND GOOD ORDER

SEQR RESOLUTION
UNLISTED ACTION

WHEREAS, the Village of Scottsville Board of Trustees (hereinafter referred to as Village Board) has reviewed and completed the SEQR Short Environmental Assessment Form (EAF) Part 1 on the above referenced Village of Scottsville amendment of Chapter 117 – Peace and Good Order of the Village Code (hereinafter referred to as Action); and

WHEREAS, the Village Board determines that said Action is classified as an Unlisted Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Village Board has determined that the proposed action is subject to a single agency review pursuant to Part 617.6(b) (4) of the SEQR Regulations; and

WHEREAS, the Village Board determines that it is the most appropriate agency for making the determination of significance thereon under the SEQR Regulations; and

WHEREAS, the Village Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in the Short EAF Part 1; and

WHEREAS, the Village Board has completed Part 2 and Part 3 of the Short EAF; and

NOW, THEREFORE BE IT RESOLVED the Village Board has reasonably concluded the following impacts are expected to result from the proposed Action, when compared against the criteria in Section 617.7 (c):

there will not be a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems;

there will not be large quantities of vegetation or fauna removed from the site or destroyed as the result of the proposed Action; there will not be substantial interference with the movement of any resident or migratory fish or wildlife species as the result of the proposed Action; there will not be a significant impact upon habitat areas on the site; there are no known threatened or endangered species of animal or plant, or the habitat of such species; or, are there any other significant adverse impacts to natural resources on the site;

there are no known Critical Environmental Area(s) on the site which will be impaired as the result of the proposed Action;

the overall density of the site is consistent with the Village's Comprehensive Plan land use recommendations;

there will not be an increase in the use of either the quantity or type of energy resulting from the proposed Action;

there will not be any hazard created to human health;

there will not be a change in the use of active agricultural lands that receive an agricultural use tax exemption or that will ultimately result in the loss of ten acres of such productive farmland;

there will not be a larger number of persons attracted to the site for more than a few days when compared to the number of persons who would come to the site absent the Action;

there will not be created a material demand for other Actions that would result in one of the above consequences;

there will not be changes in two or more of the elements of the environment that when considered together result in a substantial adverse impact; and

there are not two or more related Actions which would have a significant impact on the environment.

BE IT FURTHER RESOLVED, based upon the information and analysis above and the supporting documentation referenced above, the proposed Action **WILL NOT** result in any significant adverse environmental impacts.

BE IT FINALLY RESOLVED that the Village of Scottsville Board of Trustees does hereby make a Determination of Non-Significance on the proposed ordinance, and the Mayor is hereby directed to sign the Short Environmental Assessment Form Part 3 and issue the Negative Declaration as evidence of the Village Board's determination.

Motion made by Mayor Maggie Ridge and seconded by Trustee Randy Hess to approve the SEQRA resolution to amend Chapter 117 – Noise and Good Order of the Village Code as an unlisted action.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

Local Law 1-2025 Chapter 117 Peace and Good Order

Motion made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser to adopt Local Law 1-2025 to amend the Village Code Chapter 117 Peace and Good Order regarding noise.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

VILLAGE OF SCOTTSVILLE

AMEND CHAPTER 54 - ANIMALS

SEQR RESOLUTION UNLISTED ACTION

WHEREAS, the Village of Scottsville Board of Trustees (hereinafter referred to as Village Board) has reviewed and completed the SEQR Short Environmental Assessment Form (EAF) Part 1 on the above referenced Village of Scottsville amendment of Chapter 54 - Animals of the Village Code (hereinafter referred to as Action); and

WHEREAS, the Village Board determines that said Action is classified as an Unlisted Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Village Board has determined that the proposed action is subject to a single agency review pursuant to Part 617.6(b) (4) of the SEQR Regulations; and

WHEREAS, the Village Board determines that it is the most appropriate agency for making the determination of significance thereon under the SEQR Regulations; and

WHEREAS, the Village Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in the Short EAF Part 1; and

WHEREAS, the Village Board has completed Part 2 and Part 3 of the Short EAF; and

NOW, THEREFORE BE IT RESOLVED the Village Board has reasonably concluded the following impacts are expected to result from the proposed Action, when compared against the criteria in Section 617.7 (c):

there will not be a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems;

there will not be large quantities of vegetation or fauna removed from the site or destroyed as the result of the proposed Action; there will not be substantial interference with the movement of any resident or migratory fish or wildlife species as the result of the proposed Action; there will not be a significant impact upon habitat areas on the site; there are no known threatened or endangered species of animal or plant, or the habitat of such species; or, are there any other significant adverse impacts to natural resources on the site;

there are no known Critical Environmental Area(s) on the site which will be impaired as the result of the proposed Action;

the overall density of the site is consistent with the Village's Comprehensive Plan land use recommendations;

there will not be an increase in the use of either the quantity or type of energy resulting from the proposed Action;

there will not be any hazard created to human health;

there will not be a change in the use of active agricultural lands that receive an agricultural use tax exemption or that will ultimately result in the loss of ten acres of such productive farmland;

there will not be a larger number of persons attracted to the site for more than a few days when compared to the number of persons who would come to the site absent the Action;

there will not be created a material demand for other Actions that would result in one of the above consequences;

there will not be changes in two or more of the elements of the environment that when considered together result in a substantial adverse impact; and

there are not two or more related Actions which would have a significant impact on the environment.

BE IT FURTHER RESOLVED, based upon the information and analysis above and the supporting documentation referenced above, the proposed Action **WILL NOT** result in any significant adverse environmental impacts.

BE IT FINALLY RESOLVED that the Village of Scottsville Board of Trustees does hereby make a Determination of Non-Significance on the proposed ordinance, and the Mayor is hereby directed to sign the Short Environmental Assessment Form Part 3 and issue the Negative Declaration as evidence of the Village Board's determination.

Motion made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser to approve the SEQRA resolution to amend Chapter 54 – Animals of the Village Code as an unlisted action.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

Local Law 2-2025 Chapter 54 Animals

Motion made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser to adopt Local Law 2-2025 to amend the Village Code Chapter 54 regarding animals.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

Treasurer – Paula Parker

Pay Bills:

Motion made by Trustee Andy Fraser and seconded by Trustee Randy Hess to approve payables as listed on the AP Check Register Report through February 11, 2025 and prepaid bills with General Payables totaling \$61,203.82.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

Expenses:

Overspent Lines	Why?
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A.1640.1	DPW - Garage salaries	494.23 DPW - benefit time
		TOTAL 494.23

Account Code	Descriptions	To
From		

Transfers for above noted accounts:

Expenses:	TO COVER ABOVE ACCOUNTS:	
A.1640.1	DPW - Garage salaries (benefit time)	\$ 20,000.00
A.5110.1	DPW Streets – salaries	
\$ 20,000.00		
	TOTAL	20,000.00
	\$ 20,000.00	

Motion made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser to approve the budget transfers as listed above from the February 2025 Treasurers Report to cover benefit and other time estimated until end of fiscal year in an amount of \$20,000.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

MMB Procedural Audit Review:

Motion made by Trustee Andy Fraser and seconded by Mayor Maggie Ridge to accept the findings of the 2023 fiscal year procedural audit performed by Mengal Metzger Barr, LLC.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

Updates:

Review Final report from the review with Mengal Metzger Barr, LLC (completed on January 7th and 8th).

Update: Increase of 8% in Casella Disposal ton rate from \$90 per ton to \$99 per ton (\$9.00 increase).

Update: Increase of 10% in Casella Recycling ton rate from \$143.75 per ton to \$158.13 per ton (\$14.38 increase).

Canandaigua National Bank Signers

Motion made by Trustee Andy Fraser and seconded by Trustee Randy Hess to designate Maggie Ridge, Wayne LaVair, Paula Parker and Anne Hartman as signers on the Canandaigua National Bank accounts.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

2025-2026 Tax Cap Override:

Motion made by Mayor Maggie Ridge and seconded by Trustee Randy Hess to set a Public Hearing for Tuesday, March 11, 2025, at 7:00 pm to consider Local Law 3-2025 to override the tax cap for the 2025-2026 budget year.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

Department Reports

Building DPW – Kenny Bohn

A lot of plowing and salting

Keeping up with the basics in between

Building Inspector/Code Enforcement Officer

Ongoing Permits

389 Scottsville Mumford Rd- Cell tower work/repair (work is complete)
 5 Main Street – Window alteration (completed)
 711 North Rd – Addition Framing complete, insulation has started
 22 Caledonia Ave, Will be checking on structural stability of roof top solar panels that have been installed.

Permits Issued:

60 Diana Drive- roof mounted solar
 16 Grenadier RD - Generator

Upcoming Permits:

Working with owner of 39 Main for a permit to reconfigure existing space, still in planning stage.
 Working with a homeowner on Diana Drive for a possible addition
 No permit is needed but I was advised by Frontier Communications that fiber optic lines will be brought down Browns Ave in the upcoming months.

2024 NYS Code Enforcement Report has been submitted to the State.

PB/ZB:

Nothing currently

HB:

Nothing Currently

Code Enforcement:

Oatka Hotel-Working with Lauren on setting up court date. NO contact from owners
 Parking tickets had been issued on Main Street, checking with the court to see who issued the tickets. They did not come from me. I had issued warnings to contact me but no tickets.
 Electrical/Tenant issues ongoing at North Rd Apartments.

Fire Marshal:

Annual inspections are ongoing with no major violations to report.
 1 FD Call out for Jan.

Update on the Oatka Hotel: Lauren and Doug need to coordinate a date in April for a court date. This court case is to impose fines for the violations. Hopefully the owners will want to settle and remediate the violations as opposed to fines, i.e., engineer inspection and repairs.

22 Caledonia Ave, solar panels Lauren will discuss with Doug on whether they comply with the Village code and NYS Building Code.

Clerk – Anne Hartman

Med Project

Motion made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser to participate in the Med-Project medicine collection program.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

Johnson Park refund

Motion made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser to approve the refund of the Johnson Park rental fee of \$95.00 to Joshua Valle due to a discrepancy of the occupancy of the building.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

Trustee Updates:

Deputy Mayor Wayne LaVair – DPW

Trustee Charla Domina

Trustee Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Will attend an upcoming grant application webinar

Trustee Randy Hess – Historic Commission

No report

Mayor's Reports - Maggie Ridge

Had a very productive meeting with NYSDOT for guidance on the TAP Grant for alternative transportation

Working on the 2025 CDBG Grant for the remainder of the Briarwood Lane gutter project. Work to be done in 2026. Max award is \$50,000

CMP

Old Business

Parking on Main St

New Business

CDBG Grant Resolution

A RESOLUTION authorizing the submittal of the 2025 Community Development Block Grant (CDBG) application to the Monroe County (New York) Community Development Organization by *Mayor Maggie Ridge* and the subsequent appropriation of *Scottsville, New York* grant funds for the continuation Briarwood Lane Gutter Project.

WHEREAS the *Village of Scottsville* believes itself to be qualified, and is willing and able to carry out all activities described in the CDBG grant application; and

WHEREAS in this action the *Village of Scottsville of Board Trustees* has declared its intent to conduct the Briarwood Lane Gutter Project described in the application; and,

WHEREAS in this action the *Village of Scottsville* will, upon an award and acceptance of the grant, agree to the terms of the grant;

IT IS THEREFORE RESOLVED THAT: The *Village of Scottsville Board of Trustees* requests the funds and assistance available from the Monroe County New York Community Development

Organization under the Community Development Block Grant (CDBG) Program and will comply with county rules for the program, and,

HEREBY AUTHORIZES the authorized representative *Mayor* to act on behalf of the *Village of Scottsville* to submit and sign an application to Monroe County for financial aid for the Briarwood Lane Gutter Project purposes, sign related documents, and,

HEREBY AUTHORIZES the authorized representative *Mayor* to act on behalf of the *Village of Scottsville* to sign the grant agreement if the grant funds are awarded.

Motion made by Trustee Andy Fraser and seconded by Trustee Randy Hess.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

Streaming Board Meetings

Mentioned this to the Town Supervisor

Executive session

Motion made by Trustee Andy Fraser and seconded by Mayor Maggie Ridge to enter into executive session at 7:57 pm to discuss a particular employee matter.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

Motion made by Trustee Andy Fraser and seconded by Mayor Maggie Ridge to adjourn executive session and return to regular session at 8:18 pm.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

Adjournment

Motion made by Trustee Charla Domina and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 8:19 pm.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	ABSENT
Trustee Charla Domina	AYE	Trustee Andy Fraser	AYE
Trustee Randy Hess	AYE		

Respectfully submitted by:



Anne Hartman

Village Clerk