

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, January 14, 2025 6:30 pm  
Wheatland Municipal Building  
Meeting Minutes

**Call to Order** Mayor Maggie Ridge called the annuary 14, 2025 Village of Scottsville Board of Trustees to order at 6:30pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Maggie Ridge, Mayor  
Randall Hess, Trustee  
Wayne LaVair, Trustee

Absent: Charla Domina, Trustee  
Andy Fraser, Trustee

Also Present: Paula Parker, Treasurer  
Doug Barber, Code Enforcement  
Lauren Baron, Attorney  
Anne Hartman, Clerk  
4 residents

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, December 10, 2024*

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the minutes of the *Tuesday, December 10, 2024* Village Board Meeting as submitted.

**Vote:** Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	ABSENT	Trustee Andy Fraser	ABSENT
Trustee Randy Hess	AYE		

*Monday, December 23, 2024*

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the minutes of the *Monday, December 23, 2024* Village Board Meeting as submitted.

**Vote:** Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	ABSENT	Trustee Andy Fraser	ABSENT
Trustee Randy Hess	AYE		

**Public Before the Board**

Heather Woerner, 521 North Rd – Sewer lines need to be flushed at least bimonthly

Since North Rd was redone the sewer back ups have been an issue.

Trustee LaVair stated that Kenyon Pipeline is coming in to auger the pipes to cut out roots and a high power flush.

Monroe County has public outreach – flushable wipes are not flushable, these very quickly clog up the pipes and cause problems for the neighborhood.

Kevin Marks, 10 Beckwith Ave – PTNY grant deadline is March 10, 2025, awards are \$3,000 – 5,000, planning modification to Indian Allen Park

**Public Hearing**

*Mayor Ridge reopens public hearing to amend the Village Code Chapter 117 Peace and Good Order regarding noise and Chapter 54 regarding animals at 6:50 pm..*

*No Public or Board comments*

*Board Comment and Public Hearing closed at 6:52pm.*

*Due to not having a full Board, no action was taken on the local laws.*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to adopt Local Law 1-2025 to amend the Village Code Chapter 117 Peace and Good Order regarding noise.

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to adopt Local Law 2-2025 to amend the Village Code Chapter 54 regarding animals.

**Treasurer – Paula Parker****Pay Bills:**

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve payables as listed on the AP Check Register Report through January 14, 2025 and prepaid bills with General Payables totaling **\$118,856.26**.

**Vote:** Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	ABSENT	Trustee Andy Fraser	ABSENT
Trustee Randy Hess	AYE		

**Expenses:**

Overspent Lines		Why?
A.5110.21 Highway (ARPA Project Funded)	<b>6,790.00</b>	Solar Speed Signs (ARPA)
<b>TOTAL</b>	<b>6,790.00</b>	

**Suggested Budget Appropriations/Transfers**

Account Code	Descriptions	To	From
<b>Transfers for above noted accounts:</b>			
<b>Expenses:</b>	TO COVER ABOVE ACCOUNTS:		
A.5110.21	Highway (ARPA Project)	\$ 6,790.00	
A.7110.21	Parks (ARPA Projects)		\$
6,790.00			
<b>TOTAL</b>		<b>6,790.00</b>	<b>\$</b>
<b>6,790.00</b>			

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the budget transfers as listed above from the January 2025 Treasurers Report.

**Vote:** Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	ABSENT	Trustee Andy Fraser	ABSENT
Trustee Randy Hess	AYE		

**Updates:**

Final report from the review with Mengal Metzger Barr, LLC (completed on December 7th and 8th).

Update: Increase of 8% in Casella Disposal ton rate from \$90 per ton to \$99 per ton (\$9.00 increase).

Mortgage Tax: December payment: \$6,178 finished year above budget by \$11,556 (\$17,378 June & \$6,178 December)

**Budget Workshop Dates**

Think about projects and equipment for 2025

**Motion** made by Mayor Maggie Ridge and seconded by Trustee Randy Hess to schedule January 28, February 18, March 4 and 18, 2025 as Budget Workshop dates to meet at the Wheatland Municipal Building starting at 6:30 pm.

**Vote:** Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	ABSENT	Trustee Andy Fraser	ABSENT
Trustee Randy Hess	AYE		

**Canandaigua National Bank Signers - No action taken**

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to designate Maggie Ridge, Wayne LaVair, Paula Parker and Anne Hartman as signers on the Canandaigua National Bank accounts.

**Department Reports****Building DPW – Kenny Bohn**

521 North Rd  
SG Security  
JP Floor Cleaner

**Kenyon Pipeline Inspection**

**Motion** made by Deputy Mayor Wayne LaVair and seconded by Trustee Randy Hess to authorize the Mayor to sign proposal from Kenyon Pipeline Inspection for sanitary sewer heavy clean and CCTV in an amount not to exceed \$16,376.84.

**Vote:** Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	ABSENT	Trustee Andy Fraser	ABSENT
Trustee Randy Hess	AYE		

**Building Inspector/Code Enforcement Officer****Ongoing Permits from November:**

- 389 Scottsville Mumford Rd- Cell tower work/repair (work is complete)
- 5 Main Street – Window alteration (Underway)
- 711 North Rd – Addition Framing underway
- 25 Wheldon Street – Standby whole home generator (Complete)
- 115 West Cavalier – Deck Final Complete
- 230 Briarwood Lane- Fence and shed has been complete
- 1 Rochester Street – Level 2 alteration has been completed

**Permits Issued:****No new permits so far for 2025**

Updating my yearly permit report for the Town assessor

**Upcoming Permits:**

- Working with owner of 39 Main for a permit to reconfigure existing space
- Working with a homeowner on Diana drive for a possible addition
- No permit needed but I was advised by Frontier Communications that fiber optic lines will be brought down Browns Ave in the upcoming months.

**PB/ZB:**

Nothing currently

**HB:**

Nothing Currently

**Code Enforcement:**

- Oatka Hotel-Notice of violation sent via certified mail to owners' home and PO box waiting for a response. Letter was received on 12/3/24 Still no response as of 1/7/25
  - Parking on the sidewalk on Diana Drive will be monitored in the evening hours. Complaints were from 5pm –7am. NO issues have been found on numerous inspections. Still no issues found as of 1/7/25
- Monitoring parking on Main Street  
Contacted the owner of 67 Rochester Street about deteriorating outside conditions.

**Fire Marshal:**

- Annual inspections are ongoing with no major violations to report.
- Working with a homeowner about a wood burning stove install
- 1 FD Call out for December

TJ Connor adding more parking

I will be out of town in Buffalo for training 1/26 evening till 1/30. Annual Niagara Frontier Building Officials Conference. Will have cell and email capabilities.

**Clerk – Anne Hartman****Municipal Website Requirement – Chapter 609**

A fourth bill requiring municipal websites, which NYCOM initially opposed, was approved by the Governor but with amendments recommended by NYCOM that make it much less onerous, particularly by exempting many of our smaller members who may not be able to comply with this requirement. In its final form, Chapter 609 requires municipalities with a population exceeding 1,500 to maintain an official “.gov” website and post specific information that would be of interest to their residents, including hours of operation, public hearing notices and an annual financial report. Cities and villages that host their websites on another municipality's “.gov” website will satisfy this new requirement, which takes effect on December 21, 2025.

*Fax Services*

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to offer fax services at the Village Office and to charge .25 per page.

**Vote:** Carried (3-0)

Mayor Maggie Ridge  
Trustee Charla Domina

AYE  
ABSENT

Deputy Mayor Wayne LaVair  
Trustee Andy Fraser

AYE  
ABSENT

Trustee Randy Hess                      AYE

## Polling Place

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to designate the Senior Center in the Wheatland Municipal Building, 22 Main St, Scottsville, NY 14546 as the polling site the for Village election on March 18, 2025 Noon-9:00 pm subject to approval of the Town of Wheatland Board.

**Vote:** Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	ABSENT	Trustee Andy Fraser	ABSENT
Trustee Randy Hess	AYE		

*Johnson Park refund No action taken, further work needs to be done to create a policy.*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the refund of the Johnson Park rental fee of \$95.00 to Joshua Valle because there is a discrepancy of occupancy of the building.

**Vote:** Carried ( - )

Mayor Maggie Ridge	Deputy Mayor Wayne LaVair
Trustee Charla Domina	Trustee Andy Fraser
Trustee Randy Hess	

### Trustee Updates:

Deputy Mayor Wayne LaVair – DPW  
Ditch cleaning along Briarwood  
Sewer issues being addressed  
Used half of the allotted salt for the winter

Trustee Charla Domina

Trustee Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Trustee Randy Hess – Historic Commission  
Last month meeting cancelled, winter months are slow.

### Mayor's Reports - Maggie Ridge

Closed out the 2023 PTNY Grant  
Met with MRB and Labella to discuss the TAP and NY Forward grants to improve Main St.  
Working on Phase III CDBG

### Old Business

Maple St. stop sign

*Parking on Main St*

## ***VILLAGE OF SCOTTSVILLE JOHNSON PARK LEASE***

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### **SEQR RESOLUTION UNLISTED ACTION**

**WHEREAS**, the Village of Scottsville Board of Trustees (hereinafter referred to as Village Board) has reviewed and completed the SEQR Short Environmental Assessment Form (EAF) Part 1 on the above referenced Village of Scottsville lease of Johnson Park (hereinafter referred to as Action); and

**WHEREAS**, the Village Board determines that said Action is classified as an Unlisted Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

**WHEREAS**, the Village Board has determined that the proposed action is subject to a single agency review pursuant to Part 617.6(b) (4) of the SEQR Regulations; and

**WHEREAS**, the Village Board determines that it is the most appropriate agency for making the determination of significance thereon under the SEQR Regulations; and

**WHEREAS**, the Village Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in the Short EAF Part 1; and

**WHEREAS**, the Village Board has completed Part 2 and Part 3 of the Short EAF; and

**NOW, THEREFORE BE IT RESOLVED** the Village Board has reasonably concluded the following impacts are expected to result from the proposed Action, when compared against the criteria in Section 617.7 (c):

there will not be a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems;

there will not be large quantities of vegetation or fauna removed from the site or destroyed as the result of the proposed Action; there will not be substantial interference with the movement of any resident or migratory fish or wildlife species as the result of the proposed Action; there will not be a significant impact upon habitat areas on the site; there are no known threatened or endangered species of animal or plant, or the habitat of such species; or, are there any other significant adverse impacts to natural resources on the site;

there are no known Critical Environmental Area(s) on the site which will be impaired as the result of the proposed Action;

the overall density of the site is consistent with the Village's Comprehensive Plan land use recommendations;

there will not be an increase in the use of either the quantity or type of energy resulting from the proposed Action;

there will not be any hazard created to human health;

there will not be a change in the use of active agricultural lands that receive an agricultural use tax exemption or that will ultimately result in the loss of ten acres of such productive farmland;

there will not be a larger number of persons attracted to the site for more than a few days when compared to the number of persons who would come to the site absent the Action;

there will not be created a material demand for other Actions that would result in one of the above consequences;

there will not be changes in two or more of the elements of the environment that when considered together result in a substantial adverse impact; and

there are not two or more related Actions which would have a significant impact on the environment.

**BE IT FURTHER RESOLVED**, based upon the information and analysis above and the supporting documentation referenced above, the proposed Action **WILL NOT** result in any significant adverse environmental impacts.

**BE IT FINALLY RESOLVED** that the Village of Scottsville Board of Trustees does hereby make a Determination of Non-Significance on the proposed ordinance, and the Mayor is hereby directed to sign the Short Environmental Assessment Form Part 3 and issue the Negative Declaration as evidence of the Village Board's determination.

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to approve the SEQRA resolution of the Johnson Park Lease as an unlisted action.

**Vote:** Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	ABSENT	Trustee Andy Fraser	ABSENT
Trustee Randy Hess	AYE		

**Motion** made by Deputy Mayor Wayne LaVair and seconded by Trustee Randy Hess to authorize the Mayor to sign the Johnson Park Lease with the Union Presbyterian Church.

**Vote:** Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	ABSENT	Trustee Andy Fraser	ABSENT
Trustee Randy Hess	AYE		

### **New Business**

#### *Planning and Zoning Board Meeting Dates*

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to set the first Thursday of the month at 7:00 pm as the Planning Board meeting and Zoning Board of Appeals as needed.

**Vote:** Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	ABSENT	Trustee Andy Fraser	ABSENT
Trustee Randy Hess	AYE		

#### *Streaming Board Meetings*

Further discussion and research needed.

**Executive session**

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to enter into executive session at 8:20 pm to discuss two particular employee matters.

**Vote:** Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	ABSENT	Trustee Andy Fraser	ABSENT
Trustee Randy Hess	AYE		

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Wayne LaVair to adjourn executive session and return to regular session at 8:45 pm.

**Vote:** Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	ABSENT	Trustee Andy Fraser	ABSENT
Trustee Randy Hess	AYE		

**Adjournment**

**Motion** made by Trustee Randy Hess and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 8:47 pm.

**Vote:** Carried (3-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Wayne LaVair	AYE
Trustee Charla Domina	ABSENT	Trustee Andy Fraser	ABSENT
Trustee Randy Hess	AYE		

Respectfully submitted by:



Anne Hartman  
Village Clerk