

Village of Scottsville  
Planning Board Meeting  
Wheatland Municipal Building  
Thursday, January 9, 2025

**Call to Order:** Co- Chairman Mark Smith called the January 9, 2025 Village of Scottsville Planning Board meeting to order at 7:13 pm.

**Pledge of Allegiance**

**Roll Call:**

Present: Mark Smith  
Kevin Marks  
Rich Kegler  
Michael Barton  
Absent: Steve Cullum  
Also present: Sharon Balonek, Deputy Clerk

**Approval of Minutes:**

**Motion:** made by Kevin Marks and seconded by Rich Kegler to approve the minutes of the Thursday, November 14, 2024 Planning Board Meeting as submitted.

**Vote:** Carries (4-0 )

Kevin Marks AYE  
Mark Smith AYE  
Rich Kegler AYE  
Michael Barton AYE  
Steve Cullum ABS

**Building Dept:**

**Ongoing Permits from November:**

- 389 Scottsville Mumford Rd- Cell tower work/repair (work is complete)
- 5 Main Street – Window alteration (Underway)
- 711 North Rd – Addition Framing underway
- 25 Wheldon Street – Standby whole home generator (Complete)
- 115 West Cavalier – Deck Final Complete
- 230 Briarwood Lane- Fence and shed has been complete
- 1 Rochester Street – Level 2 alteration has been completed

**Permits Issued:**

- **No new permits so far for 2025**
- Updating my yearly permit report for the Town assessor

**Upcoming Permits:**

- Working with owner of 39 Main for a permit to reconfigure existing space
- Working with a homeowner on Diana drive for a possible addition
- No permit needed but I was advised by Frontier communications that fiber optic lines will be brought down Browns Ave in the upcoming months.

**PB/ZB:**

Nothing currently

**HB:**

Nothing Currently

**Code Enforcement:**

- Oatka Hotel-Notice of violation sent via certified mail to owners' home and PO box waiting for a response. Letter was received on 12/3/24 Still no response as of 1/7/25
- Parking on the sidewalk on Diana Drive will be monitored in the evening hours. Complaints were from 5pm –7am. NO issues have been found on numerous inspections. Still no issues found as of 1/7/25
- Monitoring parking on Main Street
- Contacted the owner of 67 Rochester Street about deteriorating outside conditions.

**Fire Marshal:**

- Annual inspections are ongoing with no major violations to report.
- Working with a homeowner about a wood burning stove install
- 1 FD Call out for December
  
- I will be out of town in Buffalo for training 1/26 evening till 1/30. Annual Niagara Frontier Building Officials Conference. Will have cell and email capabilities.

Any questions feel free to contact me.

Doug Barber  
Village of Scottsville CEO

**New Business:**

**Motion** made by Rich Kegler and seconded by Michael Barton to set the first Thursday of the month at 7:00 pm as the Planning Board meeting subject to Board of Trustees approval.

**Vote:** *Carries (4-0)*

Kevin Marks AYE  
Mark Smith AYE  
Rich Kegler AYE  
Michael Barton AYE  
Steve Cullum ABS

Kevin Marks reported on the Master Plan Survey results. 200 surveys have been completed and results are being reviewed.

**Old Business:** None

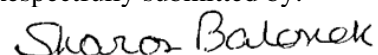
**Adjournment:**

**Motion:** made by Kevin Marks and seconded by Michael Barton to adjourn the meeting at 7:35 pm.

**Vote:** *Carries (4 -0)*

Mark Smith AYE  
Kevin Marks AYE  
Rich Kegler AYE  
Michael Barton AYE  
Steve Cullum ABS

Respectfully submitted by:



Sharon Balonek  
Village Deputy Clerk

