

Village of Scottsville  
Planning Board Meeting Agenda  
Wheatland Municipal Building  
Thursday, January 9, 2025 – 7:00pm  
[Agenda](#)

Steve Cullum  
Kevin Marks  
Mark Smith  
Rich Kegler  
Michael Barton

1. **Call to Order:** Chairman called the Thursday, January 9, 2025 Village of Scottsville Planning Board meeting to order at pm.
2. **Pledge of Allegiance**
3. **Roll Call:**

Also present: Sharon Balonek, Deputy Clerk  
Lauren Baron, Village Attorney  
Andy Fraser, Village Board

4. **Approval of Minutes:**

**Motion: made by** and seconded by to approve the minutes of the Thursday, November 14, 2024 Planning Board Meeting as submitted.

**Vote:** Carries ( - )

Steve Cullum  
Kevin Marks  
Mark Smith  
Rich Kegler  
Michael Barton

5. **Building Dept:**

**Ongoing Permits from November:**

- 389 Scottsville Mumford Rd- Cell tower work/repair (work is complete)
- 5 Main Street – Window alteration (Underway)
- 711 North Rd – Addition Framing underway
- 25 Wheldon Street – Standby whole home generator (Complete)
- 115 West Cavalier – Deck Final Complete
- 230 Briarwood Lane- Fence and shed has been complete
- 1 Rochester Street – Level 2 alteration has been completed

**Permits Issued:**

- No new permits so far for 2025
- Updating my yearly permit report for the Town assessor

**Upcoming Permits:**

- Working with owner of 39 Main for a permit to reconfigure existing space
- Working with a homeowner on Diana drive for a possible addition
- No permit needed but I was advised by Frontier communications that fiber optic lines will be brought down Browns Ave in the upcoming months.

**PB/ZB:**

Nothing currently

**HB:**

Nothing Currently

**Code Enforcement:**

- Oatka Hotel-Notice of violation sent via certified mail to owners' home and PO box waiting for a response. Letter was received on 12/3/24 Still no response as of 1/7/25
- Parking on the sidewalk on Diana Drive will be monitored in the evening hours. Complaints were from 5pm –7am. NO issues have been found on numerous inspections. Still no issues found as of 1/7/25
- Monitoring parking on Main Street
- Contacted the owner of 67 Rochester Street about deteriorating outside conditions.

**Fire Marshal:**

- Annual inspections are ongoing with no major violations to report.
- Working with a homeowner about a wood burning stove install
- 1 FD Call out for December
  
- I will be out of town in Buffalo for training 1/26 evening till 1/30. Annual Niagara Frontier Building Officials Conference. Will have cell and email capabilities.

Any questions feel free to contact me.

Doug Barber

Village of Scottsville CEO

6. **New Business:**

**Motion** made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to set the first Thursday of the month at 7:00 pm as the Planning Board meeting subject to Board of Trustees approval.

7. **Old Business:**

8. **Adjournment:**

**Motion:** made by

and seconded by

to adjourn the meeting at

pm.

**Vote:** *Carries* ( - )

Steve Cullum  
Kevin Marks  
Mark Smith  
Rich Kegler  
Michael Barton