(660) 259-6i58 office assessor@lafayettecountymo.com

## CRAIG WILLIAMS

1. No assessments or waivers (previous or current year) will be completed over the phone. All paperwork must be completed in person at the Lafayette County Assessor's Office.
2. The taxpayer (person on the account) must be present.

## New account - Moved into Lafayette County from a different Missouri county.

Proof of identity - State issued ID.
Proof of residency - Acceptable documentation.
Proof of paid personal property taxes - Paid receipts/waiver for the previous two years.

## New account - Moved into Lafayette Country from a different state.

Proof of identity - State issued ID. May use Missouri or previous state ID.
Proof of residency - Acceptable documentation.
Proof of previous state residency - State issued ID with previous address or acceptable
documentation with previous address.

## New account (including waivers) - Current Lafayette County residents.

Proof of identity - State issued ID.
Proof of residency -Acceptable documentation.
Must include acceptable documentation for January $1^{\text {st }}$ of previous two years.

Updating existing account - Current Lafayette County residents.
Proof of identity - State issued ID.
Proof of residency - Acceptable documentation.
Must include acceptable documentation for January $1^{\text {st }}$ of each updated year.

To remove personal property from an assessment after it was submitted.
We will attempt to verify title transfer through DOR. If we cannot, please provide one of the following:
Copy of trade-in paperwork
Receipt from business that received the vehicle (donated, scrapped, repossessed)
Police report or insurance report showing the vehicle as totaled or stolen

## Acceptable documentation to prove residency

*PO Box addresses WILL NOT BE ACCEPTED*
*Documentation must show your address for January $1^{\text {st }}$ of each year you are assessed for*
Bank statement
Utility bill Indicating "Service at" address
Rental/lease agreement or mortgage statement
Credit card statement
Mail postmarked within the last 30 days (current tax year only) Cannot be addressed to
"Occupant"
High school students may use school ID/enrollment/grade card showing address

