



IN THE 15th JUDICIAL CIRCUIT COURT, LAFAYETTE COUNTY, MISSOURI

Judge or Division:	Case Number:
Party Name/Address:	Applicant's Name (Please Print):
	Agency Applicant Represents:
	Agency Address:
	Agency's Telephone Number:

(Date File Stamp)

REQUEST FOR RECORDS SEARCH

I am requesting a copy of: _____.

Please search the following records in which _____ is named as a party.

DOB _____ SS# _____ Search from _____ to _____

- CIRCUIT CIVIL RECORDS ONLY
- CIRCUIT CRIMINAL DISPOSITIONS ONLY
- TRAFFIC DISPOSITIONS ONLY
- ASSOCIATE CIVIL RECORDS ONLY
- ASSOCIATE CRIMINAL DISPOSITIONS ONLY
- Other _____
- ALL OF THE ABOVE

I understand that if records are unable to be searched or reproduced at this time, I will be notified by telephone or mail when the search is complete pursuant to Court Operating Rule 2. Further, I understand there will be a copy fee of twenty-five (\$.25) cents per page and \$2.50 for certification.

_____ Date

_____ Applicant's Signature

CLERK CHECKLIST

- JIS 2002 TO PRESENT
- SCANNED RECORDS DATABASE
- ASSC CIVIL INDEX CARDS
- Other _____
- JIX - CIRCUIT LEVEL 1994 TO 2002
- TRAFFIC INDEX CARDS
- ASSC CRIMINAL INDEX CARDS
- Other _____

RESULTS OF SEARCH (office use only)

Case Number (s) _____ Style _____

_____ Date

_____ Clerk



IN THE 15th JUDICIAL CIRCUIT COURT, LAFAYETTE COUNTY, MISSOURI

Judge or Division:	Case Number:
Case Description: -v-	Applicant's Full Name (Please Print):
	Applicant's Address:
	Applicant's Email:
	Applicant's Telephone Number:

(Date File Stamp)

CONFIDENTIAL AFFIDAVIT IN PROOF OF PERSONAL IDENTIFICATION AND RELEASE OF LIABILITY

I, _____, hereby state that I am a named party herein and hereby submit the following information as proof of personal and legal identification: DOB _____

SS# _____

In further proof, attached is a copy of my photo identification.

I am requesting copies of the following document(s) in the above-referenced case to be provided to me by:

- U. S. POSTAL SERVICE
- FACSIMILE TRANSMISSION TO THE FOLLOWING NUMBER: _____
- ELECTRONICALLY TO THE FOLLOWING EMAIL ADDRESS: _____

Document(s) requested: _____

I hereby request the copies be sent to me at my cost and hereby release the Circuit Clerk from any liability for sending the unredacted copies in the manner requested.

_____ Date _____ Applicant's Signature

Subscribed and sworn to before me on this _____ day of _____, 20____.

My Commission Expires: _____ NOTARY PUBLIC