

THE WOLVERINE CHAPTER OF THE AMCA

THE WOLVERINE CHAPTER OF THE AMCA
IS AN INCORPORATED / NOT-FOR-PROFIT ORGANIZATION

BY-LAWS

Sixth Revision November 2021 Board Meeting

Section I

THE WOLVERINE CHAPTER OF THE AMCA

MISSION STATEMENT

a) Our hopes are to make our forefathers of two wheels proud; to truly maintain the tradition, spirit, and integrity of the vintage motorcycle riding experience. Promote the preservation and share our restorations of the vintage motorcycle and its social culture.

Section II

Officers and Board of Directors

a) The officers of the Wolverine Chapter shall be the President, Vice President, Treasurer and Secretary. The Board of Directors shall consist of the Officers, up to five Board Directors and an Editor (as an advisory, non-voting, position). Members of the Board and Officers including the past president shall hold office for two year terms and may be re-elected. The Officers and Members of the Board shall be elected by the membership at the annual meeting.

b) Midterm vacancies may be filled by the remaining board members. The board shall conduct the business of the Chapter by a majority vote of the total board at special or regular meetings. Matters of such urgency as cannot wait for a scheduled meeting and which do not require the expenditure of more than \$300.00 (Three Hundred Dollars) may be acted upon between meetings by the agreement of at least three of the four officers.

Section III

BOARD OF DIRECTORS

- a) The conduct of the affairs of the Chapter and the attainment of its purposes shall be managed by the Board of Directors of the Chapter.
- b) No person shall serve on the Board of Directors unless he or she has attained the age of eighteen (18) years.
- c) The Board of Directors may invite any person or persons to a special meeting with the unanimous consent of the entire Board.
- d) Board Members may resign at any time delivering written notice to the Board. A resignation is effective when the notice is delivered unless the notice specifies a later effective date. If a resignation is made at a later date, the Board of Directors may fill the pending vacancy before the effective date if the Board of Directors provides that the successor does not take office until the effective date.
- e) Any permanent vacancy occurring on the Board may be filled by the President of the Chapter as ratified by the Board.
- f) Any Director may be removed by a three quarters (3/4) vote of the remaining members of the Board of Directors, whether or not a quorum is present, whenever, in the judgment of the Board of Directors, the best interest of the Chapter will be served thereby.
- g) Grievances must be submitted to the Board in writing. The Board may ask for a membership vote on any action.
- h) The Board of Directors may establish committees from among its membership and shall vest in such committees such powers and duties as the Board of Directors shall think proper.
- i) The immediate past-president will continue as a member of the Board of Directors for two years after completion of his/her term.
- j) The officers/Board of Directors can vote via email or telephone.

Section IV

Officer Duties

President

a) Subject to the authority of the board, the President shall be the general Executive Head of the Chapter. The President shall preside at all meetings of the Board of Directors and meetings of the Chapter. He/She when necessary or proper shall be the co-signer with the Treasurer of all notes, transactions and other legal documents on behalf of the Chapter. He/She shall have the power to call special meetings, meetings of the Board or to hold a general Chapter meeting. The President may not vote on any motion presented to the Board or membership unless there is a tie.

Vice President

b) At the request of the President, or in the event of his/her absence or disability, the Vice President may perform the duties and exercise the powers of the President. The Vice President shall have such other powers as the entire Board may determine and shall perform such other duties as may be assigned by the entire Board. The Vice President may continue to perform the duties of the President until such time the Board declares a vacancy and elects a qualified replacement to serve as President.

Treasurer

c) The Treasurer shall have custody of all funds of the Chapter, subject to the regulations as may be imposed by the entire Board. He/She shall receive all Chapter funds, depositing the same in the name of the Chapter in such bank or trust company as may be designated by the entire Board, and keep accurate record of all receipts and disbursements.

d) When necessary or proper, he/she shall co-sign with the President on behalf of the Chapter, notes and obligations given on behalf of the Chapter. He/She shall not make any disbursement of Chapter funds, other than Chapter administrative expenses in excess of \$300.00 (Three Hundred Dollars) without prior approval of the entire Board. He/She shall enter regularly, on the books of the Chapter to be kept by him/her for the purpose, full and accurate account of all monies and obligations received and paid or incurred by him/her or on account of the Chapter, and shall exhibit such books at all reasonable times to any Board Member on application. He/She shall make a full report of the financial status of the Chapter at each meeting and upon request, at any meeting of the Board. He/She shall, in general, perform all duties pertaining to the Office of Treasurer, subject to the control of the Board.

Secretary

e) The Secretary shall have charge of all such books, documents and papers as the entire Board may determine and shall have custody of the Chapter Seal. The Secretary shall attend all meetings of the Chapter and the Board and shall keep minutes of all meetings. He/She shall maintain a membership roster containing names, alphabetically arranged, of all members of the Chapter showing their places of residents and all pertinent information.

f) He/She shall collect all yearly dues from the membership and turn the same over to the Treasurer upon demand, taking a receipt therefore. He/She shall give adequate notice to all members in advance of the meetings or special meetings of the Chapter. Upon request he/she shall make a report of the membership status of the Chapter. In the Secretary's absence a Board Member may fill the duties of the Secretary.

g) The Secretary shall distribute an up to date roster to all members in good standing as of January 31 during the month of February.

Section V

MEMBERSHIP DUES AND FINANCIAL AFFAIRS

- a) The fiscal year shall be Jan.1st to Dec. 31st.
- b) The Wolverine Chapter annual dues shall be set at \$30.00 (Thirty dollars) per family membership. Family means; any 2 members of the same household. Dues shall be \$20.00 (Twenty dollars) per single membership.
- c) The Chapter membership dues will be collected from Nov.1st to Jan. 31st. If dues are not paid by January 31st, his/her membership will be dropped.
- d) The Chapter may sell advertising space in the newsletter, charge fees for vendors to display at meets and engage in other income-generating activities as approved by the Board to finance the successful operation of the Chapter. No member shall be paid a fee for any service performed for the Chapter. Chapter funds are to be entrusted to and accounted for by the club Treasurer in one or more bank accounts established for that purpose.
- e) All members must be a member of the AMCA National Organization per the AMCA rules. All members must provide the Chapter with their National number.

Section VI

NEWSLETTER

- a) The Chapter shall sell advertising space for non-commercial classified ads or commercial ads in the newsletter, with the Editor having the discretion to limit the number and frequency of such ads from a member. Newsletters will be published free of charge to Chapter members in good standing, the National Board of Directors, and others within the discretion of the Editor, (revenue permitting).

Section VII

Merchandise Manager

- a) Merchandise Manager, a volunteer position, will be voted on by the membership upon recommendation by the Board of Directors. He/She will be responsible for club clothing, (t-shirts, hats, sweatshirts, etc.).

Section VIII

MEMBERSHIP REGULAR AND SPECIAL MEETINGS

- a) A quorum must be present to hold any official meeting. Said quorum shall consist two thirds [2/3] the majority of the entire Board.
- b) Special meetings may be held by the Board of Directors only. But, no changes will occur without a two thirds (2/3) majority of the entire Board.
- c) Regular membership meetings will be held monthly with special meetings being called as needed.
- d) Nominations are to be made in September. Elections shall be done at the October meeting. This meeting will otherwise be known as the Annual Meeting.
- e) Meeting times and locations will be determined by the Board.
- f) The members will be notified of the time and place of each meeting by the newsletter, e-mail, telephone or it may also be just word of mouth.
- g) Board meetings are to be held at least 2 times per year, or as needed.

Section IX

CHAPTER DISSOLUTION

- a) In the event of the dissolution of the corporation, the residual assets of the corporation will be turned over to one or more organizations which themselves are exempt as organizations described in Section 501 (c) of the Internal Revenue Code of 1986 or corresponding sections of any prior or future Internal Revenue Code, or to the federal or to a state or local government for public purposes exclusively.
- b) Dissolution of the Chapter may happen by written request of the AMCA National Board of Directors or by a super majority vote of at least three quarters (3/4) of the total Chapter membership.

Section X

Amendments to Bylaws

- a) Amendments to Bylaws will take place at the November meeting.
- b) In the event of an item not covered by these Bylaws, a decision will be made by the Board of Directors and presented to the membership for a vote.

Reviewed at Chapter Monthly Meeting 11-15-23 – No Changes Requested,