



**New Dwelling Permit Application**

100 17<sup>th</sup> Avenue NW, Glenwood, MN 56334

Phone: 320-634-5433

Building Inspector Michael Friedrichs: 320-377-9029

Site Address \_\_\_\_\_ PID # \_\_\_\_\_

Owner(s) \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Owner's Address (if different from above) \_\_\_\_\_

Approximate starting date \_\_\_\_\_

Estimated total cost of project, including labor and materials \$ \_\_\_\_\_

Licensed Contractor's Name \_\_\_\_\_ License # \_\_\_\_\_

Contractor's Phone \_\_\_\_\_

Type of Construction (circle one):    Build            Prefabricated            Modular            Foundation Only

Describe in detail the work to be done \_\_\_\_\_

Building covering materials, if applicable \_\_\_\_\_

Dimension of uses in square feet: Dwelling (first floor) \_\_\_\_\_ Basement \_\_\_\_\_ Finished? Yes/No

Dwelling (additional stories) \_\_\_\_\_ Garage \_\_\_\_\_

**If property owner is acting as his/her own general contractor,  
property owner must sign the Licensed Contractor Disclaimer**

(Additional information required on next page)

Plumbing Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Mason and Concrete Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Heating and Venting Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Air Exchanger? Yes \_\_\_\_\_ No \_\_\_\_\_

**Required Forms and Items to Return With Application:**

- 1. Site Plan**
- 2. Full size set of Construction Plans with cross-sections**
- 3. One small set of Construction Plans (8 1/2 x 11) for file**
- 4. Heat/Loss Calculations**
- 5. Signed Property Disclaimer**

**\*Your Application will be denied until all above items are provided\***

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and Ordinances governing this type of work will be complied with, whether specified herein or not. The granting of this permit does not presume to give authority to violate or cancel all the provisions of any other State or local laws regulating construction.

**I have identified all property boundaries, easements, flood zones, and/or wetlands existing on the property on my site plan and application.**

The undersigned further agrees the City of Glenwood and its administrative staff relied on the accurateness of this application, plans, and specification relative to this project and holds the City of Glenwood and its employees harmless from all liability arising from the granting of this permit.

**Signature of Owner or Contractor** \_\_\_\_\_

**Zoning Administrator** \_\_\_\_\_

**Public Works Director** \_\_\_\_\_

**Building Official** \_\_\_\_\_

**This Permit Expires One Year From:** \_\_\_\_\_

<b>For Office Use Only</b>		
Permit #:	Permit Fee:	Water Hook- Up Fee:
PID#:	Surcharge:	Sewer Hook-Up Fee:
Date Rec'd:	Plan Check:	Water Meter:
		Total Fee: