

APPEAL APPLICATION

FEE \$150.00 Made payable to Lincoln County Planning & Zoning. Applicant is responsible for certified notices. Planning Dept. will supply information for notifications.

PROCEDURE

Meetings of the BZA shall be held at the call of the chairman, and at such other times as the Board may determine. Such chairman, or in his absence, the vice chairman, may administer oaths and compel the attendance of witnesses. All meetings of the Board shall be open to the public. The Board shall adopt rules of procedure and shall keep records of applications and action taken thereon which shall be public record.

APPEALS TO THE BOARD

An appeal to the BZA may be taken by any person, firm, or corporation aggrieved by, or by any governmental office, department, board, or bureau affected by any decision of the Building Commissioner based in whole or in part upon the provisions hereof. Such appeal shall be taken by filing with the Board of Zoning Appeals a notice of appeal, specifying the grounds thereof. The Building Commissioner shall transmit to the Board, all papers constituting the record upon which the appeal is taken. The Board shall fix a reasonable time for the hearing of the appeal, given a minimum of fifteen (15) days public notice thereof, as well as due notice (by registered mail) to the parties in interest and decide the same within thirty-five (35) days of the meeting. At any hearing, any person or party may appear in person, by agent, or by attorney.

STAY OF PROCEEDINGS

Any appeal stays all legal proceedings in furtherance of the action appealed from, unless the Building Commissioner certifies to the Board of Zoning Appeals, after such notice of appeal shall have been filed that by reason of facts stated in the certificate, such stay would cause imminent peril to life or property. In such instance, the proceedings shall not be stayed otherwise than by a restraining order, which may be granted by a court of competent jurisdiction on an application, on notice to the Building Commissioner, and on due cause shown.

APPEAL TO THE COURT

Any person aggrieved by any decision of the Board may seek review by a court of competent jurisdiction of such decision in a manner provided by the laws of the State of Tennessee.

APPLICANT TO COMPLETE THIS AREA: (PLEASE PRINT)

DATE: _____ APPLICANT: _____

PHONE: _____ EMAIL: _____

APPLICANT MAILING ADDRESS:

_____, _____, _____, _____
(STREET ADDRESS) (CITY) (ST) (ZIP)

BRIEFLY DESCRIBE THE REASON FOR THIS APPEAL: (Use additional sheets if necessary)

_____/_____
APPLICANT'S SIGNATURE / DATE

OFFICIAL USE ONLY:

RECEIVED: _____ WRITTEN DENIAL PROVIDED APPLICANT: YES NO

ZONING DISTRICT: _____ TAX MAP #: _____ GROUP: _____ PARCEL: _____

APPLICATION COMPLETE: YES NO