



PLANNING AND ZONING DEPARTMENT
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APPLICATION FOR RESIDENTIAL BUILDING PERMIT

CONSTRUCTION SITE INFORMATION

SUBDIVISION: (IF NEW CONSTRUCTION)		PARCEL ID:	
STREET ADDRESS:			
CITY:		ZIP:	

PROPERTY OWNER

NAME		PHONE	
ADDRESS		EMAIL	

CONTACT NAME

NAME		PHONE	
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CONTRACTOR

NAME		PHONE	
D/B/A		LIC #	
ADDRESS		EMAIL	

A COPY OF CURRENT STATE OF TN CONTRACTOR'S LICENSE (IF PROJECT VALUATION IS OVER \$25,000) AND CERTIFICATE OF WORKER'S COMP. INSURANCE WITH LINCOLN COUNTY (AT ABOVE ADDRESS) LISTED AS CERTIFICATE HOLDER MUST BE SUBMITTED AT TIME OF PERMIT APPLICATION, IF NOT ON FILE.

WORK DESCRIPTION <input type="checkbox"/> SINGLE FAMILY <input type="checkbox"/> MOBILE HOME <input type="checkbox"/> MANUFACTURED HOME <input type="checkbox"/> DUPLEX <input type="checkbox"/> TOWNHOUSE <input type="checkbox"/> DEMOLITION OTHER _____	<input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION / REPAIR <input type="checkbox"/> POOL <input type="checkbox"/> ACCESSORY STRUCTURE <input type="checkbox"/> REROOF	FOR NEW AND ADDITIONS _____ SQUARE FEET HEATED AREA _____ SQUARE FEET UNHEATED (GARAGE, PORCH, ETC.) _____ NUMBER OF STORIES BASEMENT <input type="checkbox"/> YES <input type="checkbox"/> NO
ESTIMATED COST: \$ _____		

THE PERMIT, AFTER ISSUANCE, WILL EXPIRE AFTER 2 YEARS. PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 12 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 12 MONTHS AT ANY TIME AFTER WORK IS COMMENCED. IN THE EVENT OF MISREPRESENTATION OF FACT, FALSE STATEMENT, OR INCORRECT INFORMATION ON THIS APPLICATION OR ON THE PLANS ON WHICH THE PERMIT OR APPROVAL WAS BASED, THE PERMIT MAY BE REVOKED.

THE PERMITTEE IS SOLELY RESPONSIBLE FOR SCHEDULING INSPECTIONS. IF THE LISTED PERMITTEE IS BEING REPLACED, A PERMIT CANCELLATION REQUEST MUST BE SUBMITTED TO THIS OFFICE BEFORE A NEW PERMIT MAY BE ISSUED. CANCELLATION SHALL BE SIGNED BY THE ORIGINAL PERMITTEE.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND RESOLUTIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW, REGULATION, CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

PRINT NAME	SIGNATURE	DATE

HOMEOWNER APPLICANT AFFIDAVIT FOR BUILDING PERMIT

QUESTIONS – IF YOU ANSWER “NO” TO ANY OF THESE QUESTIONS, YOU DO NOT LEGALLY QUALIFY:

1. I AM A RECORD OWNER OF THE PROPERTY ON WHICH THE WORK IS TO BE PERFORMED AND THIS RESIDENTIAL STRUCTURE IS FOR MY OWN INDIVIDUAL USE AND IS NOT FOR SALE, LEASE OR RENT AND A HOMEOWNER PERMIT HAS NOT BEEN OBTAINED BY ME WITHIN THE LAST TWO (2) YEARS
 YES NO

2. I WILL PERFORM ALL WORK FOR WHICH THE BUILDING PERMIT WAS ISSUED, EXCEPT WHERE OTHERWISE NOTED, AND AGREE TO ENSURE ANYONE HIRED MUST SHOW PROOF OF LICENSE WHERE REQUIRED BY STATE LAW (\$25,000 OR MORE, CUMULATIVE, FOR MATERIALS AND LABOR)
 YES NO

3. I AM NOT HIRING A CONSTRUCTION MANAGER TO OVERSEE THE PROJECT.
 YES NO

4. I UNDERSTAND THAT SHOULD I CEASE TO ACT AS THE OWNER-BUILDER OF THE PROJECT, AND HIRE A CONTRACTOR TO COMPLETE THE PROJECT, THIS PERMIT WILL BE VOIDED, AND THE CONTRACTOR WILL APPLY FOR A NEW PERMIT.
 YES NO

I, _____, CERTIFY BY SIGNING BELOW THAT I HAVE AND UNDERSTAND THE REQUIREMENTS AND RESPONSIBILITIES THAT ACCOMPANY A HOMEOWNER’S PERMIT AND THAT I HAVE TRUTHFULLY COMPLETED THIS APPLICATION AND THAT I CERTIFY AVAILABILITY OF A PUBLIC SEWER OR OBTAINMENT OF A SEPTIC PERMIT AND ALL LICENSES OR PERMITS REQUIRED BY STATE OR LOCAL REGULATIONS.

SIGNATURE OF PROPERTY OWNER

DATE