

**NOTICE  
CITY OF BRILLION  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 25, 2022 at 6:30PM**

**NOTICE IS HEREBY GIVEN**, that the Common Council of the City of Brillion will meet on **Monday, April 25, 2022 at 6:30pm**, for the purpose of conducting the regular business of the City as per following agenda. The meeting will be held in the Council Chamber at the **Brillion City Center**, at 201 N Main Street, Brillion, WI, which is handicapped accessible. **FUTHER NOTICE IS GIVEN**, in the interest of public health and safety, the public can access the meeting

**Join Zoom Meeting**

<https://zoom.us/j/8867341306?pwd=MDQ4dU9YM3VwenJ1aDVDUTV3ZGxMdz09>

**Phone 312 626 6799**

**Meeting ID: 886 734 1306**

**Passcode: 047828**

**AGENDA:**

1. Call to order and Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes –
5. Public Appearances

A. Citizen Input

*This is the section on the agenda where the public can address the Council with their concerns. Although the public may speak on any item that is not included on the agenda as a ‘Public Hearing or Forum’, the Council may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws the Council must notice an item on the agenda to allow discussion on that matter. Citizen comments will be considered and may be placed on a future agenda for further discussion or the Council may direct staff to research and respond directly to the citizen at a later time*

B. Presentations/Proclamations

1. Arbor Day Proclamation

6. Appointments

- A. Finance Committee Alternate – Sarah Pielhop

7. Public Hearings

8. Consent Agenda

A. Acceptance of Minutes

1. Brillion Housing Authority – March 21, 2022
2. Committee of the Whole – March 14, 2022, March 28, 2022 & April 4, 2022
3. Finance Committee – April 18, 2022
4. Library Board - March 16, 2022
5. Park & Recreation Commission - April 14, 2022
6. Plan Commission – April 4, 2022 Meeting
7. Protections of Persons & Property – April 13, 2022
8. RDA Meeting – March 10, 2022
9. Tourism Committee –March 10, 2022
10. Utility Commission – April 18, 2022
11. Cemetery Committee – No Meeting
12. Joint Review Board Meeting – No Meeting

9. Dept Head Reports
  - A. Park & Recreation
  - B. Library
  - C. Fire Department
  - D. Police
  - E. Ambulance
    1. Monthly Report
    2. Financial Report
  - F. Municipal Court
    1. Brillion Court Report
    2. Reedsville Court Report
  - G. Public Works
10. City Administrator/Community Development Director
  - A. Budgeted Technology Upgrade-City Hall
11. Clerk/Treasurer's Office
12. Mayor's Report
13. Committee Reports
  - A. Brillion Housing Authority
    1. Committee Report
  - B. Cemetery Commission
    1. Committee Report
  - C. Committee of the Whole
    1. Licenses
      1. Class "B" Beer 6-Month License Renewal:  
Brillion Athletic Association, Agent: Jeff Weber
      2. Temporary Class "B"/"Class B" Retailer's License  
Brillion Athletic Association, June 7-11, 2022 Agent: Jeff Weber
    2. Brillion Athletic Association – Permission to use the cement slab at 205 N Main St
    3. Brillion Fire & Rescue Association
      1. Street Closures
      2. Noise Ordinance variance
    4. Operator's License
      1. New: Hope Nesper, Jessica Meyer
    5. Kennel Permits
      1. Renewal: Thomas J Bastian, Jennifer Gulley
    6. Police Department Vehicle Lease
  - D. Finance & Purchasing Committee
    1. Committee Report
    2. Review of Vouchers:
      - i. General Fund: \$ 276,630.14
      - ii. Reserves: \$ 0.00
      - iii. Contingency: \$ 0.00
      - iv. TIF Expenditures: \$ 22,767.50
    3. Review of Payroll
      - i. Pay Period: 3/12-25/202 paid on April 8, 2022 \$77,612.21
  - E. Library Board
    1. Committee Report
  - F. Park & Recreation
    1. Committee Report
      - a. Increase Aquatic employee pay up to \$15 per hour
      - b. Increase Swim lessons by \$5.00
  - G. Plan Commission

- 1. Committee Report.
  - a. Wes Kempen Agreement
- H. Protections of Persons & Property Committee
  - 1. Committee Report
    - a. Approve and Adopt the Calumet County Hazard Plan
    - b. RE22-04 Adopting the Calumet County Hazard Mitigation Plan
- I. Redevelopment Authority Commission
  - 2. Committee Report
- J. Tourism Committee
  - 1. Committee Report
- K. Water, Sewer & Utility Commission
  - 1. Committee Report
- 14. Personnel
  - A. City Administrator Job Description
    - A. **Closed session per WSS 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**  
Convene in Closed Session
    - 1. Closed Session per W.S.S. 19.85 (1)(c) City Administrator Structure
    - 2. Reconvene in Open Session to take action if necessary and appropriate regarding City Administrator Structure
- 15. Old Business
- 16. New Business
- 17. Communications
- 18. Press Time
- 19. Adjournment

Mike Smith, Mayor

Copies: Council Members  
Mayor  
City Administrator

Agenda Posted (4) Locations: City Center. Library, Brillion Community Center

*Note: This is a public meeting. As such, all members or a majority of the members of the City Council may be in attendance. While a majority of the City Council members or the majority of any given Committee or Board may be present, only the above Committee will take official action based on the above agenda.*