

UTILITY COMMISSION MEETING

December 21, 2021

Brillion City Center

6:00 PM

CALL TO ORDER by Chair Jeff Wittman at 6:00 pm.

ROLL CALL

Present: Chair Jeff Wittman, Vice Chair Dave Schwahn, Mary Jo Krueger, Russ Boldt, Leonard Kopidlansky, Dan Farrell, Joe Levash Council Rep

Staff: Peter Wills, Andy Geiger, Patty Schreiber

Guests: Paul Much-MCO, Pete Litersky-MCO, Tony Kappell-McMahon, Tim Ferguson-AriensCo

APPROVAL OF AGENDA:

Motion: Farrell moved to approve the agenda as printed. Second by Levash. All in favor. Motion carried.

APPROVAL OF MINUTES

Motion: Levash moved to approve the minutes of the November 16, 2021 Water and Sewer Utility Meeting. Second by Boldt. All in favor. Motion carried.

APPROVAL OF VOUCHERS:

Motion: Krueger moved to approve the Utility Vouchers as listed. Second by Schwahn. All in favor. Motion carried.

CITIZEN INPUT:

none

INFLOW & INFILTRATION REDUCTION/LEAD SERVICE PROJECTS

The Council approved the McMahon agreement last night for the Sunrise bidding project. Geiger contacted Wolff today. Wants out as soon as possible.

MCO REPORT

Reeds beds are not freezing so not able to cut. Five beds out of nine are done. Four left.

Took pictures of what happened this past Sunday afternoon. Whatever was there exploded with foam. Defoamer was pumped in and approximately 1 to 1 ½ hours later the foam was gone. Zach was in from the afternoon into night taking samples. DNR was notified. Today DNR notified Litersky need to place an ad in the Post Crescent. Notice is already placed on the City website. Do not know the source.

Something similar happened in April 2017. The source in 2017 was never figured out.

Lead and copper sampling completed. Out of the twenty, nineteen were under five. A new sample site was fourteen. DNR is happy with the results. Will try to sample again in late January.

Lift stations were cleaned. Deer Run lift had a lot of grease in it.

The data charts Kopidlansky completes are from November. Going forward these will always lag one month.

MCO 2022 Contract

Paul Much reported health insurance is lower than estimated. Asking for a 4.25% increase.

Motion: Schwahn moved to approve the MCO 2022 Contract in the amount of \$279,493.67. Second by Boldt. All in favor. Motion carried.

ENGINEERS REPORT

Update - WWTP Upgrade Plan

Kappell held final progress meeting on December 9, 2021. Presentation will be at the joint meeting with Council on January 10, 2022. Invitations went out today. Packets were included in the invite. The comprehensive presentation will be supplied a minimum of three business days in advance of the joint meeting.

Update-DNR – NON for WPDES Permit for Chloride Source Reduction measures

No update

McMahon – Agreement for Professional Services for Annual Chloride Report

Kappell reported the fourth year of the five-year compliance schedule is due December 31, 2021. The cost is \$5,900 which is on par with year one and year two reports. Kappell thanked Kopidlansky for the data he compiles.

Motion: Farrell moved to approve the McMahon Agreement for Professional Services for Annual Chloride Report in the amount of \$5,900. Second by Krueger. All in favor. Motion carried. Geiger suggested moving forward to be critical of where the funds are coming from. Wills asked that be part of the advisement included in the packet.

CHAIRMAN

Nothing to report.

PUBLIC WORKS DIRECTOR

Response Letter to DNR for NON

Copy included in the packet. Received acknowledgement of receipt.

Ariens Utilizing Glenview Water Tower for Point-To-Point Wireless Transmission Network

Tim Ferguson with AriensCo presented on utilizing Glenview water tower for communication link to support Stone Prairie and Round Lake Farm locations. Neither have access to Frontier or Spectrum. Would like to build a private network, dedicated connectivity to support both venues. The water tower will be the hub of the network. Working with Cambium Networks who specialize in commercial networks. Network consists of Plant 1, water tower, Stone Prairie, and Round Lake Farms. Three pieces of hardware will be installed on the top of the water tower along with a communication cabinet (18" x 18" x 8") mounted at the base of the water tower. There will be a cable running from the cabinet to where the antennas are mounted. Partnering with Blackhawk tower to install infrastructure. Next steps are to finalize the usage agreement with the City of Brillion, order the hardware, obtain the necessary FCC license, and schedule implementation. Wills reminded the commission to include painting/cleaning/repair of the water tower. Ie: who is responsible to coordinate, who is responsible for the expense. Geiger questioned the potential of interference with both the police department communication and the utility department communication with well houses and the WWTP.

Motion: Farrell made a motion to move forward with research and look into information on providing this service to Ariens with regard to the water tower. Second by Krueger. All in favor. Motion carried.

CITY ADMINISTRATOR

Working on seasonal adjustment from 2020. The amount seeking to be collected is \$58,827.16 for the 2020 incorrect seasonal adjustment. The amount that was not incorrectly credited to customers was \$116,000 out of the original \$177,000 that was originally reported. Letter to go out in advance. March invoice will have a separate line with this cost. Anything below \$25 will be written off which is approximately \$1,100. Approximately 60 businesses which represents roughly 120 accounts. It is estimated three customers support 95% of the total. December 1st billing included the new rate sheet effective with the March 2022 billing and the sump pump brochure. Krueger reminded those receiving email billings do not receive the attachments.

LIHWAP – Vendor Contract Amendment (Recommendation to Council)

Wills explained program with Low Income Housing assistance program. Terms of the agreement changed. The pages in the packet are the pages that were sent to us.

Motion: Krueger moved to recommend to Council the LIHWAP Vendor Contract Amendment.

Second by Farrell. All in favor. Motion carried.

CLERK/TREASURER

Past due utility of \$35,170.58 was placed on the tax roll.

OLD BUSINESS

nothing to report

NEW BUSINESS:

Geiger proposed moving the meeting to 5 pm. Krueger indicated she works until 5 pm and cannot make any promises. Will try to zoom in if not available at 5 pm.

Will give it a try next month. The time on the January agenda will be highlighted.

The meeting was adjourned at 7:00 pm.

Patricia A Schreiber
Clerk/Treasurer