

RDA REDEVELOPMENT AUTHORITY COMMISSION COMMITTEE MEETING

MINUTES

Date: 8-12-2021 Time: 5:30 pm

1. **Call to Order:** The meeting was called to order at 5:30 pm
2. **Roll Call:** Wenzel Chair, Buboltz, Bennett, Council Rep Joe Behnke,
Joined At 6:30 – Brandt, Sonnabend, City Administrator Wills.
Guest: Mary Kohrell
3. **Approval of Agenda:**
Motion: Behnke moved to approve the agenda as printed. Second by Bennett.
Motion carried 4-0.
4. **Approval of Minutes of July 15, 2021:**
Motion: Buboltz moved to approve the minutes of the July 15th RDA meeting.
Second by Bennett. Motion carried 4-0.
5. **Guests:**
Mary Kohrell, Calumet County EDC
6. **Chairperson:**
 - a) Downtown Light Pole Decoration in October:
\$100.00 in Chamber Bucks for the Winner
Pumpkin Walk for light pole decoration
 - b) Downtown Farmers Market Promotion:
Farmers Market Sign in the KwikTrip parking lot. Chair Beth Wenzel has put up
Farmers market Sign on Saturday morning and took down Saturday afternoon.
The Chamber previously used to handle, due that the vendors are not Chamber
members, they no longer are involved. Matthew Bennett volunteered to put up
the sign and take back down due that he works across the street.

Administrator Wills asked how to reach Farmer's Market. Don Eickert is a best
contact. Ron Teslor's office has requested to get in contact with the Farmer's
Market.
7. **Secretary Report**
 - a) 2021 Tourism Grant Application to support Flower Baskets approved by the Council
1425
 - b) TIF #2 Request from RDA Flower Basket Cost Balance \$3000
Motion: Beth Wenzel moved to have \$ 3000.00 to TIF #2. Second by Kim Buboltz.
Motion carried 3-1
 - c) Downtown Banner Request Application – Approved by Council
 - d) Ariens Banner Permit Application 8.11-2021
Motion: Matthew Bennett moved to approve request. Second by Kim Buboltz.
Motion carried 4-0.
 - e) New Commission Member Outreach

f) Secretary Position Discussion

8. Treasurer Report:

A. Kim Buboltz, reported the RDA account has \$683.86. **Motion:** Motion to accept the account balance by Sonnabend, Second by Bennett. Motion carried.

B. Administrator Wills reviewed RDA balance from RDA City Accounts

9. WEDC Connect Communities

a. Determine Key Connect Downtown Goals for 2021-2022

a. Top Goals

b. WEDC Connect Communities Update

c. WEDC Main Street Bounce Back Program

d. WEDC 2021 Fall Mini Makeover Contest

10. Downtown District Improvement Plan

a. Demolition of 323 N. Main Street

Permit Application Emailed Out

Morse Sittmans House 323 N Main Street

b. Future Plans for 323 N Main Street

Donate the lot to the RDA VS City

Request a formal offer from Bob Endries for 323 N Main Street

Motion: Matthew Bennett moved to request a formal offer of donation of 323 N Main Street from Bob Endries. Second by Beth Wenzel.

Amendment to motion, to investigate what is the best way for City vs Rda to own and investigate costs to own the property by **Buboltz** second by Sonnabend Motion Amendment Carries.

Vote on original to request formal offer for property **Motion Fails 1-3.**

c. Identify Future Project Targets for redevelopment RDA

11. TIFS

A. TID # 2- Dollar General Property/City Center Project

1. CDBG GLF Close Grant Project

CDBG CLOSE Application – Co Change

2. WEDC CDI Grant – TID #2

Final Grant Close out Report Sept 30, 2021

B. TID # 5 Former Brillion Iron Works Property

1. WEDC IDLE Sites Grant 2019 Wrapping Up

12. Old Business:

TIF Map Request

13. New Business:

Banner Sponsorship. Discussion regarding develop options to have sponsorship options for new downtown banners.

14. Adjournment:

The meeting was adjourned at 7:00pm.

Peter Wills

Secretary