

COMMITTEE OF THE WHOLE MEETING

September 20, 2021

Brillion City Center

5:30 PM

CALL TO ORDER by President Sarah Pielhop at 5:30 pm.

ROLL CALL

Present: Mayor Mike Smith, Joe Behnke, Shelly Lau, Sarah Pielhop, TJ Moehr
Carrie Wenzel

Not Present: Tim Hanson, Joe Levash

Also present: Peter Wills, Kirk Schend, Andy Geiger, Ann Marx, Lydia Blatz, Patty Schreiber

GUESTS: Yvonne Deyo, Jessica Wenzel, Terry Hruby, Tammy Williams, Steve Servais, Hank Hank, Tammy Koehler, Roger Maertz, Wesly Kempen, Dan Mertens, Joe Kocourek, Lisa Kocourek, Mary Zinkel, David Jannette, Eugene Maertz, Ashley Mink, Marvin Krahn, Earl Herring, Lacey Kalies, Steven Miller, Lance Kalies, Shelly Kempen, Gregg Eickert
Via Zoom: Dan Farrell, Mary Jo Krueger, Joe Diener, John, Michael Petrie, Troy Paulson, Tom Macco, 920-246-5301

APPROVAL OF AGENDA:

Motion - Smith moved to approve the agenda. Seconded by Lau. All in favor. Motion carried.

APPROVAL OF MINUTES – September 13, 2021 Committee of the Whole Meeting:

Motion - Lau moved to approve the minutes of September 13, 2021 Committee of the Whole. Seconded by Wenzel. All in favor. Motion carried.

CITIZEN INPUT:

Terry Hruby lives on Round Lake Road and shared concerns with regards to snow making equipment, pond with pump house equipment, traffic on Round Lake Road, and a shooting range close to residential.

GUESTS:

none

FINANCE AND PURCHASING

Finance and Purchasing:

Review of the Vouchers:

General Fund \$ 111,700.57

Reserves \$ 3,152.40

Contingency \$ 0

TIF Expenditures \$200.00

Motion-Wenzel moved to recommend to City Council the General Fund vouchers in the amount of \$111,700.57, the Reserve vouchers in the amount of 3,152.40 and the TIF Expenditures in the amount of \$200.00 collectively. Seconded by Lau. All in favor. Motion carried.

Review of Payroll:

Pay Period: July 31 – 13, 2021, paid on August 27, 2021 in the amount of \$63,366.87

Pay Period: August 14 - 27, 2021 paid on September 10,2021 in the amount of \$65,370.22

Motion-Wenzel moved to recommend to City Council the payroll report for August 27, 2021 in the amount of \$ 63,366.87 and the payroll report for September 10, 2021 in the amount of \$65,370.22 collectively. Seconded by Lau. All in favor. Motion carried.

Operator License Applications – New:

Vivien Sundes, Kurtis J Stephany

Operator License Applications – Temporary (October 30, 2021 Walk Through Brillion):

Kim Buboltz, Holly Cervantes, Mark W Fischer, Anna I Nate, Tammy Koehler,
Doreen Sutilla, Colette Schroth-Thurwachter, Lindsay Johnson

Motion-Lau moved to recommend to City Council to approve the new operator’s license for Vivien Sundes and Kurtis J Stephany and the temporary operator’s license for Walk Through Billion event collectively. Seconded by Moehr. All in favor. Motion carried.

Temporary Class “B” Retailer’s License:

Brillion Optimist Club – Walk Through Brillion on October 30, 2021

Motion-Lau moved to recommend to City Council to approve the Temporary Class “B” Retailer’s License for Walk Through Billion event. Seconded by Wenzel. All in favor. Motion carried.

PROPOSALS FOR RECOMMENDATION TO COUNCIL

Set 2022 City Budget Public Hearing October 25, 2021 5:35pm

Wills is working with department heads. What will be presented to Council will already include the necessary cuts. Council will not need to review line-by-line. The plan is to have the budget balanced by the time it is shared.

Motion-Smith moved to recommend to City Council to set the 2022 City Budget Public Hearing for October 25, 2021 at 5:35 pm. Seconded by Lau. All in favor. Motion carried.

Termination of Waste Management Contract due failure to perform

Notice of Default and Termination to Waste Management Garbage & Recycle Contract by City of Brillion September 21, 2021

Based on the failure to provide service.

Motion-Smith moved to recommend to City Council to terminate the Waste Management Contract due to failure to perform. Seconded by Lau. All in favor. Motion carried.

Resolution RE21-17 Terminate Advanced Disposal aka Waste Management Contract

Motion-Lau moved to recommend to City Council to approve RE21-17 Terminate Advanced Disposal aka Waste Management Contract. Seconded by Wenzel. All in favor. Motion carried.

Deyo Disposal Garbage & Recycling Emergency Contract Proposal 2021-2028

The revised version has Deyo starting September 20, 2021. Brian Thome from Waste Management confirmed there will be no service this week or next week. The contract is for seven years with a three-year extension option. Rates are fairly close to Waste Management's fees. Deyo explained charges are based on tonnage. There are no up charges on the landfill fees. Starting to pay for recycling materials. These payments will come back to the City of Brillion as a rebate. Will continue to be a member of the East Shore Recycling Commission and will qualify for the DNR Recycling Grant. References were shared by Deyo. Calls provided great reviews. The round carts need to be updated as they do not fit in the current equipment. Brillion's garbage and recycling carts are too similar in color and may cause issues. The estimate for 3,000 new carts was shared with Wills during the meeting. Deyo does track carts by the cart number and that number is tagged directly to the parcel number. Cart charges need to be negotiated. Residents will work directly with Deyo for large items. When questioned with regards to a large item pick up day Deyo did share they offer this in one community. It was suggested to continue using the large item pickup process that is currently in use.

Deyo can offer an electronic pickup day.

Wills did talk with GFL. GFL could not offer emergency service. Could not commit to a start date as there are eight other communities ahead of Brillion already moving to GFL.

Motion-Lau moved to recommend to City Council to accept Deyo Disposal Garbage & Recycling Emergency Contract Proposal 2021-2028. Seconded by Wenzel. All in favor. Motion carried.

Resolution RE21-18 Approve Emergency Contract with Deyo Disposal for Residential Garbage & Recycling curbside Pickup.

Motion-Wenzel moved to recommend to City Council to approve RE21-18 Approve Emergency Contract with Deyo Disposal for Residential Garbage & Recycling curbside pickup. Seconded by Lau. All in favor. Motion carried.

Annexation Petition Round Lake Farms, LLC and Ariens Company

Acceptance of Unanimous Annexation Petition of Round Lake Farms, LLC & Ariens Company-Guests

The annexation process was summarized by Wills. Department of Administration needs to approve as well because Calumet County has over 50,000 residents. They have 20 days for their determination. Need initial acceptance to start the process and then it will move to Plan Commission. Tammy Williams shared a power point with an overview of the Ariens Trail at Round Lake Farms. The next Plan Commission meeting is the first Monday in October at 6 pm.

Motion-Wenzel moved to recommend to City Council the acceptance of Unanimous Annexation Petition of Round Lake Farms, LLC & Ariens Company. Seconded by Smith. All in favor. Motion carried.

Set Public Hearing for Unanimous Annexation Petition of Round Lake Farms, LLC for October 25, 2021 5:50pm

The Public Hearing is to receive concerns, support, and feedback. The October 4th Plan Commission meeting will have an engineer in attendance. Suggested to move the November Plan Commission meeting to November 8th as a joint meeting with the Committee of the Whole with a Special Council Meeting after.

Motion-Smith moved to recommend to City Council to set the Public Hearing for Unanimous Annexation Petition of Round Lake Farms, LLC for November 8, 2021 at 5:50 pm. Seconded by Moehr. All in favor. Motion carried.

RE21-16 Resolution authorizing short-term Loan City Center Lease Payment \$120,000

Motion-Wenzel moved to recommend to City Council RE21-16 Resolution authorizing short-term Loan City Center Lease Payment \$120,000. Seconded by Moehr. All in favor. Motion carried.

City of Brillion & Brillion Public Schools 2021-2022 SRO Agreement

Wills explained the City had a previous SRO agreement with the Brillion School District. Current Superintendent would like to see this program brought back. Planning a November 1 or later start date. The contract is for 2 days and 16 hours a week.

Motion-Lau moved to recommend to City Council the City of Brillion & Brillion Public Schools 2021-2022 SRO Agreement. Seconded by Smith. All in favor. Motion carried.

City of Brillion & RDA Tourism Grant Request for 2022 Visitors Guide

This is part of the 30% tourism money retained by the City. This is for an ad renewal.

Motion-Lau moved to recommend to City Council the City of Brillion & RDA Tourism Grant Request for 2022 Visitors Guide. Seconded by Wenzel. All in favor. Motion carried.

Downtown Light Pole Decoration Tourism Funding Request

The request is for the \$100 first place prize moneys.

Motion-Wenzel moved to recommend to City Council the Downtown Light Pole Decoration Tourism Funding Request. Seconded by Lau. All in favor. Motion carried.

Appointments

none

OLD BUSINESS

none

NEW BUSINESS:

none

ADJOURNMENT:

The meeting adjourned at 6:58 pm.

Patricia A Schreiber
Clerk/Treasurer